

City of Torrington )  
County of Goshen )  
State of Wyoming )

The Torrington City Council met in regular session on Tuesday 03-17-15 in the City Council Chambers at 436 East 22<sup>nd</sup> Ave., at 7:00 p.m. Present: Mayor Varney, Council Members Adams, Kelly, Hill and Law. Also Present: Attorney Eddington, Clerk/Treasurer Strecker, Engineer Juve, Building Official Estes, Chief of Police Sharp and Deputy City Clerk Kinnan.

Mayor Varney called the meeting to order.

Building Official Estes led the Pledge of Allegiance.

Torrington Fire Chief Wardell addressed the Council. He stated every year the Torrington Volunteer Fire Department recognizes a special person who is a "friend" to the Fire Department. He announced this year the award went to Mayor Varney. He stated the Mayor has always been a strong supporter of the department and during the last year he helped obtain a grant from the State Land and Investment Board to purchase a new fire truck. Fire Chief Wardell presented Mayor Varney with a customized fire helmet with the Mayor's name and the new fire engine's number on the front. Mayor Varney thanked the Fire Department not just for the award, but for their dedicated service to the community.

Councilman Adams moved and Councilman Kelly seconded to approve the consent agenda which includes the minutes of the 03-03-15 meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Varney asked for the Council's approval to amend the agenda by adding a proclamation, a request from WYDOT for additional highway enhancement funds, and the deadline for the required contractor license testing. Councilman Law moved and Councilwoman Hill seconded to approve the agenda as amended. Motion carried unanimously.

Attorney Eddington read a proclamation declaring March 18-22, 2015 as Brown and Gold Week. The proclamation acknowledged and celebrated the success of the WY Cowboy's Basketball team, their Mountain West Conference Tournament Championship and the accomplishments of Jason McManaman, a graduate of Torrington High School and contributing member of the Cowboy's team. Councilman Adams moved and Councilwoman Hill seconded to approve the proclamation as presented. Motion carried unanimously.

Chad Coffelt, President of Mom & Pop Inc., DBA Jose Paizanos at 1918 Main St. requested approval to change the description of his dispensing room listed on his liquor license from an 8' x 25' room on the N side of the building to a 21' x 42' room on the E side of the building. Mayor Varney commented the WY Liquor Division requested the change due to some remodeling that had been done in the building. Councilman Adams moved and Councilman Law seconded to approve the change to the description of the dispensing room as presented. Motion carried unanimously.

Buck Klemola, with the WY Department of Transportation (WYDOT) addressed the Council. He stated the bids for the East and West Valley Road, and U.S. Highway 85 enhancements have come in higher than expected, so there are going to be extra costs to the City for their portion. He requested Council approval of amendments to the original contracts to cover the additional costs and stated if the Council would not approve them the enhancements could possibly be eliminated. Mr. Klemola stated if the amendments were approved the project would start in mid-April. Councilman Adams commented the additional street lights are needed. Mayor Varney suggested the extra funds come from next year's budget. Councilman Law stated he would hate for the City to lose any of the WYDOT Federal Aid funds. Councilman Adams moved and Councilman Kelly seconded to approve the amendments, proceed with the project and budget the extra funding needed in the upcoming fiscal year. Motion carried unanimously.

Mayor Varney opened the public hearing. The first item was a request for a retail liquor license transfer from Bonnie Evans, DBA Main Street Saloon at 1914 Main St. to Old Grey Fox Incorporated. Joe Hageman, representative for Old Grey Fox, addressed the Council. He stated the new owners are planning on doing some renovations, bringing in live bands for entertainment, and would also like to host pool and dart tournaments. Chief of Police Sharp commented he had spoken with the Laramie WY Police Department and they have had no issues with the owners concerning the bars that they own in Laramie. No one spoke for or against the transfer. Councilman Law moved and Councilwoman Hill seconded to approve the retail liquor license transfer as presented. Motion carried unanimously.

The Council convened as a Board of Adjustment. Thelma Bonnell addressed the Council and requested a Conditional Use Permit for a daycare up to 10 unrelated children at 1771 West D Street. Building Official Estes stated that Staff recommended approval. No one spoke for or against the daycare. Councilman Adams moved and Councilwoman Hill seconded to approve the Conditional Use Permit for the daycare as presented. Motion carried unanimously.

Building Official Estes stated Ken Morgheim requested approval of a preliminary and final plat of a simple subdivision within a one mile radius of Torrington City limits. He stated Staff recommended approval. Bob Taylor with Benchmark addressed the Council. Mr. Taylor stated that the owner wants to

split off the house and 5 acres to sell and by statute the Council must approve any subdivision that is located within a one mile radius of the City. No one spoke for or against the subdivision. Councilman Law moved and Councilman Kelly seconded to approve the preliminary and final plat of a simple subdivision for Mr. Morgheim as presented. Motion carried unanimously.

Building Official Estes stated Eastern Wyoming College has requested a 7' setback variance on the east side of the building for the new Community Training Center. He stated the request would place the building 73 feet to the center line of W C St. instead of 80 feet. Bob Taylor with Benchmark and Matt Porta, the architect for the project, addressed the Council. They commented the building's east to west width was reduced, but they need the extra room the 7' would provide. Mr. Taylor stated it would still allow adequate room for the utilities to run on the east side of the building. No one spoke for or against the setback variance. Mayor Varney declared a conflict and abstained from voting. Councilwoman Hill moved and Councilman Law seconded to approve the 7' setback variance for the new CTC building as presented. Motion carried.

Building Official Estes stated Eastern Wyoming College has requested a variance for a reduction in the number of off street parking spaces of 1024 required by City code. EWC only wants 670 spaces with dedicated bus parking, which will be a few more spaces than they currently have. Bob Taylor with Benchmark and Matt Porta, the architect for the project, addressed the Council. Mr. Porta stated the main parking lot will be located to the northwest and the current parking lot will contain landscaping and enhancements for student use thus making the campus more student friendly. Mr. Porta commented there would be additional parking scattered around the campus. Councilman Law voiced concerns about the main parking lot being so far from the Fine Arts building especially for senior citizens attending events there. Mr. Porta stated there will eventually be approximately 100 spaces around the Fine Arts building. Councilman Kelly had concerns about increased traffic for College Drive since the new parking lot would adjoin that street. Mr. Porta said EWC would pay for the installation of curb and gutter on the south side of College Dr. which would widen the street. No one spoke for or against the variance to reduce the required parking spaces. Mayor Varney declared a conflict and abstained from voting. Councilman Kelly moved and Councilwoman Hill seconded to approve the variance for a reduction in the required number of parking spaces as presented. Motion carried.

Mayor Varney closed the public hearing and returned the Council to regular session.

Jenny Pragnell with Goshen County Economic Development addressed the Council. She stated the current members of the Goshen County Tourism Promotion Joint Powers Board are: Vickie Goyen appointed by Ft. Laramie, Gary Olson appointed by Goshen County, Mark Munoz appointed by Goshen County, Patrick Zimmerer appointed by Goshen County, Carol Laher appointed by LaGrange, Johanna Abernathy appointed by Lingle, Jana Ross appointed by Torrington, Bob Dietzler appointed by Yoder, and Mark Kupke with the WY Travel Commission. She commented that each appointment shall be for three years and an appointee shall serve a maximum of two consecutive terms. The Lodging Tax receipts continue to grow, in 2009 they were \$68,391 and in 2014 they were \$123,919. The funds are used to promote travel and tourism to Goshen County. The website gogoshen.net has been created to promote Goshen County.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 9.08.050 OF THE TORRINGTON MUNICIPAL CODE, 2015 REVISIONS RELATING TO DISTURBING THE PEACE. Councilwoman Hill moved and Councilman Kelly seconded to approve Ordinance No. 1152 on third reading. Motion carried unanimously.

Building Official Estes addressed the Council. He stated at the 12-16-14 Council meeting the Council extended the deadline for the successful completion of the required testing for the contractors to April 1<sup>st</sup>, 2015. He inquired if the Council wanted him to start enforcing the requirement or if they wanted to suspend or extend the deadline. Councilwoman Hill moved and Councilman Law seconded to suspend the new testing requirements for the general contractors. Building Official Estes inquired if they were suspending the new ordinance that was put into effect on January 1, 2014, but wanted to keep the prior testing for plumbing, electricians, etc., Councilwoman Hill stated yes, that was correct. Motion carried unanimously.

Stephanie Lofink, Goshen County Fairground Manager addressed the Council. She stated events at the Fairgrounds stimulate several sales/lodging tax dollars and the Goshen County and the City of Torrington businesses benefit from the activities. She requested financial assistance from the City to support the Goshen County Fair Association. She stated Goshen County contributes \$72,000 annually from 5<sup>th</sup> Penny dollars to the Fairgrounds general budget and the Fair Board would like the City to consider becoming a partner and annually contribute funds to the Fair Association budget. Goshen County Commissioner Carl Rupp addressed the Council. He stated the County contributes \$6,000 a month to the Fair Association and \$15,000 annually to the Goshen County Fair from the 5<sup>th</sup> penny tax and \$12,000 a month from the mill levy to the Fair Association. Councilman Adams and Councilwoman Hill commented the Council could discuss providing funds to the Fair Association in the upcoming budget sessions. Mayor Varney asked Ms. Lofink to research and forward the Council the cost of a major event at the Fairgrounds, so they could consider funding a certain event. Councilman Kelly inquired how

much Ford pays to advertise at the Fairgrounds. Ms. Lofink stated Ford pays \$50,000 a year to be a sponsor at the Fairgrounds.

The bills from 03-04-15 to 03-17-15 were presented for payment. Councilwoman Hill moved and Councilman Adams seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Varney complimented the Torrington Volunteer Fire Department on a job well done at the fire that occurred at the Moose Lodge. He stated Torrington is blessed to have such a great group of highly trained firefighters.

Councilman Law moved and Councilman Adams seconded that there being no further business to come before the Council to adjourn at 8:43 p.m. Motion carried unanimously.

The following bills were approved for payment:

53419 VOID; 53420 ARMY AVIATION CENTER FEDERAL payroll withhold 300.00;53421 CASELLE INC Monthly Support&Maint 1990.00;53422 CHILD SUPPORT SERVICES payroll withhold 171.50;53423 CIRCUIT COURT OF GOSHEN CO payroll withhold 338.13;53424 CITY OF TORRINGTON payroll withhold-phone data,utility bills,golf 1768.64;53425 CITY OF TORRINGTON c/o FIRST STATE BANK optional sales tax 69089.99;53426 CONNECTING POINT copier contract 354.58;53427 DENT,DAVID A golf pro payable 230.29;53428 FAMILY SUPPORT REGISTRY PAYROLL WITHHOLD 235.97;53429 GOSHEN CO ECONOMIC 1/4 Cent sales tax-Econ Development 17255.13;53430 MERIDIAN TRUST FEDERAL CREDIT UNION PAYROLL WITHHOLD 2593.00;53431 MUNICIPAL ENERGY AGENCY OF NE wholesale power 638965.26;53432 MUNICIPAL ENERGY AGENCY OF NE monthly rita installment 4276.57;53433 NE CHILD SUPPORT PYMT CN PAYROLL WITHHOLD 546.24;53434 NE CHILD SUPPORT PYMT CN PAYROLL WITHHOLD 23.08;53435 ORCHARD TRUST CO LLC PAYROLL WITHHOLD 864.62;53436 TOUCHTONE COMMUNICATIONS INC. long distance phone 75.33;53437 CENTURY LINK security data line, data lines 2706.11;53438 VERIZON WIRELESS phone 55.97;53439 WY CHILD SUPPORT PAYROLL WITHHOLD 291.23;53440 WYRULEC CO LANDFILL ELECTRIC 425.17;53441 AED EVERYWHERE INC 9 AED defibrillators 14000.00;53442 ACTION COMMUNICATIONS INC install camera-rodter truck 432.50;53443 ALTEC INDUSTRIES INC maint platform rotator cvrs,covers 714.43;53444 AV-TECH ELECTRONICS INC micron surface mount flange,vertex led hide 1519.50;53445 BARBER TREE SERVICE TREE Trimming&removal 3900.00;53446 BENCHMARK OF TORRINGTON Boundary&Topographic Survey-S. Torrington Substation 727.50;53447 BIG SKY FORD tank assembly-radiator 86.00;53448 BLUE TARP FINANCIAL INC 480v heater 429.98;53449 BOMGAARS SUPPLY INC snow thrower,bulbs,fasteners,18v battery,driver kit,tool kit,misc supplies 1282.76;53450 C H GUERNSEY&CO power cost pass thru 4085.00;53451 CANON FINANCIAL SERVICES INC copier contract 367.00;53452 CENTURY LUMBER CENTER paint brush&respirator,drain valve,posts,2x10's,pipe,sawhorses,wire,sheetrock,misc supplies 692.22;53453 CH BROWN CO LLC Copier Lease 126.00;53454 COLORADO CHAPTER ICC OF THE ICC Chapter 2015 membership dues 30.00;53455 COMMUNITY HOSPITAL medical supplies 144.34;53456 CULLIGAN WATER OF TORRINGTON dispenser rental,water,service call 265.00;53457 DECKER,STEVE premium patch 36/pls 1233.00;53458 DESERT MOUNTAIN CORP ICE SLICER-semi load 4385.37;53459 DIVERSIFIED SERVICES cleaning 1796.00;53460 EDDINGTON,JAMES A CITY ATTORNEY 6000.00;53461 EDWARD A BUCHANAN PC Municipal Court Judge 1233.00;53462 CENTURY LINK/ CASH ACCOUNTING airport payphone 35.00;53463 FASTENAL CO cap screws,grinder cord,batteries,4 sleeve bin md post/bollard sleeves,mesh pallet rack decking,sweeping compound,misc supplies 516.22;53464 FIRED UP RESCUE LLC 9 carbon fiber cylinder w/snap change valve 6165.00;53465 FLOCKS GLASS INC 4 replacement casement sash&clear thermopanes installed 3659.64;53466 FLOYD'S TRUCK CENTER INC fuel tank/rectang band-assy FU/tnk strap insul 120.04;53467 FRONT RANGE FIRE APPARATUS install non-vented DEF fill cap 547.50;53468 GE BETZ INC monthly chemical management 11675.62;53469 GILES,RANDY apply graphics to new police car 150.00;53470 GOSHEN CO ECONOMIC monthly contribution 2500.00;53471 GOSHEN DIESEL SERVICE air valve,brass fittings,air valve 214.25;53472 GREAT AMERICA LEASING CORP COPIER LEASE 483.00;53473 DITCHWITCH OF NE sprkt,freight-repair ditchwitch 820.84;53474 THE VESTMAN pd outer equipment carrier 95.00;53475 U S A BLUEBOOK reagent refill free chlorine tests 193.56;53476 HEILBRUN'S NAPA AUTO PARTS air&fuel filters,hose fittings,hydraulic hoses,oil,paint,compression tester,impact socket,2,fstcure mixcup,misc supplies 1549.76;53477 HICKEY&EVANS LLP Pass on PSC filing 1035.00;53478 IDEAL LINEN SUPPLY bowl cleaner,mats,sam-dust,uniforms,mops,towels,rags,bleach,toilet uri screen 840.64;53479 INTERNATIONAL CODE COUNCIL INC '15 energy code essentials,plumbing venting 71.90;53480 K&K COMMUNICATIONS elec meters-paging service 12.00;53481 KNUDSEN LAW OFFICES municipal court judge 450.00;53482 KOIS BROTHERS EQUIPMENT CO dumpster lids 1286.28;53483 KRIS-DAVIS CO 30a 2pole 240v fused w/n type 3r gd X3,heating element,pvc,machine bolts,photo cells,insulators,pvc u guard,halogen-leds,pvc lubricant,misc elec supplies 7188.26;53484 L L JOHNSON DIST CO bed bar-machining,pin-roll pin-pivon axle,bedknife,washer-thrust,bushing-axle 496.39;53485 L N CURTIS SONS 55gal drum class a foam 629.00;53486 LUJAN CLEANING SERVICE LLC cleaning&window cleaning 185.00;53487 M.C. SCHAFF&ASSOCIATES INC pay ap2 Torr Mun Airport Design 17678.04;53488 MARIE'S EMBROIDERY INC 50 caps w 2 logos-Torr Fire 775.00;53489 MCCRAINIE,BRENDA 6 drawer carts X2 143.22;53490 METAL SHOP oxygen 39.00;53491 MERITAIN HEALTH INC Life&Premium 28490.77;53492 MIDWEST PLUMBING

INC removed meter in the ceiling 106.02;53493 MIRACLE RECREATION EQUIPMENT plug rockite 82.50;53494 MUNICIPAL CODE CORP code of ordinances 10 copies of supp #3 3545.33;53495 NATE HIBBEN ATTORNEY court appt&arraignment 197.50;53496 NEWMAN TRAFFIC SIGNS 6 in-st ped crossing 313.01;53497 NORTH PARK TRANS CO crates artwork-transport 75.34;53498 NEW NORTH PLATTE IRRIGATION&DITCH 2015 Assessment 1400.00;53499 NORTHERN EXPOSURE fuses,fuse holder,flash drives,usb cable,cd-r,car chrgr,remote contrl,foam tape,audio cable,battery tester,dvd-r, 177.86;53500 OLSON TIRE CO tire repair,radial patch,metal valve stem,quick cure hot patch 138.61;53501 ONE CALL OF WY 80 Feb CDC Code TRG 60.00;53502 PANHANDLE COOP meeting supplies, 28camglobal 5050 anti 55 gal,tires,htb,super tms,propane bottles,lpg commercial/landfill-propane delivery 3182.38;53503 ENVIRO SERVICES INC LAB ANALYSIS 30.00;53504 dba J & S CAR WASH car wash tokens 30.00;53505 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured employer premium 8910.93;53506 PINNACLE BANK usps,travel exp,hdtv/dvd,shirts,top 5 responder awards,sustainable serv &repair kit, meals/meetings, Successories-arards,misc 4806.87;53507 PRINT EXPRESS INC letterhead, business cards,UPS 419.42;53508 QUILL CORPORATION 3 8gb usb drives,whiteout,pens,clips,bowl cleaner 177.98;53509 REGIONAL CARE INC Select flex admin 81.00;53510 SPECTRUM ENGINEERING RESOURCES Cold Springs 35kv Trans Line design&draw 3506.25;53511 RINGLE,DAN museum contract consultant 750.00;53512 RUSSELL INDUSTRIES rebuild rotating assemb,gr oil seal gr bearing cap gasket 1927.29;53513 SCHLAGEL MANUFACTURING INC lawn mower brckt rev,bushing assembly 384.37;53514 VALLEY MOTOR SUPPLY 2 u-joint,oil&air filters,batteries,brake chamber,fuses,stikit discs,cold weld,sensor,belts,bearing,couplings,floor dry,bed armor kit,2 beam xtraclear,misc auto parts&supplies 1462.00;53515 SMITTY'S REPAIR SERVICE acetylene exchange,dis-assem&reassem can lift for grbg trk 1630.64;53516 SNOW CREST CHEMICALS LLC hot h2o closed loop monthly cont-Sept-April 125.00;53517 SHOPKO STORES OPERATING CO LLC clocks,dispensing urnless discount 51.97;53518 STAR-HERALD job opening ad 286.36;53519 STEVE'S TRUCK&EQUIPMENT INC cylinder-dump truck 210.00;53520 STUART C IRBY CO Glove Testing replacement kit 496.31;53521 TIMBERLINE ELECTRIC&CONTROL CORP cutler hammer120/240v cb battery 80.25;53522 TIP TOP TREE SERVICE 2 stumps-RV Park 130.00;53523 TOP OFFICE PRODUCTS INC COPY CHARGE 58.50;53524 TORRINGTON EMPLOYEES INSURANCE Premium 76677.12;53525 TORRINGTON FIRE DEPT PROFESSION services 800.00;53526 TORRINGTON OFFICE SUPPLY uni-bind supplies,toner cartridges, chair,binders,folders,misc office supplies 1499.20;53527 U S POSTMASTER Credit for postage 850.00;53528 VOGEL WEST INC repair kit-paint machine 560.50;53529 GRAINGER ice machine filter 101.66;53530 WALTON,JAMES H AIRPORT ASSIST CONTRACT 1500.00;53531 WESTERN COOPERATIVE CO grease tubes 191.20;53532 WITMER PUBLIC SAFETY GROUP INC spo kocek 6" NH long handle-E3 intake cap 120.98;53533 WRIGHT,JERRY AIRPORT CONTRACT 1575.00;53534 WY DEPT OF TRANSPORTATION Torr/E Valley/Hagie Rd ENH 703.71;53535 WY MOSQUITO MNGT ASSOC conference&membership fees cont education 75.00;53536 TORRINGTON TELEGRAM tri-state traveler homestead museum, subscription, legals,ads 3970.70;53537 ZELL LLC repair ice machine/service 125.00;53538 FERRIS,LAWRENCE W. repair vent lid-Emer Mngmnt trlr/hail damage 31.95;53539 SCHANEMAN,FLOYD&KATHLEEN credit return/final ubill 87.72;53540 HERGENRADER,CHAD credit return/final Ubill 53.19;53541 ANDREWS,JESSICA deposit return/final Ubill 15.35;53542 GULLEY,BRYON deposit return/final Ubill 141.74;53543 JONES,FRANK deposit&cr return/final Ubill 156.37;53544 SHAVER,PLEAMAN A deposit&cr return/final Ubill 177.64;53545 ROLF,MATT deposit return/final Ubill 48.60;53546 WAGONS WEST REALTY credit return/final Ubill 117.06;53547 NICHOLS,LESLIE cr return/final Ubill 23.11;53548 MCI A VERIZON CO 911 Long distance-to be reimbursed 42.56;53549 ELK'S CLUB OPERATING FUND program sponsor-Elks Little Britches Rodeo 100.00;53550 GRAYBILL,TAMI deposit return/final Ubill 92.76