



**Council Chambers
436 East 22nd Avenue
Torrington, Wyoming**

**City Council Agenda
Tuesday, January 7, 2020
7:00 P.M.**

* **Call the Meeting to Order.**

* **Pledge of Allegiance.**

* **Mayor's Informational Items.**

* **Approval of the Consent Agenda which includes:**

The minutes from the 12-17-19 Council Meeting as published.

* **Approval of the Agenda.**

* **Public Forum.**

For Non Agenda items, there is a time limit of 2 minutes and the speaker must sign up before the meeting. This is a time for the Council to listen, NO ACTION WILL BE TAKEN.

Information Item:

1) Community Hero Award.

Reference: Mayor Adams

Action Items:

1) Mayor's Appointments.

a) Appointed Officials:

Term: 1 Year (1/07/2020 to 12/31/2020)

- James Eddington, City Attorney
- Timothy Hurd, Chief of Police
- Lance Petsch, Fire Chief
- Lynette Strecker, City Clerk/Treasurer
- Jeffrey Harkins, Director of Public Works
- John Patrick, Municipal Judge
- Herbert Doby, Associate Municipal Judge
- Kenneth Brown, Associate Municipal Judge

b) Mayor Pro-Tem:

- William Law

c) See Attached List.

2) Council Consideration.

Designate Randy L. Adams as a "Full-Time" Mayor.

3) Liquor License Suspension.

Suspend Scotts Hi-Way Bar, LLC DBA Scotts Hi-Way Bar Retail Liquor License due to Sales Tax Delinquency.
Staff Reference: James Eddington, City Attorney and Silvia Anaya, Deputy City Clerk

4) Proclamation.

Proclaiming February 3-9, 2020 as Wyoming Professional Water and Wastewater Operator Week.
Staff Reference: Water/Wastewater Supervisor Troxel

5) Resolution No. 2020-1.

Approving the institutions as depositories and/or security broker/dealers for the City of Torrington.
Staff Reference: Lynette Strecker, Clerk/Treasurer

6) Resolution No. 2020-2.

Authorizing submission of a Wyoming Hazard Mitigation Planning Application to FEMA for the development of a hazard mitigation plan for the City of Torrington.
Staff Reference: Charles Kenyon, Emergency Management Coordinator

7) Approval of the bills from 12-18-19 to 01-07-20.

8) Adjourn.

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, December 17, 2019 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Hill, Kinney, Law and Mattis. Also Present: Clerk/Treasurer Strecker, Director of Public Works Harkins, Golf Pro Dent and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Water Systems Senior Operator Heilbrun led the Pledge of Allegiance.

Mayor Adams wished everyone a Merry Christmas, Happy Holidays and a Happy New Year.

Mayor Adams spoke briefly about his first year as the Mayor of the City of Torrington. He stated that it has been an interesting year, that he has had a great experience and that he has been very fortunate. When he received positive comments about what was happening in the City he was quick to state that that was attributed to his incredible staff. Mayor Adams indicated that all departments, supervisors and their staff are all very dedicated people, responsible and committed to doing what they can to make the City a better place. He commented that on top of having a great staff, his Council members are committed, thoughtful, willing to speak their minds and dedicated to making decisions that are always in the best interest of the City of Torrington. Mayor Adams stated that his time as Mayor has been well spent and that the hours that he has put in are worthwhile hours. He is challenged constantly, he is never bored and there is always more to do. Mayor Adams indicated that it has been a rewarding year and thanked all of those involved in making him look forward to next year.

Councilwoman Hill moved and Councilman Mattis seconded to approve the consent agenda which includes the minutes from the 12-03-19 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Adams requested approval to amend the agenda as follows:

1. Add Amendment to the Policy Handbook – Development and Maintenance of City Personnel Policies and Procedures to the Action Items List.

Councilman Law moved and Councilman Kinney seconded to approve the agenda as amended. Motion carried unanimously.

Golf Pro Dent presented the 2020 Golf Tournament Schedule for approval. Councilman Law moved and Councilman Mattis seconded to approve the 2020 schedule as presented. Motion carried unanimously.

Golf Pro Dent presented for approval additional items that he would like to incorporate into the 2020 Golf Rate and Fee Schedule. The items presented for approval were the following: 1. 18 Hole Punch Card (11 rounds for the price of 10) - \$280.00. Punch card only valid for May, June and July of 2020; 2. Military Discount. All active and non-active military personnel receive a 10% discount on all daily fees including merchandise; 3. Military Monday. Free golf and range balls on May 25, 2020 (date subject to change) for all active and non-active military personnel; 4. Annual Golf Pass. Any annual golf pass purchased receives 1 free green fee. The one green fee is non-transferrable to other annual card holders, non-transferrable to the following year and non-refundable. May not be used for outings or golf tournaments; 5. Employee 20% off for all annual membership cards. Includes all full-time City of Torrington employees. Non-taxable at 20% or below. This is for golf only. Not applicable for use of the driving range or City golf carts; 6. Employee Golf Tournament. No charge to the employee. 9 hole scramble format. Rules and behavior sheet reviewed and signed by the Mayor. Scheduled for August 14, 2020. 5:00 p.m. shotgun start. Only the front 9 will be played. All employees must check in at the Golf Shop and have their own bag and clubs; and 7. Junior Incentive. \$50.00 for the junior golf class. \$125.00 for the junior golf annual pass. \$150.00 if interested in both the junior golf class and the junior golf annual pass (\$50.00 for the class/\$100.00 for the pass). Councilman Mattis inquired if the junior golf pass includes junior range balls. Golf Pro Dent responded that during the junior week and a half to two week program, yes, the junior range balls are included. Prior to the program and after, however, they will have to be purchased separately. Councilman Kinney moved and Councilman Mattis seconded to approve the 2020 additional items as presented. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented for approval Amendment No. 1 to Addendum No. 1 to the Agreement for Professional Services with M.C. Schaff and Associates, Inc. He stated that Amendment No. 1 is for M.C. Schaff and Associates to procure the services of Martinez Geospatial to provide GIS formatting of project data to be submitted to the Federal Aviation Administration (FAA) to update the ArcGIS mapping of the airport in accordance with FAA Advisory Circular requirements. The cost of Amendment No. 1 totals \$18,690.00. DPW Harkins commented that 90% of the \$18,690.00 is reimbursable by the FAA and 6% is reimbursable by the Wyoming Department of Transportation (WYDOT), therefore the City's share would only be 4% or approximately \$748.00. Mayor Adams asked DPW Harkins to comment on the presentation that he attended on Monday, December 16, 2019 in Cheyenne, Wyoming. DPW Harkins stated that he presented the Torrington Municipal Airport improvement project to the FAA/WYDOT Committee and thanked them for the supplemental funding

that they are providing which allows the City to complete the project in a short period of time without having to phase it. Councilwoman Hill moved and Councilman Kinney seconded to approve Amendment No. 1 to Addendum No. 1 to the Agreement for Professional Services with M.C. Schaff and Associates, Inc. as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval an amendment to the policy handbook in regard to the Compensation & Performance Evaluation Policy. She briefly summarized the policy as it had previously been discussed in depth at a Work Session held by the City Council on December 16, 2019. Clerk/Treasurer Strecker stated that the position Director of Public Works was added to the list of Performance Management Committee members, the Y-Rate was clarified as far as when it is applicable and the term consecutive was added to the longevity stipend portion of the policy making only full-time employees who have been employed by the City for fifteen consecutive years eligible to receive the stipend. Councilwoman Hill moved and Councilman Kinney seconded to approve the amendment to the policy handbook in regard to the Compensation & Performance Evaluation Policy as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval an amendment to the policy handbook in regard to the Hiring Process Policy. She briefly summarized the policy as it had previously been discussed in depth at a Work Session held by the City Council on December 16, 2019. Clerk/Treasurer Strecker stated that the policy in its entirety was outdated and difficult to follow. A hiring process check list and hiring authorization form were developed to assist with streamlining the process and creating uniformity for the hiring of all employees overall. Councilman Law moved and Councilman Mattis seconded to approve the amendment to the policy handbook in regard to the Hiring Process Policy as presented. Clerk/Treasurer Strecker indicated that because law enforcement must meet standards set by Wyoming State Statutes, a separate law enforcement application process will be followed by the Police Department, therefore, not all stipulations outlined in the policy will be applicable to the department. The hiring authorization form, however, will still be required. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval an amendment to the policy handbook in regard to the creation of a Nepotism Policy. She briefly summarized the policy as it had previously been discussed in depth at a Work Session held by the City Council on December 16, 2019. Clerk/Treasurer Strecker stated that the nepotism sector of the handbook was previously included in the hiring process policy but that the Wage Committee felt that it would be more practical as its own policy. The newly created policy expands on the definition of relative and clarifies the nepotism sector of the handbook further. Councilwoman Hill moved and Councilman Kinney seconded to approve the amendment to the policy handbook in regard to the creation of a Nepotism Policy as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval an amendment to the policy handbook in regard to the Emergency Shutdown of City Facilities – Procedures & Compensation Policy. She briefly summarized the policy as it had previously been discussed in depth at a Work Session held by the City Council on December 16, 2019. Clerk/Treasurer Strecker stated that when the policy was utilized for emergency shutdown in the Spring of 2019, it was discovered that the policy needed to be modified. The Wage Committee consulted with Emergency Management staff and the revised policy now clearly defines the procedures for emergency shutdown. Mayor Adams commented that when he had to make the decision to shutdown due to weather in the Spring of 2019, he did not have much information from anyone who was skilled and knowledgeable in the matter to guide him in making the proper decision. He indicated that the revised policy now states that in the event of an emergency, the Mayor in coordination with the City or County Emergency Management Director will make the decision to close City facilities. Councilman Kinney moved and Councilman Mattis seconded to approve the amendment to the policy handbook in regard to the Emergency Shutdown of City Facilities – Procedures & Compensation Policy as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval an amendment to the policy handbook in regard to the Tobacco Use Policy. She briefly summarized the policy as it had previously been discussed in depth at a Work Session held by the City Council on December 16, 2019. Clerk/Treasurer Strecker stated that a revision request for this particular policy was brought to the Wage Committee by the Safety Committee. The revised policy clarifies a few items and adds electronic smoking devices to the list of products and devices prohibited to be used in all City facilities, vehicles and equipment. Mayor Adams indicated that it is recognized that smoking is harmful to an individual's health and that the policy revisions are in the best interest of trying to preserve and protect the health of all City employees. Councilman Mattis stated that policies are mandatory and in place for a reason. He commented that the revised policy may not only have an impact on employees but on all department heads and supervisors as well as they too will be held accountable to enforce the policy accordingly. Councilwoman Hill moved and Councilman Mattis seconded to approve the amendment to the policy handbook in regard to the Tobacco Use Policy as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval an amendment to the policy handbook in regard to the Cellular Phone Purchase Policy. She briefly summarized the policy as it had previously been discussed in depth at a Work Session held by the City Council on December 16, 2019. Clerk/Treasurer

Strecker stated that cell phones have advanced significantly and that the policy has not been updated for quite some time. Eventually, all cellular phone users will be obligated to convert to smartphones that require data. The revised policy incorporates that anticipated notion, clarifies the purchasing procedure, and identifies what is and what is not allowed on a City cell phone. Councilman Kinney moved and Councilman Law seconded to approve the amendment to the policy handbook in regard to the Cellular Phone Purchase Policy as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval an amendment to the policy handbook in regard to the Development and Maintenance of City Personnel Policies and Procedures Policy. She briefly summarized the policy as it had previously been discussed in depth at a Work Session held by the City Council on December 16, 2019. Clerk/Treasurer Strecker stated that the revisions to the policy were mainly a housekeeping issue. All personnel policies are now administered through an online software provider, PolicyTech. The policy creation and maintenance procedure was updated to include PolicyTech and its electronic format, and a legality line item was added designating the City Attorney as the individual responsible for reviewing all personnel policies and procedures for the City of Torrington. Changes and clarification regarding policy amendments were also made. Councilman Mattis moved and Councilman Kinney seconded to approve the amendment to the policy handbook in regard to the Development and Maintenance of City Personnel Policies and Procedures Policy as presented. Motion carried unanimously.

Councilwoman Hill presented for approval the Performance Evaluation & Merit Increase Request. She briefly summarized the request as it had previously been discussed in depth at a Work Session held by the City Council on December 16, 2019. Councilwoman Hill stated that the Wage Committee, Performance Evaluation Review Committee and Payroll Administration completed the performance evaluation process for 2019, and indicated that all in all the process went very well in comparison to previous years. She commented that the evaluation process is a tool to hold all employees accountable. Councilwoman Hill stated that the FY2020 increase will be approximately \$80,742.00 including benefits. DPW Harkins concurred with Councilwoman Hill's statements about how well the process went this year. Councilman Mattis stated that the request also includes the consideration of seven employees that will be at the top of their respective pay scale. Per the new policy adopted last year, the seven employees are not eligible for a merit increase. He indicated that it is very difficult for him to consider approving the merit increase for those specific seven employees as policy states clearly that they are not eligible. Councilman Mattis reiterated that policies are in place for a reason. He stated that he is not comfortable with making an exception to the policy as that will set a precedent that will be difficult to defend in future years. Councilman Mattis commented that he is not opposed to the merit increases in general as it is a great benefit to deserving employees; he simply cannot approve an exception for those specific seven employees in question being that policy strictly states that that is not how it should be done. Councilwoman Hill stated that the Wage Committee's recommendation in regard to those specific seven employees is a result of a lengthy discussion on the matter. The committee is recommending that the merit increase be allowed for those seven employees for this year only so that the Wage Committee can review and educate department heads and employees about the new policy in greater detail. Councilman Law commented that he understands Councilman Mattis' concerns as they are very valid and indicated that the Mayor and Council do at times find themselves yielding, making adjustments or going past the suggested guidelines. He stated though, that the wording on the recommendation from the Wage Committee clearly states that the exception to the policy for those specific seven employees will be permitted this year only and that that alleviates his concerns with the issue. Mayor Adams commented that Councilman Mattis' point is well taken but that his concerns too are alleviated with the wording on the recommendation; it specifically states that the exception is a one-time allowance to allow the Wage Committee a sufficient amount of time to review and educate all employees on the stipulations of the policy. Councilman Kinney stated that he would be willing to approve the one-time exception for the seven employees, if the motion to approve includes specific dates and states clearly that it will not occur again in the future. Councilwoman Hill indicated that the Performance Evaluation & Merit Increase Request also includes advancing Dale Radford to Water Treatment Specialist. Councilwoman Hill moved and Councilman Law seconded to approve the Performance Evaluation & Merit Increase Request and to approve the merit increase for the seven employees who are at the top of their pay scale to be effective January 2020 as a one-time exception to the policy as presented. Councilman Mattis stated that he wants to make it clear that his vote is based strictly on the exception to the specific seven employees referenced in the motion. Voting aye Adams, Hill, Kinney and Law, nay Mattis, motion carried.

Clerk/Treasurer Strecker presented for approval the 2020 Health Insurance Renewal Proposal. She briefly summarized the proposal as it had previously been discussed in depth at a Work Session held by the City Council on December 16, 2019. Clerk/Treasurer Strecker indicated that the Health Insurance Committee met with Brian Hillier of Health Benefit Advisors who is the City's third party administrator and health benefit consultant to review the condition of the City's self-funded health insurance plan and to renew the City's policy with its stop-loss insurance carrier. She stated that Mr. Hillier relayed that due to the rising cost of inflation and the history of the City's claims over the last ten months, the plan needs

an increase of 11% or \$160,000.00 in 2020. Clerk/Treasurer Strecker commented that the Health Insurance Committee considered the need at great length and is making the recommendation to use \$135,000.00 of the Health Insurance Reserve (current balance \$1,265,000.00) and to generate the remaining \$25,000.00 by increasing employee payroll deductions. The family coverage will increase from \$60.00 per pay period to \$75.00 and the single coverage will increase from \$30.00 per pay period to \$35.00. She indicated that the FY2020 budget will remain unchanged. Clerk/Treasurer Strecker stated that the committee will re-evaluate the condition of the plan during the budget process in May of 2020 and make recommendations for any changes, if needed, at that time. She commented that the Health Insurance Committee did look into the State plan since the City is eligible to join it but that it was discovered that the State plan is more expensive than the current City plan and would cost the City more money to be a part of it. Councilman Law stated that there are a lot of things that can happen with healthcare and that it is probably one of the most volatile things that is being dealt with in America today. He indicated that his objective as a Council member that sits on the Health Insurance Committee is to keep the program as solid as possible and as friendly as plausible for employees to not be required to pay more than necessary. Councilman Law commented that there is an ownership that comes in when the employees are participating at a certain level. He stated that the program needs to stay solid into the future as it really is a good program for City employees, and indicated that he does not want something to happen down the road where the reserve account is completely exhausted and employees are faced with having to take a big hit in terms of increased deductibles/premiums or the necessity to drop plan coverage. Councilman Law indicated that the Health Insurance Committee is a very challenging committee to sit on but that it is represented by various departments City wide to ensure that all departments are always well informed of anything health insurance related. He commented that he is extremely impressed with how hard Mr. Hillier works on behalf of the City and that he always presents the Health Insurance Committee with solid information, and indicated that he feels that the recommendation from the committee is good and sound. Councilman Mattis inquired when employee payroll deductions were last increased. Clerk/Treasurer Strecker responded that the last increase occurred in January of 2016. Councilman Mattis stated that City employees are very fortunate to not have an increase imposed on them yearly and commented that it is imperative that the City keep up with insurance and inflation rates. He concurred with Councilman Law's statements about the recommendation being proper. Councilman Law moved and Councilman Kinney seconded to approve the 2020 Health Insurance Renewal Proposal as presented. Motion carried unanimously.

The bills from 12-04-19 to 12-17-19 were presented for payment. Councilwoman Hill moved and Councilman Mattis seconded to approve the bills for payment as presented. Motion carried unanimously.

Councilman Kinney stated that Lead Master Heavy Equipment Operator Peterson received a thank you on behalf of a constituent for the Street Department's ongoing effort of getting the streets cleaned after the storm events that were recently experienced. He indicated that he just wanted to pass the message along and commented that it would be nice to hear that more often. Councilman Kinney stated that he too is very appreciative of the efforts and commended the entire department for a job well done.

Mayor Adams asked for public comments, questions or concerns. None were heard.

Chief of Police Hurd thanked the Mayor and Council, and all of the members of the Wage Committee for staying fiscally responsible to the City and finding innovative ways to keep employees happy. He indicated that that is very commendable and thanked all of the individuals involved for their efforts.

Chief of Police Hurd introduced Corporal Mills to the Mayor and Council.

Councilman Mattis inquired about the incident that occurred on Rio Vista Road on Friday, December 13, 2019 and in specific if it was an isolated incident. He indicated that he has particular interest in the event due to the fact that he resides four houses away from where the incident occurred. Chief of Police Hurd stated that it is an incident that the Torrington Police Department is attempting to address but that due to the nature of the event and the fact that the investigation is still ongoing, there is not much information that he can divulge.

Streets/Sanitation Supervisor Hawley informed the Mayor and Council that the new bagging system is in full operation. He stated that it has improved the work environment of the baler facility significantly in terms of cleanliness and safety. The Mayor and Council asked Streets/Sanitation Supervisor Hawley to coordinate an on-site visit to demonstrate the new bagging system in action.

Councilwoman Hill concurred with Mayor Adams' remarks in reference to Council members trying to do the best that they can for the constituents and employees of the City of Torrington, and stated that the City needs to be respectable and good and be able to stand on its own. She indicated that she is proud to be a member of the City Council and thanked everyone involved for her experience. Councilwoman Hill wished everyone a Merry Christmas.

Councilman Kinney moved and Councilwoman Hill seconded that there being no further business to come before the Mayor and Council to adjourn at 8:07 p.m. Motion carried unanimously.

The following bills were approved for payment: 67358 DANIEL L. MARSHALL JR. final bill-deposit return 57.96;67359 CIRCUIT COURT OF GOSHEN CO payroll withholding 44.01;67360 CITY OF TORRINGTON payroll withholding 1068.29;67361 DENT, DAVID A. Golf Pro Payable 174.72;67362 FAMILY SUPPORT REGISTRY payroll withholding 235.97;67363 GOSHEN CO ECONOMIC 1/4 cent sales tax 19766.22;67364 GREAT-WEST TRUST CO LLC payroll withholding 1541.00;67365 MCI A VERIZON CO long distance/911 call backs 13.65;67366 MERIDIAN TRUST FEDERAL CREDIT UNION payroll withholding 2223.00;67367 NEW YORK LIFE payroll withholding 369.37;67368 TORRINGTON EMPLOYEES INSURANCE select flex contributions 2426.94;67369 TOUCHTONE COMMUNICATIONS INC. long distance 91.26; 67370 VERIZON WIRELESS TVFD cell phones 96.51;67371 WASHINGTON NATIONAL INSURANCE CO payroll withholding 32.70;67372 WY CHILD SUPPORT ENFORCEMENT payroll withholding 262.61;67373 WY CHILD SUPPORT ENFORCEMENT payroll withholding 202.45;67374 WYRULEC CO Landfill Electric 390.23;67375 VANDEL, JOHN overpayment refund 1288.02;67376 CANDACE MCCANNON final bill-deposit return 53.02;67377 BARRY JONES INC. snow removal 386.75;67378 ARLEIGH SIMMONS final bill-deposit return 119.88;67379 MARILYN POPE final bill-deposit return 28.07;67380 NANCY PEREZ final bill-deposit return 171.38;67381 PETE DOMSON final bill-credit return 25.49;67382 MICHAEL G. MARTIN final bill-deposit return 40.77;67383 STEVEN L. SECOR final bill-deposit return 25.95;67384 J-BIRD WELL SERVICE INC. final bill-deposit return 129.15;67385 GAYE SCHILLING final bill-deposit return 87.04;67386 NALINEE MERRIGAN final bill-deposit return 80.06;67387 JERRY M. SMITH final bill-deposit return 69.15; 67388 BEVERLY B. ERICKSON final bill-deposit return 48.98;67389 SANDRA SCHULTZ mileage reimb 218.08;67390 ACCENT WIRE-TIE envirobale bags 25009.00;67391 ACCENT WIRE-TIE bagging system 83500.00;67392 ASMUS, JERRY E. snow removal 1650.00;67393 ARROW INTERNATIONAL INC. duct seal/labor to disconnect one pump & hook up a repl 110.00;67394 AXON ENTERPRISES INC. tasers & accessories 7163.00;67395 BENCHMARK OF TORRINGTON P.C. Frontage Road-construction phase/release of retainage 8629.74;67396 BROWN, KENNETH T. Municipal Court Associate Judge 1000.00; 67397 BROWN, KENNETH T. Municipal Court Associate Judge 2000.00;67398 CNA SURETY notary bond 100.00;67399 CANON FINANCIAL SERVICES INC. copier contracts 839.00;67400 CASELLE INC. contract support & maint 1990.00;67401 CENTURY LUMBER CENTER toilet connector,tape,pvc p-trap,spray paint, paint,chip/foam brushes,bucket,sand/grind set,fuses,masonry sealant,roller covers,box fan,frame hinge, wall plates,outlet box,gorilla glue,plugs,cable clamp,spring snap,snow shovel,cube tap cord,drill chuck, bolt,fasteners 355.61;67402 CITY OF GERING single stream recycling 284.92;67403 CITYSERVICEVALCON LLC jet fuel,Phillips 66 terminal maint fee 10322.70;67404 CITY OF TORRINGTON domino's gift card-Thanksgiving box challenge prize 50.00;67405 COMMUNITY HOSPITAL ambulance supplies 25.86;67406 CONNECTING POINT copier service contracts/monthly charges 349.97;67407 CONTRACTORS MATERIALS INC. cleaner cover knobs,dust masks,lens clean towelettes,reflective bubble blankets 313.22;67408 DECKER, STEVE road salt 2316.28;67409 DH PACE CO INC. lock,battery,core 805.38;67410 DIVERSIFIED SERVICES INC. cleaning services 335.00;67411 DOWL LLC Water Rehab Project Area B2 1734.75;67412 NORTHERN EXPOSURE COMPUTER CENTER toner cartridges 220.00;67413 E-470 PUBLIC HIGHWAY AUTHORITY toll charges 9.30;67414 E P CONSTRUCTION floor,walls for building being moved 9620.28; 67415 ELECTRO-TEST & MAINT INC. 2019 power transformer oil analysis 2835.00;67416 ENERGY LABORATORIES INC. lab testing 798.00;67417 FASTENAL CO cleaner/degreaser,batteries,foam antibac, saw blade,sweatshirt,oil dri,bleach 339.70;67418 FIRED UP RESCUE LLC fire knight structure gloves 480.00;67419 PRO QUALITY PEST CONTROL rodent control 130.00;67420 GALLS LLC double duty jackets 330.00;67421 GOSHEN CO ECONOMIC monthly contribution 2500.00;67422 GREATAMERICA FINANCIAL SERVICES CORP copier leases 420.00;67423 GW MECHANICAL INC. flush valve repair 343.55;67424 HARKINS, JEFFREY mileage reimb 100.92;67425 HICKEY & EVANS LLP online legal research 173.67;67426 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats,scrapers,sam dust/energy fees,coveralls,garments,sam garment fees,sam linen,mops,towels,rags,pants/shirts,toilet paper,toilet/urinal screens 1292.95;67427 INDUSTRIAL DISTRIBUTORS starting fluid,gloves,nuts,washers,bolts,wd-40 spray 307.71;67428 JAMES A EDDINGTON PC City Attorney extended hours 462.40;67429 JAMES A EDDINGTON PC City Attorney 6666.00;67430 K & K COMMUNICATIONS paging service-elec meters 12.00;67431 FRANK PARTS CO air/breather/fuel/hydraulic/oil filters,grommets,lamp,battery-core return,connector,shook,flush mount,oil, paint,primer 439.27;67432 DANA J LENT LAW OFFICE Court Appointed Attorney 150.00;67433 LONG BUILDING TECHNOLOGIES INC. boiler repair 118.00;67434 LUJAN CLEANING SERVICE LLC cleaning, window cleaning 237.00;67435 MUNICIPAL ENERGY AGENCY OF NE wholesale power 421741.24;67436 NORTHWEST PIPE FITTINGS INC. water pipe,return 96.78;67437 OLSON TIRE CO inside dual repair, patches,brass valve stem 122.95;67438 ONE CALL OF WY tickets for CDC code TRG 111.00;67439 PANHANDLE COOP propane bottles,commercial lpg 651.74;67440 ENVIRO SERVICES INC. lab analysis 180.00;67441 Void;67442 PINNACLE BANK Christmas lights/storage reels,travel expense-meals,signs, refund,envlopes,oxygen sensor,file folders,return,steering wheel spinner knobs,pens/binders,amount due after purchases,dog food 1407.55;67443 PRINT EXPRESS INC. fold over cards,set up,envlopes,work order books,ups 919.54;67444 RIVER VIEW SAND & GRAVEL LLC sand 2745.60;67445 VANDEL DRUG mugs,tumblers,kitchen boa,gift set-gifts for Christmas party 144.93;67446 SAM'S CLUB/SYCHRONY BANK document frames 287.52;67447 SCHLAGEL MANUFACTURING INC. repair box blade skids 471.35;67448 VALLEY MOTOR SUPPLY automotive mini bulbs,axle shaft assy,antifreeze tester,antifreeze,headliner

saver,butane cylinder,electrical tape,air/fuel/oil filters,headlight dimmer switch,headlamps,motor oil, saddle blanket,paint,black rubber flap w/cq,temro cord,thread lock,gasket marker,high performance lube,grease-crimson,gearshift cable,brake shoes,sw spinner black-snow plow 1049.78;67449 TEAM CHEVROLET credit,support,control 226.47;67450 SNOW CREST CHEMICALS LLC hot water closed loop contract 125.00;67451 STUART C IRBY CO testing gloves 79.75;67452 SUEZ WTS USA INC. monthly chemical management 7748.79;67453 U S POSTMASTER credit for postage 850.00;67454 GRAINGER reciprocating saw blade set,cable cutter,cordless light,penlight,anti-slip thread,grit,storage tote 172.54; 67455 WEST WINDS TREE SERVICE line clearance tree work 10000.00;67456 WESTERN COOPERATIVE CO sinclair arctic fire,sight gauge tubing,fem cplr/fem thread,reducer bushing,banjo hb,dyed diesel, unleaded gas,fuel filters 15582.46;67457 WILKER, BLAINE weld dumpster bottoms 420.00;67458 TORRINGTON TELEGRAM legals,Christmas package 2556.00;67459 WY THEATRE TWO LLC movie passes 260.00;67460 Z & W MILL work boots 80.00

CONSOLIDATED WYOMING MUNICIPALITY ELECTRIC JOINT POWERS BOARD - Term 3 Years

James Eddington		1/7/2020	12/31/2022
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INFORMATION TECHNOLOGY COMMITTEE - MOU

Timothy Hurd		1/7/2020	Indefinite
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LODGING TAX BOARD - Term 3 Years

Sarah Chaires		1/7/2020	12/31/2022
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SAFETY COMMITTEE - Term 2 Years - MINIMUM OF 3 DEPT HEADS/SUPERVISORS

Billy Janes	Safety Coordinator	1/7/2020	12/31/2021
Sidney Castellaw	EMS	1/7/2020	12/31/2021
Albert Lira	EMS Alternate	1/7/2020	12/31/2021
Tammy Cearns	Police Department	1/7/2020	12/31/2021
Gardner Pyle	Parks/Cemetery/Golf	1/7/2020	12/31/2021
Thomas Werkele	Purchasing/Shop/Electrical	1/7/2020	12/31/2021
Scott Sides	Purchasing/Shop/Electrical	1/7/2020	12/31/2021
Luis Correa	Water/Wastewater/Meter	1/7/2020	12/31/2021
Donald Cearns	Streets/Sanitation/Landfill	1/7/2020	12/31/2021
Russell Dockins	Streets/Sanitation/Landfill	1/7/2020	12/31/2021

WAGE COMMITTEE

Ted Kinney	Chairman	1/7/2020	12/31/2022
Matthew Mattis	Alternate for Councilman Kinney	1/7/2020	12/31/2022



PROCLAMATION

WHEREAS, Wyoming's certified drinking water treatment, drinking water distribution, wastewater collection and wastewater treatment operators are professionals that perform a vital service for our state;

WHEREAS, Wyoming's professional operators protect public health by removing contaminants from our drinking water, delivering safe drinking water to our taps, efficiently delivering wastewater to treatment facilities, and correctly treating wastewater;

WHEREAS, Wyoming's professional operators preserve the high quality of Wyoming's lakes, rivers and streams by ensuring the proper treatment of wastewater;

WHEREAS, Wyoming's professional operators properly operate and maintain water and wastewater equipment and facilities, ensuring the longevity of one of the state's largest infrastructure investments;

WHEREAS, clean, safe drinking water and our pristine natural environment is central to our quality of life and Wyoming's future;

WHEREAS, it is fitting to recognize and honor the work of professional operators in protecting the public's health, our environment and water resources, and the water and wastewater infrastructure of Wyoming;

NOW, THEREFORE, I, Randy L. Adams, Mayor of the City of Torrington, do hereby proclaim February 3-9, 2020, as:

Wyoming Professional Water and Wastewater Operator Week

IN WITNESS WHEREOF, I have hereunto set my hand and signature as Mayor of the City of Torrington, Wyoming this _____ day of January, 2020.

Randy L. Adams, Mayor

RESOLUTION 2020-1

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF TORRINGTON, WYOMING APPROVING THE INSTITUTIONS MENTIONED BELOW AS APPROVED DEPOSITORIES AND/OR SECURITY BROKER/DEALERS FOR THE CITY OF TORRINGTON.

BE IT RESOLVED by the City Council of the City of Torrington, Wyoming that the following institutions, all having offices within the corporate limits of the City of Torrington, or affiliated with the State of Wyoming Treasurer's Office, are hereby approved and authorized to be Bank Depositories and/or investment broker/advisors for the City of Torrington during the calendar year 2020.

**Points West Community Bank
Pinnacle Bank
U.S. Bank
Edward Jones Co.
Wyoming Government Investment Fund
Wells Fargo Bank
First State Bank
Platte Valley Bank
Wyo-Star Investment Pool
Moreton Asset Management**

Passed and approved this 7th day of January, 2020.

By: _____
Title: Mayor

ATTEST:
By: _____
Title: Clerk/Treasurer

RESOLUTION NO. 2020-2

**A RESOLUTION AUTHORIZING SUBMISSION OF A WYOMING
HAZARD MITIGATION PLANNING APPLICATION TO FEMA
FOR THE DEVELOPMENT OF A HAZARD MITIGATION PLAN FOR THE
CITY OF TORRINGTON**

WITNESSETH

WHEREAS, the Governing Body of the City of Torrington desires to participate in the Pre-Disaster Mitigation (PDM) Program; and

WHEREAS, the Governing Body of the City of Torrington recognizes the need for the project; and

WHEREAS, the Governing Body of the City of Torrington plans to provide cash match for the PDM Planning Grant from the following source(s):

City water fund in the amount of 25% of grant award; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY of the City of Torrington, that a grant application in the amount of \$265,200 be submitted to FEMA for consideration of assistance in funding the development of a Hazard Mitigation Plan.

BE IT FURTHER RESOLVED, that Randy L. Adams, Mayor of Torrington, is hereby designated as the authorized representative of the City of Torrington to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS 7th day of January, 2020.

By: _____

ATTEST:

CERTIFICATE

I, Lynette Strecker, City Clerk/Treasurer hereby certify that the foregoing Resolution was adopted by the City of Torrington at a public meeting held on January 7th, 2020, and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the Resolution record of the City of Torrington.

Lynette Strecker, Clerk/Treasurer

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
AMERICAN FAMILY LIFE ASSURANCE COMPANY O								
1323	AMERICAN FAMILY	757177	payroll withholding Acct# CM775	10-22775	12/26/2019	249.60	249.60	12/26/2019
Total AMERICAN FAMILY LIFE ASSURANCE COMPANY O:						249.60	249.60	
AT&T CORP								
1460	AT&T CORP	287256176637	cardiac monitor transfer fee 11/19	58-40-710	12/07/2019	33.46	33.46	12/26/2019
Total AT&T CORP:						33.46	33.46	
BLACK HILLS GAS DISTRIBUTION, LLC								
1790	BLACK HILLS GAS D	1042728776 12	gas service- 2602 E G St-parks	10-65-400	12/17/2019	115.55	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 2502 E G St-pool	57-40-400	12/17/2019	126.50	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 217 W 20th-maint shop	10-48-400	12/17/2019	132.14	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 651 Industrial Park Ave	51-75-400	12/17/2019	426.15	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 495C Main St-museum	10-68-400	12/17/2019	79.95	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 659 Industrial Park Ave	51-73-400	12/17/2019	44.53	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 659 Industrial Park Ave	53-79-400	12/17/2019	44.53	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 659 Industrial Park Ave	51-75-400	12/17/2019	133.61	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 301 E 30th-cemetery	59-40-400	12/17/2019	74.58	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 436 E 22nd St-LCC	10-52-400	12/17/2019	571.10	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 2000 E 20th -airport	55-40-400	12/17/2019	103.56	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 495B S Main St-museum	10-68-400	12/17/2019	307.26	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 350 W 21st Ave-museum	10-68-400	12/17/2019	76.29	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 310 Curtis Ave-recycling ce	54-42-400	12/17/2019	341.28	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 306 E 30th-cemetery	59-40-400	12/17/2019	189.64	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 1000 E 11th Ave/trash comp	54-40-400	12/17/2019	746.51	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 2241 E B-ambulance	58-40-400	12/17/2019	225.71	.00	
1790	BLACK HILLS GAS D	1042728776 12	gas service- 495A S Main St-museum	10-68-400	12/17/2019	69.99	.00	
1790	BLACK HILLS GAS D	3087825540 11	gas service-fire hall	10-55-400	12/17/2019	618.25	.00	
Total BLACK HILLS GAS DISTRIBUTION, LLC:						4,427.13	.00	
BLOEDORN LUMBER COMPANY-TORRINGTON								
1826	BLOEDORN LUMBE	5314276	20amp single pole cutler-hammer breake	53-82-770	12/02/2019	11.63	.00	
1826	BLOEDORN LUMBE	5318054	bottle;tumbler;wthr airt radio;sheet sande	51-75-650	12/04/2019	113.19	.00	
1826	BLOEDORN LUMBE	5326083	1-3/4 & 2-9/16 nutsetters	53-82-220	12/10/2019	13.76	.00	
1826	BLOEDORN LUMBE	5336191	bulk-key rings	10-58-710	12/17/2019	8.82	.00	
1826	BLOEDORN LUMBE	5340684	3/4" cdx pressure treated plywood	53-82-780	12/19/2019	46.68	.00	
Total BLOEDORN LUMBER COMPANY-TORRINGTON:						194.08	.00	
BOMGAARS SUPPLY INC								
1900	BOMGAARS SUPPL	54637230	jack/jack foot for air compressor	10-60-710	11/18/2019	37.98	.00	
1900	BOMGAARS SUPPL	54637258	LED light set X3	10-65-700	11/18/2019	89.97	.00	
1900	BOMGAARS SUPPL	54637377	drywall screws;night light bulb;pvc condui	10-65-700	11/18/2019	10.67	.00	
1900	BOMGAARS SUPPL	54637388	quart canning jar	52-40-730	11/18/2019	12.49	.00	
1900	BOMGAARS SUPPL	54637562	caster X2	54-40-700	11/19/2019	29.98	.00	
1900	BOMGAARS SUPPL	54638111	extension cord X6	10-65-700	11/21/2019	47.94	.00	
1900	BOMGAARS SUPPL	54638125	LED bulb;weatherproof lampholder	53-77-700	11/21/2019	20.98	.00	
1900	BOMGAARS SUPPL	54638199	boots	51-75-530	11/21/2019	199.99	.00	
1900	BOMGAARS SUPPL	54639440	pump up sprayer X2;coupler grease	10-60-220	11/25/2019	56.97	.00	
1900	BOMGAARS SUPPL	54639440	chaps	10-60-530	11/25/2019	80.95	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
1900	BOMGAARS SUPPL	54639489	chuck key	10-65-700	11/25/2019	4.49	.00	
1900	BOMGAARS SUPPL	54639848	snow pusher X2	51-75-700	11/26/2019	39.98	.00	
1900	BOMGAARS SUPPL	54640866	yaktrax ice grippers	51-75-530	11/29/2019	15.99	.00	
1900	BOMGAARS SUPPL	54642297	christmas gift paper X3; money holders X	53-77-650	12/02/2019	16.43	.00	
1900	BOMGAARS SUPPL	54642814	blnkts;heatr;scrwdrv;wrk lite;engrvr;bckt;	10-60-700	12/04/2019	161.37	.00	
1900	BOMGAARS SUPPL	54642814	blnkts;heatr;scrwdrv;wrk lite;engrvr;bckt;	54-40-700	12/04/2019	161.38	.00	
1900	BOMGAARS SUPPL	54642894	tool case	51-75-220	12/04/2019	22.49	.00	
1900	BOMGAARS SUPPL	54643019	mini light set	10-65-700	12/05/2019	27.96	.00	
1900	BOMGAARS SUPPL	54643056	air fresheners X2	10-52-685	12/05/2019	25.98	.00	
1900	BOMGAARS SUPPL	54643180	mini light set X4	10-65-700	12/05/2019	27.96	.00	
1900	BOMGAARS SUPPL	54643576	utility knife X2	51-75-220	12/06/2019	11.98	.00	
1900	BOMGAARS SUPPL	54644604	timer	53-82-630	12/09/2019	14.99	.00	
1900	BOMGAARS SUPPL	54645034	clamp connector X2; bulk bolts	54-40-700	12/10/2019	5.38	.00	
1900	BOMGAARS SUPPL	54645116	dryer	51-75-650	12/10/2019	39.99	.00	
1900	BOMGAARS SUPPL	54645305	steel leaf rake-recycle center	54-42-220	12/11/2019	12.49	.00	
Total BOMGAARS SUPPLY INC:						1,176.78	.00	
BUSINESS PLANNING CONCEPTS, INC								
2024	BUSINESS PLANNIN	882012020	payroll withholding	10-22770	12/13/2019	160.00	160.00	12/26/2019
Total BUSINESS PLANNING CONCEPTS, INC:						160.00	160.00	
BUTLER'S AUTO SALVAGE								
2029	BUTLER'S AUTO SA	19-06694	tow-2019 charger to Reganis for warrant	10-54-680	12/05/2019	256.19	.00	
Total BUTLER'S AUTO SALVAGE:						256.19	.00	
CITY OF TORRINGTON								
2375	CITY OF TORRINGT	122619A	payroll withholding -utilities	10-22790	12/26/2019	200.00	200.00	12/26/2019
2375	CITY OF TORRINGT	122619B	payroll withholding -golf	10-22790	12/26/2019	47.98	47.98	12/26/2019
Total CITY OF TORRINGTON:						247.98	247.98	
COWBOY CLINIC & URGENT CARE								
2772	COWBOY CLINIC &	7379678	physical for PD-Alyamani	10-54-530	12/10/2019	75.00	.00	
2772	COWBOY CLINIC &	7379686	physical for PD-Chilson	10-54-530	12/10/2019	75.00	.00	
2772	COWBOY CLINIC &	7379718	physical for PD-McGuire	10-54-530	12/10/2019	75.00	.00	
Total COWBOY CLINIC & URGENT CARE:						225.00	.00	
DANA KEPNER COMPANY, INC								
2901	DANA KEPNER CO	2229832-00	130meter end rails;150meter gaskets	51-73-770	12/18/2019	628.60	.00	
2901	DANA KEPNER CO	2229911-00	safety flange repair kit X2	51-14100	12/18/2019	421.22	.00	
2901	DANA KEPNER CO	2229920-00	4" flange fitting	51-75-730	12/19/2019	4,426.18	.00	
2901	DANA KEPNER CO	2230033-00	refunding shipping-inv#2229911-00	51-14100	12/20/2019	71.22-	.00	
Total DANA KEPNER COMPANY, INC:						5,404.78	.00	
DAVE NEWMAN								
650	DAVE NEWMAN	8.00580.29	DEPOSIT REFUND	53-22900	12/17/2019	68.77	.00	
Total DAVE NEWMAN:						68.77	.00	
DELGADO, THERESA M								
2995	DELGADO, THERES	632	heartland express-lunch	10-41-960	12/19/2019	197.82	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
Total DELGADO, THERESA M:						197.82	.00	
EASY PICKER GOLF PRODUCTS, INC.								
3321	EASY PICKER GOLF	0139014-IN	flag sticks X2000	56-40-700	12/12/2019	1,237.70	.00	
Total EASY PICKER GOLF PRODUCTS, INC.:						1,237.70	.00	
ENERGY LABORATORIES, INC								
3458	ENERGY LABORAT	284302	wtr analysis-evrgm,city plnt,cemet,arprt	51-72-420	12/13/2019	108.00	.00	
3458	ENERGY LABORAT	284855	lab test- outfall 001,influent	52-40-830	12/17/2019	284.00	.00	
Total ENERGY LABORATORIES, INC:						392.00	.00	
FAMILY SUPPORT REGISTRY								
3565	FAMILY SUPPORT R	122619	PAYROLL WITHHOLDING	10-22705	12/26/2019	235.97	235.97	12/26/2019
Total FAMILY SUPPORT REGISTRY:						235.97	235.97	
GALLS, LLC								
3780	GALLS, LLC	BC1006869	engraved badges X21	10-54-710	12/20/2019	1,039.50	.00	
Total GALLS, LLC:						1,039.50	.00	
GOSHEN COUNTY ECONOMIC								
3958	GOSHEN COUNTY	121819	annual meeting	10-11520	12/18/2019	270.00	.00	
3958	GOSHEN COUNTY	121819	annual meeting	10-41-960	12/18/2019	450.00	.00	
Total GOSHEN COUNTY ECONOMIC:						720.00	.00	
GOSHEN DIESEL SERVICE								
4010	GOSHEN DIESEL S	24725	k065765 valve to repair garbage truck	54-40-710	12/05/2019	323.00	.00	
4010	GOSHEN DIESEL S	24737	TOA valve to repair garbage truck	54-40-710	12/09/2019	139.00	.00	
Total GOSHEN DIESEL SERVICE:						462.00	.00	
GREAT-WEST LIFE & ANNUITY INSURANCE CO								
4075	GREAT-WEST LIFE	122619	payroll withholding-plan#93001-02 D77	10-22800	12/26/2019	1,541.00	1,541.00	12/26/2019
Total GREAT-WEST LIFE & ANNUITY INSURANCE CO:						1,541.00	1,541.00	
HD SUPPLY FACILITIES MAINTENANCE LTD								
4354	HD SUPPLY FACILIT	084978	root-X pipeline root control X24	52-40-730	12/05/2019	775.62	.00	
Total HD SUPPLY FACILITIES MAINTENANCE LTD:						775.62	.00	
HELLUS JR., DAVID M								
4412	HELLUS JR., DAVID	21	ice thickness probe, labor	10-55-700	12/23/2019	32.50	.00	
Total HELLUS JR., DAVID M:						32.50	.00	
HOTLINE ELECTRICAL SALES & SERVICE LLC								
4543	HOTLINE ELECTRIC	28366	itron centron C1SR;lexan 2S itron 120/24	53-79-750	11/13/2019	9,900.00	.00	
Total HOTLINE ELECTRICAL SALES & SERVICE LLC:						9,900.00	.00	
INTERNATIONAL ASSOCIATION OF								
4697	INTERNATIONAL AS	0093569	membership dues for 2020	10-54-470	12/04/2019	190.00	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
Total INTERNATIONAL ASSOCIATION OF:						190.00	.00	
JANCY WALTER								
654	JANCY WALTER	20.00670.07	credit refund	01-10750	12/27/2019	7.15	.00	
Total JANCY WALTER:						7.15	.00	
J-BIRD WELL SERVICE INC								
644	J-BIRD WELL SERVI	18.04045.05A	credit refund	01-10750	12/12/2019	44.55	.00	
Total J-BIRD WELL SERVICE INC:						44.55	.00	
JERRY POST, PSY.D., PC								
6222	JERRY POST, PSY.	9765	pre-employment exam & protocol costs-c	10-54-300	12/11/2019	400.00	.00	
Total JERRY POST, PSY.D., PC:						400.00	.00	
JONES, BARRY								
637	JONES, BARRY	12052019	snow removal	10-60-750	12/05/2019	386.75	386.75	12/26/2019
Total JONES, BARRY:						386.75	386.75	
KELLEY INTEGRITY SAFETY SOLUTIONS								
4950	KELLEY INTEGRITY	2019-6285	OSHA 10-hour construction-excavation tr	52-40-530	12/18/2019	447.00	.00	
4950	KELLEY INTEGRITY	2019-6285	OSHA 10-hour construction;excavation tr	51-75-530	12/18/2019	447.00	.00	
Total KELLEY INTEGRITY SAFETY SOLUTIONS:						894.00	.00	
KENYON, CHUCK								
10000	KENYON, CHUCK	121919	rembursement for mileage-cheyenne	10-67-210	12/19/2019	95.12	.00	
Total KENYON, CHUCK:						95.12	.00	
LAWSON PRODUCTS INC								
5147	LAWSON PRODUCT	9307248679	nut/bolt lossener;100pc master bit set	53-77-660	12/16/2019	14.76	.00	
5147	LAWSON PRODUCT	9307248679	nut/bolt loosener;100pc master bit set	53-77-670	12/16/2019	18.31	.00	
Total LAWSON PRODUCTS INC:						33.07	.00	
MAILROOM FINANCE INC								
5280	MAILROOM FINANC	4982 1119	neopost postage - clerk	10-44-210	12/30/2019	488.72	.00	
5280	MAILROOM FINANC	4982 1119	neopost postage - ambulance	58-40-210	12/30/2019	37.10	.00	
5280	MAILROOM FINANC	4982 1119	neopost postage - building inspector	10-58-210	12/30/2019	11.85	.00	
5280	MAILROOM FINANC	4982 1119	neopost postage - court	10-42-210	12/30/2019	52.65	.00	
5280	MAILROOM FINANC	4982 1119	neopost - engineering	10-58-210	12/30/2019	54.85	.00	
5280	MAILROOM FINANC	4982 1119	neopost postage - police	10-54-210	12/30/2019	12.40	.00	
5280	MAILROOM FINANC	4982 1119	neopost postage - water	51-75-210	12/30/2019	29.65	.00	
Total MAILROOM FINANCE INC:						687.22	.00	
MERIDIAN TRUST FEDERAL CREDIT UNION								
5449	MERIDIAN TRUST F	122619	PAYROLL WITHHOLDING	10-22780	12/26/2019	2,223.00	2,223.00	12/26/2019
Total MERIDIAN TRUST FEDERAL CREDIT UNION:						2,223.00	2,223.00	
NEW YORK LIFE INSURANCE CO								
5755	NEW YORK LIFE IN	122619A	payroll withholding-arangment#22249 00	10-22770	12/26/2019	317.00	317.00	12/26/2019

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
5755	NEW YORK LIFE IN	122619B	payroll withholding-arangement#N12796	10-22770	12/26/2019	52.37	52.37	12/26/2019
Total NEW YORK LIFE INSURANCE CO:						369.37	369.37	
NEWMAN SIGNS, INC								
5770	NEWMAN SIGNS, IN	TRFINV017529	park safety signs	10-65-700	12/11/2019	358.27	.00	
5770	NEWMAN SIGNS, IN	TRFINV017629	municipal parking lot signs X18	10-60-790	12/13/2019	302.80	.00	
Total NEWMAN SIGNS, INC:						661.07	.00	
NICOLAS PRAT								
651	NICOLAS PRAT	16.09350.04	DEPOSIT REFUND	53-22900	12/18/2019	356.18	.00	
Total NICOLAS PRAT:						356.18	.00	
NMC GROUP								
5800	NMC GROUP	CUI733487	Air Compressor Rental	56-40-860	12/03/2019	1,668.17	.00	
5800	NMC GROUP	CUI740299	regulator-tee;gasket	10-60-710	12/18/2019	52.95	.00	
5800	NMC GROUP	CUI740304	gasket;regulator-tee;seal	10-60-710	12/18/2019	66.16	.00	
Total NMC GROUP:						1,787.28	.00	
PANHANDLE ENVIRONMENTAL SERVICES INC								
6005	PANHANDLE ENVIR	1901175	lab analysis/outfall 001-e.coli test	52-40-830	10/11/2019	30.00	.00	
6005	PANHANDLE ENVIR	1901442	lab analysis/outfall 001-e.coli test	52-40-830	12/16/2019	30.00	.00	
6005	PANHANDLE ENVIR	1901477	lab analysis/outfall 001-e.coli test	52-40-830	12/23/2019	30.00	.00	
Total PANHANDLE ENVIRONMENTAL SERVICES INC:						90.00	.00	
PETERBILT OF WYOMING								
6083	PETERBILT OF WY	YR67461	garbage truck repair-truck #94	54-40-710	12/16/2019	995.89	.00	
Total PETERBILT OF WYOMING:						995.89	.00	
PRAETORIAN GROUP INC								
6235	PRAETORIAN GRO	65548REV1	taser instructor certificationX2	10-54-550	12/17/2019	495.00	.00	
Total PRAETORIAN GROUP INC:						495.00	.00	
QUILL CORPORATION								
6400	QUILL CORPORATI	3255784	8.5x11 paper	10-14200	12/10/2019	143.94	.00	
6400	QUILL CORPORATI	3255784	frixion erasable pens	10-44-650	12/10/2019	9.29	.00	
6400	QUILL CORPORATI	3255784	hot cup perfect touch 8oz	55-40-650	12/10/2019	8.00	.00	
6400	QUILL CORPORATI	3255784	32Gb pro usb 3.0	10-14200	12/10/2019	8.00	.00	
Total QUILL CORPORATION:						169.23	.00	
RODNEY & THYRA WELSH LIVING TRUST								
653	RODNEY & THYRA	1.00340.01	credit refund	01-10750	12/12/2019	102.03	.00	
Total RODNEY & THYRA WELSH LIVING TRUST:						102.03	.00	
SAM'S EAST, INC								
6940	SAM'S EAST, INC	4363269726	bankers box;pledge;coffee	10-14200	12/18/2019	117.54	.00	
6940	SAM'S EAST, INC	4363276153	cascade;paper towels;facial tissues;color	10-14200	12/09/2019	150.26	.00	
6940	SAM'S EAST, INC	4437872804	country time lemonade X2-meetings/city	10-41-650	12/19/2019	13.96	.00	
6940	SAM'S EAST, INC	4456624651	plastic forks/paper plates	10-44-650	12/23/2019	25.46	.00	
6940	SAM'S EAST, INC	4456624651	cutlery combo;plastic spoons	53-77-650	12/23/2019	22.76	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
6940	SAM'S EAST, INC	4456624651	paper plates	10-65-650	12/23/2019	16.28	.00	
Total SAM'S EAST, INC:						346.26	.00	
SCHWARTZKOPF, BRIAN								
925	SCHWARTZKOPF, B	16.00905.31	deposit refund	53-22900	12/31/2019	63.50	.00	
Total SCHWARTZKOPF, BRIAN:						63.50	.00	
STANDARD INSURANCE COMPANY								
7353	STANDARD INSURA	632979 001 01	1/2020 Prem-long term disability #63297	10-22762	12/26/2019	2,085.95	2,085.95	12/26/2019
Total STANDARD INSURANCE COMPANY:						2,085.95	2,085.95	
STATE OF WYOMING-DEPT OF WORKFORCE								
9340	STATE OF WYOMIN	M12/19	12/19 workers compensation	10-22740	12/23/2019	16,526.07	16,526.07	12/26/2019
Total STATE OF WYOMING-DEPT OF WORKFORCE:						16,526.07	16,526.07	
THE METAL SHOP								
5450	THE METAL SHOP	47763	flat iron X20";flat iron X10"; angle iron X1	54-40-880	12/14/2019	157.30	.00	
Total THE METAL SHOP:						157.30	.00	
TORRINGTON EMPLOYEES INSURANCE								
7880	TORRINGTON EMPL	12/19FLEX CO	12/19 flex contributions	10-22760	01/02/2020	2,426.90	2,426.90	01/02/2020
Total TORRINGTON EMPLOYEES INSURANCE:						2,426.90	2,426.90	
TORRINGTON OFFICE SUPPLY								
7930	TORRINGTON OFFI	4391CM	dreams erasable wall planner X2-returne	10-44-650	12/20/2019	44.08-	.00	
7930	TORRINGTON OFFI	629824	monthly desk pad X4	10-44-650	12/03/2019	20.36	.00	
7930	TORRINGTON OFFI	629882	trodar 4915 stamp	10-42-650	12/02/2019	19.75	.00	
7930	TORRINGTON OFFI	630113	HP inkjet ink cartridge-black X2	10-14200	12/05/2019	87.60	.00	
7930	TORRINGTON OFFI	630113	HP inkjet ink cartridge-cyan, magenta,yel	10-14200	12/05/2019	133.82	.00	
7930	TORRINGTON OFFI	630113	1/2" head push pins X2	53-77-650	12/05/2019	2.58	.00	
7930	TORRINGTON OFFI	630132	quicknotes monthly planner	10-44-650	12/06/2019	21.99	.00	
7930	TORRINGTON OFFI	630140	paper clips-jumbo X2	10-14200	12/06/2019	12.48	.00	
7930	TORRINGTON OFFI	630414	frixon pens X6	10-44-650	12/11/2019	17.58	.00	
7930	TORRINGTON OFFI	630813	dreams erasable wall planner	53-82-650	12/19/2019	22.04	.00	
7930	TORRINGTON OFFI	630847	mesh back armless task chair X2	51-73-650	12/18/2019	69.99	.00	
7930	TORRINGTON OFFI	630847	mesh back armless task chair X2	53-79-650	12/18/2019	69.99	.00	
7930	TORRINGTON OFFI	630874	HP toner cartridge-black	54-45-650	12/19/2019	90.20	.00	
7930	TORRINGTON OFFI	630890	HP inkjet ink cartridge-cyan, magenta,yel	10-14200	12/19/2019	66.91	.00	
7930	TORRINGTON OFFI	630900	dreams erasable wall planner X2	10-44-650	12/20/2019	44.08	.00	
7930	TORRINGTON OFFI	630902	laminated reversible planner	10-67-210	12/20/2019	17.13	.00	
7930	TORRINGTON OFFI	630950	wipe-off wall planner	59-40-650	12/23/2019	35.96	.00	
7930	TORRINGTON OFFI	631006	laminated reversible planner X2	53-77-650	12/23/2019	34.26	.00	
Total TORRINGTON OFFICE SUPPLY:						722.64	.00	
TORRINGTON VISION CLINIC, P.C.								
7980	TORRINGTON VISIO	77952	safety glasses - C. Powell	51-75-530	12/20/2019	448.00	.00	
Total TORRINGTON VISION CLINIC, P.C.:						448.00	.00	
VERIS ENVIRONMENTAL, LLC								
8390	VERIS ENVIRONME	J009804	retention release	52-90-300	12/19/2019	25,085.20	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
Total VERIS ENVIRONMENTAL, LLC:						25,085.20	.00	
VERIZON WIRELESS SERVICES LLC								
8400	VERIZON WIRELES	9844673890	cell phone- landfill	54-45-250	12/20/2019	24.60	24.60	01/02/2020
8400	VERIZON WIRELES	9844673890	cell phone-estes	10-58-250	12/20/2019	45.60	45.60	01/02/2020
8400	VERIZON WIRELES	9844673890	cell phones-Jason Wilhelm	51-73-250	12/20/2019	24.61	24.61	01/02/2020
8400	VERIZON WIRELES	9844673890	cell phone-water dept-Heilbrun	51-75-250	12/20/2019	24.61	24.61	01/02/2020
8400	VERIZON WIRELES	9844673890	cell phones - water dept-Troxel	51-75-250	12/20/2019	45.60	45.60	01/02/2020
8400	VERIZON WIRELES	9844673890	cell phone-Luis Correa	53-79-250	12/20/2019	45.60	45.60	01/02/2020
8400	VERIZON WIRELES	9844673890	cell phones - water dept	51-75-250	12/20/2019	24.61	24.61	01/02/2020
8400	VERIZON WIRELES	9844673890	cell phones - faci. maint. Mike Lira	10-48-250	12/20/2019	45.60	45.60	01/02/2020
Total VERIZON WIRELESS SERVICES LLC:						280.83	280.83	
W W GRAINGER INC								
8540	W W GRAINGER INC	9382629278	lockout padlock	55-40-700	12/11/2019	51.76	.00	
8540	W W GRAINGER INC	9385406443	wrap around fixture	10-14200	12/13/2019	179.08	.00	
8540	W W GRAINGER INC	9387534861	faceshield visor X2	10-14200	12/17/2019	16.62	.00	
Total W W GRAINGER INC:						247.46	.00	
WALTER D PUGH								
652	WALTER D PUGH	5.00980.07	DEPOSIT REFUND	53-22900	12/18/2019	17.67	.00	
Total WALTER D PUGH:						17.67	.00	
WYOMING CHILD SUPPORT ENFORCEMENT								
8951	WYOMING CHILD S	122619A	PAYROLL WITHHOLDING	10-22705	12/26/2019	202.45	202.45	12/26/2019
8951	WYOMING CHILD S	122619B	PAYROLL WITHHOLDING	10-22705	12/26/2019	262.61	262.61	12/26/2019
Total WYOMING CHILD SUPPORT ENFORCEMENT:						465.06	465.06	
WYOMING DEPT OF REVENUE								
9020	WYOMING DEPT OF	7000203 11/19	sales tax November 2019	53-21400	12/23/2019	16,842.51	16,842.51	12/26/2019
9020	WYOMING DEPT OF	7000203 11/19	sales tax November 2019	55-30-500	12/23/2019	.83	.83	12/26/2019
9020	WYOMING DEPT OF	7000203 11/19	sales tax November 2019	10-36-600	12/23/2019	31.92	31.92	12/26/2019
Total WYOMING DEPT OF REVENUE:						16,875.26	16,875.26	
WYOMING RETIREMENT SYSTEMS								
9240	WYOMING RETIREM	185839	12/19 882 public employee pension	10-22750	12/26/2019	28,318.36	28,318.36	12/26/2019
9240	WYOMING RETIREM	185840	12/19 882 law enforcement	10-22750	12/26/2019	18,456.93	18,456.93	12/26/2019
9240	WYOMING RETIREM	185841	12/19 882 public employee pension	10-22750	12/26/2019	18,095.33	18,095.33	12/26/2019
9240	WYOMING RETIREM	185935	12/19 Torr 2320 Vol EMT Pension	58-40-136	12/27/2019	60.00	60.00	01/02/2020
Total WYOMING RETIREMENT SYSTEMS:						64,930.62	64,930.62	
ZELL HEATING & COOLING LLC								
9430	ZELL HEATING & C	2559	20x20 filter;service call	59-40-700	12/13/2019	86.00	.00	
Total ZELL HEATING & COOLING LLC:						86.00	.00	
Grand Totals:						169,729.51	109,037.82	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.
