

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, April 5th, 2016 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Varney, Council Members Adams, Hill, Kelly, and Law. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Chief of Police Sharp, Engineer Juve, Building Official Estes and Deputy City Clerk Kinnan.

Mayor Varney called the meeting to order.

Dan Ringle led the Pledge of Allegiance.

Mayor Varney read a letter from Governor Matthew Mead stating he appointed Torrington EMS Executive Director Darin Yates to the Wyoming Advisory Committee on Emergency Medical Services and Trauma. The Council congratulated Mr. Yates on the appointment.

Councilman Adams moved and Councilman Law seconded to approve the consent agenda which includes the minutes of the 03-15-16 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Kelly moved and Councilwoman Hill seconded to approve the agenda as presented. Motion carried unanimously.

Lauren Nordeen and Tonya Nepper with WY Child and Family Development (WCFD) addressed the Council. WCFD provides preschool education, special education, speech and language therapy, physical therapy, occupational therapy and other services to meet the needs of the children they serve. They also provide free developmental screenings to any child in the community ages birth through five years of age. They thanked the Council for their past support and requested Council consideration of \$2,000 in continued assistance. Ms. Nordeen commented they understand the State of Wyoming has cut funding for the upcoming year to cities and towns, but they would appreciate any funding the City of Torrington could provide. Mayor Varney stated financial support from the City of Torrington to WCFD will be contingent upon available funds in the upcoming budget.

Mayor Varney opened the public hearing concerning the City of Torrington's request for an amendment to the C3-H Central Historic District zoning map. The amendment is an addition to the allowed uses relating to telecommunication towers, antennas and related equipment. The boundaries of the C-3H district extend from the center line of Highway 26 to the center line of 22nd Ave. and from the center line of West A St. to the center line of East A St. Mayor Varney asked for public comments for or against the amendment, hearing none he closed the public hearing.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SUB-SECTION C. OF SECTION 15.20.040 OF THE TORRINGTON MUNICIPAL CODE, 2016 REVISIONS, RELATING TO GENERAL REQUIREMENTS. Mayor Varney commented the ordinance creates an addition to the allowed uses in the C3-H Central Historic District relating to telecommunication towers, antennas and related equipment. Building Official Estes stated Staff recommended approval and no negative comments from the public have been received in the Building Official's office. Councilman Law moved and Councilwoman Hill seconded to approve the ordinance as presented on second reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 18.16.020 OF THE TORRINGTON MUNICIPAL CODE, 2016 REVISIONS, RELATING TO THE CITY OF TORRINGTON, WYOMING, AMENDING THE ZONING DISTRICT MAP BY ESTABLISHING "C-2" ZONING FOR A TRACT OF LAND. Building Official Estes stated the ordinance will amend the zoning district map by amending "R-6" (Multi Family Dwellings) to "C-2" (Commercial) zoning for Kurt Evezich's property at 1226 West C St., which will allow him to build storage units on the lot. Councilman Adams moved and Councilman Kelly seconded to approve Ordinance No. 1163 on third reading. Motion carried unanimously.

The second half of the City Department's 2015 End of Year Review was presented. Highlights included the major accomplishments of each department during the year and goals for the upcoming year. The Council thanked the employees for their dedication and hard work during the past year.

Jana Ross with the Goshen County Tourism Promotion Joint Powers Board addressed the Council. She stated that tourism is a \$29.1 million industry in Goshen County and for every dollar spent on lodging in our communities another \$7.30 is spent on other travel-related services and retail shopping. The Board budgets 25% of the lodging tax revenues for grants to local communities and organizations for the promotion of events. The FY2015-2016 grant recipients were: The Rex Young Rock Club, Torrington Elks Little Britches Rodeo, National Circuit Finals Steer Roping, Goshen County Quilters, YeeHaw Daze, and Valley Motor Sports. Other FY2015-2016 spending included advertising in various travel journals, programs, maps and websites, printing and distributing new Goshen County Visitor Guides, displays at the Visitor Center, a newly designed and updated tourism web site www.GoGoshen.net and administration/fiscal operations of the board. Mayor Varney suggested adding the scenic byway on the map in the Visitor Guide, Ms. Ross thought it was a good idea and would

suggest it be added. She stated an estimated one million cars will be traveling from northern Colorado to Casper for the 2017 eclipse.

Airport Manager Jerry Wright addressed the Council. He stated the Torrington Municipal Airport had several projects in 2015 which included the resurfacing of the 10-28 (the main runway) and the 2-20 runway. The taxiways also had maintenance work done. The projects were paid for with 90% federal, 5% state, and 5% local funds. Due to the hail storm in 2014 the T-hangers and the Ag Flyer hanger had the roofs, some siding and skylights replaced, which was paid for by the City's property and casualty insurance company. The airport has 28 based planes that pay hanger rent directly to the City.

Engineer Juve presented for approval an Agreement for Professional Services with Camp Creek Engineering for the Sanitary Sewer Outfall Line Project 2016. The services are in conjunction with replacement of the 12 inch outfall line crossing under Highway 26 and the BNSF railroad. Engineer Juve stated based on the special expertise required in design of line boring and Mr. Nowak's availability, he elected to negotiate the agreement with Camp Creek Engineering. The preliminary project cost for the consultant is \$8,484, construction costs \$84,840, and contingency \$12,726 for a total cost of \$106,050 with \$72,000 coming from Consensus Block Grant (CBG) funds. Councilman Adams moved and Councilwoman Hill seconded to approve the Agreement for Professional Services with Camp Creek Engineering as presented. Motion carried unanimously.

Engineer Juve presented for approval Amendment Agreement No. 5 to the Agreement for Professional Services with Western Research & Development, LTD. (WR&D), which will extend the time to complete the required services to December 31, 2016. Engineer Juve commented there will be no additional compensation paid to the consultant. He stated since entering into Amendment No. 4 we have become increasingly aware of the critical nature of sewer inflow from the western portion of the City, especially the specific issues related to the sale barn, and the related effect on the Wastewater Treatment Plant (WWTP) design. Therefore, Staff has recommended modifications to the order in which some of the services will be completed. The intent is to explore methods in which certain flows can be reduced to simplify the WWTP design. Due to the time spent on the flow issue and the specific design, which is now of a greater complexity than originally perceived, WR&D is requesting an extension to complete the existing scope of work to December 31, 2016. Councilman Kelly inquired about the delays costing the City money. Engineer Juve stated it might ultimately cost us more, because of the delay in going to bid there could be some increased construction costs. Engineer Juve stated the City cannot afford to build it right now under our current financial situation and we need to get a funding package in place. Mayor Varney commented WR&D needs to get the project completed. Councilman Law moved and Councilwoman Hill seconded to approve Amendment No. 5 to the Agreement for Professional Services with WR&D as presented. Motion carried unanimously.

Engineer Juve presented the bid results for the 2016 Crack Fill Project. He stated Staff recommends awarding the Base Bid, Schedule A only, to Simon Contractors of Laramie, WY for a total amount of \$78,486.95. Funding for the project in the FY2016 budget is \$32,073. Streets and Sanitation Supervisor Korell stated crack filling is done in advance of the chip sealing because the material needs time to set so it can harden, ideally one to two years, before getting the chip seal applied. Supervisor Korell stated the chip sealed areas have caught up to the crack filled areas, because of this he would like to move funding from other line items within the budget to cover the cost of the project in order to do a larger area of crack fill and postpone the chip seal. Councilman Kelly inquired about the City doing the work ourselves. Supervisor Korell stated we would need to purchase equipment and hire additional employees. Councilwoman Hill moved and Councilman Adams seconded to award and approve the 2016 Crack Fill Project as presented. Motion carried unanimously.

Engineer Juve presented the bid results for the 2016 Chip Seal Placement. He stated with the City receiving money from the State of WY in two payments next year instead of one it creates uncertainty concerning funding, therefore Staff is recommending the 2016 Chip Seal Placement be postponed. Councilman Adams moved and Councilman Kelly seconded to reject all bids for the 2016 Chip Seal Placement project. Motion carried unanimously.

EMS Executive Director Yates presented the bid results for a new ambulance. He stated funding for the project in the FY2016 budget is \$130,000 and is funded by a County Wide Consensus Block Grant and a Mineral Royalty Grant at 100%. He stated Staff recommended awarding to Sawtooth Emergency Vehicles in the amount of \$128,800. He commented the bid did reflect the trade-in of a 2006 ambulance. Councilwoman Hill moved and Councilman Law seconded to award the bid to Sawtooth Emergency Vehicles as presented. Motion carried unanimously.

Patrick Zimmerer with Table Mountain Vineyards, LLC requested approval of a catering permit for a Chamber of Commerce Business after Hours Event/National Park Service Celebration to be held at 21st & Main on April 21st, 2016 from 3:30 p.m. to 9:00 p.m. Councilwoman Hill moved and Councilman Kelly seconded to approve the catering permit as presented. Motion carried unanimously.

Patty Schaneman with Hiway Package Liquor requested a catering permit for the EWC Mathematics Department dinner to be held at the Lincoln Community Complex Pony Express Room at 436 E. 22nd Ave. on April 15th, 2016 from 5:00 p.m. to 9:00 p.m. Councilman Law moved and Councilwoman Hill seconded to approve the catering permit as presented. Motion carried unanimously.

The bills from 03-16-16 to 04-05-16 were presented for payment. Councilman Law moved and Councilwoman Hill seconded to approve the bills for payment as presented. Motion carried unanimously.

Councilman Adams moved and Councilman Kelly seconded to adjourn to executive session to discuss litigation. Motion carried unanimously.

Councilman Law moved and Councilwoman Hill seconded to return the Council to regular session. Motion carried unanimously.

Councilman Adams moved and Councilman Kelly seconded to direct Staff to move forward with an electrical rate pass-thru application to the PSC working with the consultants C.H. Guernsey and Hickey & Evans. Motion carried unanimously.

Councilwoman Hill moved and Councilman Adams seconded that there being no further business to come before the Council to adjourn at 10:16 p.m. Motion carried unanimously.

The following bills were approved for payment: 56729 SCHWARTZKOPF,BRIAN final bill/dep rtrn 60.67;56730 A F L A C payroll withhold 390.16;56731 ARMY AVIATION CENTER FEDERAL payroll withhold 300.00;56732 CITY OF TORRINGTON payroll withhold UTILITY,PHONE DATA,GOLF 360.53;56733 DENT,DAVID A golf pro payable/gift shop 531.10;56734 FAMILY SUPPORT REGISTRY PAYROLL WITHHOLD 235.97;56735 GREAT-WEST TRUST CO LLC payroll withhold 1815.62;56736 882-NCPERS GROUP LIFE INS. PAYROLL WITHHOLD 224.00;56737 MCI A VERIZON CO long distance/911 call backs 21.30;56738 MERIDIAN TRUST FEDERAL CREDIT UNION PAYROLL WITHHOLD 3053.00;56739 NE CHILD SUPPORT PYMT CN PAYROLL WITHHOLD 364.16;56740 SOURCEGAS INC Utilities 2985.22;56741 SOURCEGAS INC Utilities 401.81;56742 STANDARD INS CO Premium-long term disabity 1933.50;56743 TORRINGTON EMPLOYEES INS Select Flex Contrib 2210.02;56744 TRAVELERS CL REMITTANCE CENTER ins property&casualty 22039.59;56745 WASHINGTON NATIONAL INS CO PAYROLL WITHHOLD 32.70;56746 WY CHILD SUPPORT PAYROLL WITHHOLD 230.76;56747 SOUTH TORRINGTON WATER&SEWER DISTRICT wa&swr-Museum 78.51;56748 VERIZON WIRELESS mobile broadband tablets,hotspot 400.22;56749 WY DEPT OF REVENUE sales&use tax 20552.31;56750 WY RETIREMENT SYSTEMS retirement 52773.80;56751 WY RETIREMENT SYSTEMS Vol EMT Pension 60.00;56752 WY DEPT OF WORKFORCE SERVICES workers comp 8325.10;56753 ARROW ELECTRIC OF TORRINGTON labor-revamp of controls-pump,photo cell,light fixture 392.00;56754 ACTION COMMUNICATIONS INC 2-way NTN9858 216.70;56755 ADVERTAINMENT PRODUCTIONS digital theatre ad 198.00;56756 AIRNAV LLC renewal- basic listing on AirNav.com 52.00;56757 ALLWATER SUPPLY LLC spare parts kit/chlorine pumps 395.38;56758 NIGHT HAWK Qtrly Telemetry&WebConnect Fees 218.75;56759 NORTHERN EXPOSURE COMPUTER CENTER mouse,sd card,ink cartrg 419.98;56760 AUTOMATIC DATA PROCESSING INC ezlabor manager software 646.80;56761 B & C STEEL CORPORATION run off panel 9.00;56762 BANKER'S BANK OFTHE WEST INC quarterly lease paymts 65565.26;56763 BARBER TREE SERVICE tree wrk/rmvl 2275.00;56764 BENCHMARK OF TORRINGTON manhole srvys,detention area,tpgrphic srvy frontage rd 7593.63;56765 BIG SKY FORD switch asy,oil auto trans floor,sender&pmp asy 534.94;56766 BLOEDORN LUMBER CO-TORRINGTON joint compound,mop,drywall screen,tape,air filter,caulk,clamp,anchor,6v battery,concrete mix,pipe,zinc,paint/rust stripper,misc supplies 187.56;56767 BLOEDORN LUMBER CO-TORRINGTON clear exit bulb 4.31;56768 BLUFFS SANITARY SUPPLY INC deodrnt blk bwl,bwl dnr,towel roll,liner bags 493.27;56769 BOMGAARS SUPPLY INC rubber mat,boots,dvr set,paint thinner,drill chuck,grind wheel,couplers,hitch pin&clip,ball mnt,anchors,wrench,ball vlve 527.33;56770 CASELLE INC Contract Support&Maint 1990.00;56771 CITY OF TORRINGTON lien,usps,travel exp 79.35;56772 CODY,JUSTIN install Police Dept. video systms 1000.00;56773 CONNECTING POINT copier all inclsvrvc cntrct/mnthly chrsgs 367.74;56774 CRESCENT ELECTRIC SUPPLY CO mtr breaker safety sockets,lamps, lucaloxs lightbulbs 1102.13;56775 CULLIGAN WATER OF TORRINGTON Water dispenser rental,watr, salt,serv call,parts 395.30;56776 DANA KEPNER CO INC water meters 3002.88;56777 DECKER,STEVE weed killer,prem street patch 5835.00;56778 DON HAUGHT INC remve&replace water heater 837.99; 56779 DREAM DESIGN DEVELOP LLC website update/add survey 540.00;56780 CENTURYLINK airport payphone 35.00;56781 EMERGENCY MEDICAL PRODUCTS INC ems pants 214.00;56782 ENGINEER SUPPLY LLC hvy duty flat head tripod 80.24;56783 FASTENAL CO batteries,wipes 150.39;56784 FLAGS USA INC snaphook vinyl cover,flags 168.80;56785 FLOYD'S TRUCK CENTER INC. rprs-rplc injctr&seal, sftware 1616.00;56786 FRITZLER,LARRY&DEBORAH pump septic tanks@golf course 306.00;56787 G & L CONCRETE concrete 1576.25;56788 GOSHEN CO TREASURER IT salaries/ repairs/ internet/supplies/ annual maint 45335.00;56789 HAWKINS INC sodium hydroxide 1496.24;56790 HEILBRUN'S NAPA AUTO PARTS dextron,oil&air filters,batteries,headliner pins,brke cleanr,wire kit, pwrster fl,grease cart,fuses, bolts,v-belt,hyd filter,hyd fluid,oil filler cap,wrench, uniswive,hyd hose fittings, pwr washr,led blk/red, ring term,fuse hldr,key set,battry core deposits,bungee cords 1308.47; 56791 HEILBRUN'S NAPA AUTO PARTS E6 cord reel/chain link roller 3.33;56792 HORIZON WEST INC cutter blades 347.92;56793 IDEAL LINEN SUPPLY mats,sam dust fees,energy fees,coveralls garment fee,bath tissue,rags,twls,linen 1211.12; 56794 INDUSTRIAL DISTRIBUTORS brakleen 56.04;56795 KATH BROADCASTING CO LLC twr rent,ads 552.00;56796 K & K COMMUNICATIONS paging service mtrs 12.00;56797 KJORMOE,MELVIN L. tablecloths 25.90;56798 KRIZ-DAVIS CO led street lights,pvc, cmpression connectr,milbank,wire,mtr mains,alto 12pk 4309.38;56799 L N CURTIS&SONS turnout coat&pants 1160.00;56800 LEO RILEY & CO.

AUDIT fiscal YE 2015/progress billing#2 12000.00; 56801 NEOFUNDS by NEOPOST postage-neopost acct 660.61;56802 MCMaster-CARR SUPPLY CO low-stretch no-flatten rope 29.47;56803 MOTOROLA SOLUTIONS INC. svcs agreemnt-rpr,dispatch, rresponse 4650.21;56804 MURPHY,KRAIG travel reimb 484.72;56805 NE MUNICIPAL POWER POOL membership dues 2016 2342.78;56806 NEWMAN TRAFFIC SIGNS signs 315.21;56807 NORTHWEST PIPE FITTINGS INC galv&brass nipples,sleeve,clamp,caps, 461.96;56808 ENVIRO SERVICES INC lab analysis 90.00;56809 THE L L JOHNSON DIST CO fastline white paint,sprg torsion,bushings 725.15;56810 PITTMAN ELECTRIC LLC instll rcpticle@meter@wknng path/prkg area 136.94;56811 PJ SAND & GRAVEL LLC wash sand 89.67;56812 PORT-A-POTS BY TDS INC portapot@pioneer prk/easter egg hunt 119.00; 56813 PRECISION DEMOLITION LLC hauling concrete, excavator,skid loader 1800.00;56814 PRINT EXPRESS INC UPS,utility bills,envelopes,posters, postcards, laminating 2458.53;56815 PRO OVERHEAD DOOR CO INC inspect,lube&adjust doors 136.25;56816 PROFORCE LAW ENFORCEMENT multi-function helmet mnt 269.70;56817 SPECTRUM ENGINEERING RESOURCES substation desgn-sub mtrls& procurmnt 663.75;56818 ROSE BROTHERS INC gaskets 168.59;56819 RUSSELL INDUSTRIES nut set,o-rings,oil seal,comp spring 155.25;56820 S & W HEALTHCARE CORPORATION wet foam gel 118.76;56821 SAM'S CLUB/SYCHRONY BANK oil plug in refills,paper twl,Kleenex,Clorox wipes 150.80;56822 VALLEY MOTOR SUPPLY hydraulic hoses/fittings,pvc tubing,oil/air/fuel filters,starters, cable clamp,flx ratchet,tools,pry bar set,thermo gasket,batteries, washer fluid,v-belts,receiver,hyd hose&fitting,buffering solution,dty stitcher,hi lamp,bearings,tubing btry terminal lube,relay,pmp type oiler,fog bulbs,hoseclamps,marker lamp,tape,unv joint 2170.63;56823 SECRETARY OF STATE WY notary filing 30.00;56824 SNOW CREST CHEMICALS LLC hot water closed loop contract 125.00;56825 DBC IRRIGATION SUPPLY pvc pipe,vlve sentry,rotor pvc 991.07;56826 STATE OF WY wiring permit/sprinkler clock 50.00;56827 STUART C IRBY CO 3 PH primary wire 1990.00;56828 SYN-TECH SYSTEMS INC standard maint plan 918.75;56829 T & T FEEDERS snow removal 375.00;56830 THOMAS,STEPHEN L plan review svcs-EWC 10370.00;56831 THORNTON,ROBERT A. garage door opener,lift master 404.00;56832 TITAN MACHINERY INC pull handle latch 379.00;56833 TORRINGTON FIRE DEPT professional services 800.00;56834 TORRINGTON OFFICE SUPPLY heavy-duty staples, paper, fstnr filefldrs, recpt paper,rubberbands,laserjet toner&ink cartridges,paperclips, binders,hanging file frames,steel frames,lightbulbs,pens,address labels 645.16;56835 TRUENORTH STEEL galv 60" 12 ga 5x1,flared end rod 5931.44;56836 CENTURY LINK data lines 1176.41;56837 CENTURY LINK PD data line 6.07;56838 CENTURY LINK 911 data line 1273.60;56839 CENTURY LINK security data line 36.14;56840 CENTURY LINK telephone/TVFD 233.57;56841 BSN SPORTS LLC drag mats,alum maint rake 464.97;56842 VERIZON WIRELESS cell phones 229.24;56843 VERIZON WIRELESS cell phones 190.01;56844 VOGEL WEST INC pump repair 80.00;56845 VOT INC 3' 18/2 mini appl cord 3.99;56846 WESTERN RESEARCH AND DEVELOPME LTD headworks design-prj #120 1497 03 19058.56;56847 WESTERN UNITED ELECTRIC SUPPLY 25&30 amp fuses 828.00;56848 WINN-911 SOFTWARE annual renewal sftware maint&spprt 990.00;56849 WITMER PUBLIC SAFETY GROUP INC LED headlamps 342.09;56850 Working Person's Store steeltoe boots,footwear 306.00;56851 WRIGHT,JERRY W. AIR FUEL 338.84;56852 WUNDER,ROGER LEE replaced disposal&tested 225.99;56853 WY RURAL WATER training 1155.00;56854 WY DEPT OF TRANSPORTATION prjct N273009-TORR/E Vly/Hagie Rd/enh,prjct N853089-torr/US 85 realign/enhc 43.79;56855 RESPOND FIRST AID SYSTEMS OF WY 1st aid kit supplies 198.36;56856 WY HEALTH FAIRS chemistry panel/wellness screening 65.00;56857 WY MACHINERY switch,filters,seal kit,bowl,lever for fork lift, 895.87;56858 PREMIER PROPERTIES INC appraisal- E D St. 350.00;56859 HOUK,JOE final bill/deposit rtn 155.03;56860 HUD final bill/deposit rtn 157.74;56861 SIMMONS,RANDAL K final bill/deposit rtn 72.83;56862 WY BUSINESS COUNCIL EFT pymnt refund/paid to city in error 130.00; 56863 WILLIAMS,DEVIN final bill/deposit rtn 28.77;56864 BRALICK,CARL A final bill/cr return 150.25; 56865 SODERSTROM,SCOTT final bill/deposit rtn 30.80;56866 SCHANEMAN,MARTY final bill/deposit rtn 170.70;56867 ARMY AVIATION CENTER FEDERAL payroll withhold 300.00;56868 CITY OF TORRINGTON payroll withhold-phone data,utilities,golf 1595.20;56869 DENT,DAVID A golf pro payable 426.60;56870 FAMILY SUPPORT REGISTRY PAYROLL WITHHOLD 235.97;56871 GREAT-WEST TRUST CO LLC payroll withhold 1815.62;56872 MERIDIAN TRUST FEDERAL CREDIT UNION PAYROLL WITHHOLD 3053.00;56873 NE CHILD SUPPORT PYMT CN PAYROLL WITHHOLD 364.16;56874 WY CHILD SUPPORT PAYROLL WITHHOLD 230.76