Council Chambers
436 East 22nd Avenue
Torrington, Wyoming

City Council Agenda
Tuesday, February 4, 2020
7:00 P.M.

*** Call the Meeting to Order.**

*** Pledge of Allegiance.**

*** Mayor's Informational Items.**

*** Approval of the Consent Agenda which includes:**
The minutes from the 01-21-20 Council Meeting as published.

*** Approval of the Agenda.**

*** Public Forum.**
For Non Agenda items, there is a time limit of 2 minutes and the speaker must sign up before the meeting. This is a time for the Council to listen, NO ACTION WILL BE TAKEN.

Action Items:

1) Memorandum of Understanding.
Between the City of Torrington, Wyoming and the Goshen County Rural Fire District #3 for the Purchase of an Aerial Structure Fire Truck.
Staff Reference: Lance Petsch, Fire Chief

2) Resolution No. 2020-3.
Authorizing Submission of a Wyoming Water Development Commission (WWDC) Ground Water Exploration Grant.
Staff Reference: Tom Troxel, Water/Wastewater Supervisor

3) Ordinance 1st Reading.
Relating to Smoking Regulations for Individuals Under the Age of 21.
Staff Reference: James Eddington, City Attorney

4) Ordinance 1st Reading.
Relating to Giving or Furnishing Tobacco or Smoking Apparatus to an Individual Under the Age of 21.
Staff Reference: James Eddington, City Attorney

5) Ordinance 1st Reading.
Relating to Tobacco Products Prohibited on City Property.
Staff Reference: James Eddington, City Attorney

6) Award Bid – 2020 Crack Fill Project.
Staff recommends awarding the bid to Knife River of Cheyenne, Wyoming in the amount of $39,974.00 and reserve $2,026.00 (5.1%) for contingency for a project total of $42,000.00.
Staff Reference: Jeff Harkins, Director of Public Works and Ed Hawley, Streets/Sanitation Supervisor

7) Award Bid – 2021 Chip Seal Placement.
Staff recommends awarding the bid to Topkote, Inc. of Yankton, South Dakota in the amount of $108,392.50 and reserve $4,107.50 (3.8%) for contingency for a project total of $112,500.00.
Staff Reference: Jeff Harkins, Director of Public Works and Ed Hawley, Streets/Sanitation Supervisor

8) Approval of the bills from 01-22-20 to 02-04-20.
Staff Reference: Lynette Strecker, Clerk/Treasurer

9) Adjourn.

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, January 21, 2020 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Hill, Kinney, Law and Mattis. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Assistant Chief of Police Matthews, Building Official Estes, Water/Wastewater Supervisor Troxel and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Assistant Chief of Police Matthews led the Pledge of Allegiance.

Mayor Adams announced that former Chief of Police Hurd was not re-appointed at the 01-07-20 Council meeting due to information that was presented to him that led to an internal investigation and ultimately the execution of a Separation Agreement. He commented that Assistant Chief of Police Matthews automatically assumed the department head role and indicated that the Council will hold an executive session later in the meeting to formally address the issue.

Mayor Adams stated that he and City staff met with Wyoming Department of Transportation (WYDOT) staff to discuss the deterioration of the road surface on West C Street. He commented that as he had announced previously, WYDOT had recently communicated to the City that the resurfacing project was removed from the list of projects to be completed due to the extent of work needing to be completed being too complex, time consuming and expensive. Mayor Adams stated that City staff presented a lot of valuable information to WYDOT staff during the meeting and that the conclusion of the meeting, though not promising, resulted in WYDOT indicating that they were uncertain as to if anything for this specific project would be completed this year or not. Therefore, the status of the project moving forward is essentially still up in the air.

Councilwoman Hill moved and Councilman Kinney seconded to approve the consent agenda which includes the minutes from the 01-07-20 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Adams requested approval to amend the agenda as follows:

1. Add Brandi Hiser Catering Permit Request to the Action Items List.

Councilman Law moved and Councilman Mattis seconded to approve the agenda as amended. Motion carried unanimously.

Water/Wastewater Supervisor Troxel introduced Bruce Perryman with AVI Engineering to the Mayor and Council. Mr. Perryman stated that he would be presenting an update on the Level One Wyoming Water Development Commission (WWDC) Study and the firm's initial findings that will all be included in the recommendation section of the final report. He indicated that the study is about 70% complete and that the final report will be submitted to the City in May of 2020. As a recap, he commented that AVI Engineering completed a 2019 aerial imagery of the entire City and collected all of the City's water assets (i.e., tanks, valves, fire hydrants, booster stations, wells) that are involved in the distribution of potable water. Mr. Perryman stated that the firm then built a hydraulic model of the entire system and tested over twenty fire hydrants to help calibrate the model. The model is now suitable and the firm is able to very easily run several scenarios on how flows up to the City's tank by the hospital can be improved and determine where the bottle necks in the system are located. Mr. Perryman indicated that the model will also allow the firm to plug in a variety of demand scenarios. He stated that initial findings include the recommendation to upgrade and replace all four inch mains within the system due to the fact that residential fire flow requirements cannot be met off of that size of main. Mr. Perryman commented that the City has an abundant supply of ground water but that the one segment that the City is at risk on involves the twenty-four inch transmission line that goes out to the golf course wells. If there was ever a break on that transmission line, the City only has Well 15 that pumps directly into the distribution system. With the current demands that the City has, during winter months utilizing only Well 15 would not be problematic, but during a peak day in any given summer month the City would have to go to emergency procedures and would more than likely run out of water within a couple of days due to the fact that Well 15 would not be able to keep up with that type of high demand on its own. To remedy that, AVI is recommending that the City acquire an emergency well to be another municipal production well to be installed close to the treatment plant, near Pioneer Park or adjacent to Well 15. The emergency well could easily tie into the City's system and produce additional water in the event that the transmission line that goes out to the golf course wells is ever lost. Mr. Perryman indicated that having only Well 15 as the single source of backup is where the City's most vulnerability is. He stated that the WWDC recently received two million dollars to go towards the ground water grant program and commented that he has advised Water/Wastewater Supervisor Troxel to apply as it is a grant that is awarded as a 75%/25% split. The City would only be responsible for paying 25% of the total cost. Mr. Perryman commented that this particular program generally runs out of grant funds, therefore the sooner that an application is submitted the better the chances are for having favorable results. He indicated that more detailed recommendations will be included in the final report. Mayor

Adams inquired if the final report will include a section referencing the Platte Alliance Water Supply (PAWS) Project. He stated that it is critical to the City to have a good recommendation from this level one study to indicate whether or not the City should continue to pursue participation in the PAWS Project or abandon it. Mr. Perryman replied that the final report will include a brief section in regards to the PAWS Project as that particular project is extremely massive. He commented that there are significant water rights issues between the states that have to be worked out and that based on the history of the Platte River water rights issues to date he does not anticipate this to be a short or easy solution. Mr. Perryman indicated that it is a wild card project at the moment as it depends not only on how soon it can be funded but also how soon the work can commence. He stated that realistically, he would predict it to be in the five to fifteen year range before anything actually initiates, and at that point in time it would have to be determined if it still makes sense to proceed with the project itself. Councilman Law moved and Councilman Kinney seconded to permit the Water Department to move forward with the submittal of a grant application to the Wyoming Water Development Commission as presented. Motion carried unanimously.

Brandi Hiser with Two Horse Hospitality requested approval of a catering permit for a Goshen County Hemp Forum Event to be held at 3200 West C Street (Eastern Wyoming College CTEC Building/ Room 101) on January 24, 2020 from 4:00 p.m. to 6:00 p.m. She stated that she was contacted by Goshen County Economic Development on Friday, January 17, 2020 in regards to catering the event and explained that that is why her request for a catering permit was submitted after the agenda had already been published. Ms. Hiser apologized for the last minute request and commented that she completely understands if the Mayor and Council deny her request and make an example out of this situation as she too typically likes at least six weeks to plan events. Mayor Adams indicated that the Council is primarily concerned with the catering permit requests that need to be ratified after the fact due to the event occurring prior to being presented for approval at a regularly scheduled Council meeting. Ms. Hiser stated that it will be a simple event that will include the catering of appetizers, beer and wine immediately following the conclusion of the Goshen County Hemp Forum. Councilwoman Hill moved and Councilman Kinney seconded to approve the catering permit as presented. Motion carried unanimously.

Mayor Adams presented for approval the following appointments: Information Technology Committee – MOU – Matthew Davis, Indefinite; Safety Committee – Tammy Cearns and Donald Cearns. Expiration of Terms: 12/31/2021; Wage Committee – Michael Matthews, Indefinite. Mayor Adams stated that there was a concern expressed at the 01-07-20 Council meeting in regards to Tammy Cearns and Donald Cearns, as husband and wife, serving on the same committee (Safety Committee). After further research and careful consideration, it was determined that the committee is simply an advisory committee and that both individuals served on that specific committee together for calendar year 2019, therefore the issue of husband and wife is irrelevant. Councilman Kinney moved and Councilman Mattis seconded to approve the Information Technology Committee – MOU, Safety Committee and Wage Committee appointments as presented. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented the bid results for the 2019 East D Street Water Improvements Project. He stated staff recommended awarding the bid to Paul Reed Construction of Gering, Nebraska in the amount of $157,221.54 and reserve $17,778.46 (11.3%) for contingency for a project total of $175,000.00. DPW Harkins commented that the project consists of constructing 650 feet of 8" PVC water line and abandoning the existing 4" ductile iron water line in place. In addition, the project will reconnect existing appurtenances, resurface disturbed street sections, and replace damaged curb, gutter and sidewalk. DPW Harkins indicated that a bid opening was held on January 8, 2020 for the project and four contractors submitted bids in conformance with the bidding requirements. The low bid from Paul Reed Construction was $75,018.46 (32.3%) under the engineer's estimate of $232,240.00. Mayor Adams commented on the low bid amount and stated that it is a very favorable bid. DPW Harkins concurred. Councilman Kinney inquired about the replacement of damaged curb, gutter and sidewalk referenced in the project description, and in specific if the damaged sections will be completely replaced and newly reconstructed or if the damaged sections will merely be repaired. DPW Harkins replied that there are sections within the project scope that are in very bad disrepair that will be brought up to completely new standards. Councilman Law stated that he is happy that the low bid amount will generate savings for the City, but questioned if the low amount is feasible enough to adequately complete everything required of the project. DPW Harkins responded that the bid tabulation sheet indicates that the other contractors' bid tabs were more in conformance with the engineer's estimate. He commented that he does not know the reason as to why Paul Reed Construction bid as low as they did, but stated that they are a reputable construction company that has completed projects for the City in the past, hence why he is comfortable with proceeding with the low bid recommendation. Councilman Law moved and Councilwoman Hill seconded to award the bid to Paul Reed Construction of Gering, Nebraska in the amount of $157,221.54 and reserve $17,778.46 (11.3%) for contingency for a project total of $175,000.00 as presented. Councilman Kinney inquired about the allotted time that the contractor is given to complete the project and in specific what the recourse will be if that substantial completion date is not met. DPW Harkins questioned if Councilman Kinney's inquiry is specific to days

that the contractor cannot work due to weather. Councilman Kinney confirmed yes. DPW Harkins replied that weather delays are incorporated into the contract and are sufficient enough of a reason to get extensions granted. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented the bid results for the 23rd to 25th Avenue Water Line Rehabilitation Project. He stated staff recommended awarding the bid to Paul Reed Construction of Gering, Nebraska in the amount of $169,866.45 and reserve $20,133.55 (11.9%) for contingency for a project total of $190,000.00. DPW Harkins commented that the project consists of constructing 910 feet of 8" PVC water line and abandoning the existing 4" ductile iron water line in place. In addition, the project will reconnect existing appurtenances, resurface disturbed street sections, and replace damaged curb, gutter and sidewalk. DPW Harkins indicated that a bid opening was held on January 8, 2020 for the project and three contractors submitted bids in conformance with the bidding requirements. The low bid from Paul Reed Construction was $169,866.45 (61.9%) under the engineer's estimate of $275,000.00. Mayor Adams stated that this too is a very favorable bid. He commented that the two low bids presented thus far are both significantly under budget and inquired if the left over funds could potentially be utilized to complete more street restoration on West C Street other than just resurfacing disturbed street sections from 23rd to 25th Avenue due to the fact that it is certainly needed and WYDOT is uncertain as to whether they will address it this year or not. DPW Harkins responded that since the funding is budgeted and allocated under the Water Fund, the left over funds cannot be used to complete street construction and/or rehabilitation projects without a budget amendment. Councilman Mattis moved and Councilman Kinney seconded to award the bid to Paul Reed Construction of Gering, Nebraska in the amount of $169,866.45 and reserve $20,133.55 (11.9%) for contingency for a project total of $190,000.00 as presented. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented for approval the Agreement for Professional Services with Trihydro Corporation. He stated that the agreement is to retain Trihydro Corporation of Laramie, Wyoming to perform engineering services for the design, preparation of plans and specifications and bidding services for the Wastewater Treatment Plant Improvements in the not to exceed amount of $299,168.00. DPW Harkins commented that a request for qualifications was advertised by the City on July 10, 2019. In response to the request, five engineering firms submitted qualification statements by the August 20, 2019 due date. A review committee then went over the qualification statements submitted and selected three of the five firms to submit proposals to the City for consideration. Those three firms submitted their proposals by the December 15, 2019 due date. Lastly, the proposal submittals were reviewed and Trihydro Corporation was unanimously selected as the firm that was the most in line with providing the improvements that the City was requesting. DPW Harkins indicated that as a part of their submittal, Trihydro Corporation proposed to complete their design by the end of the 2020 calendar year and estimated the construction cost of the improvements to be $2,700,539.00, which is significantly under what was previously being proposed by Western Research and Development. He stated that the FY 2020 Budget includes $300,000.00 for the design of the Wastewater Treatment Plant Improvements. DPW Harkins introduced Michelle Sell, Trihydro Corporation Project Manager, to the Mayor and Council. Ms. Sell addressed the Mayor and Council. She thanked the Mayor and Council for the opportunity and stated that Trihydro Corporation is looking forward to working with the City of Torrington on the project. Ms. Sell commented that the firm did provide a preliminary design with the proposal that was submitted to the City. The firm will now go back and refine that design through an evaluation task after some initial testing and working with City staff to prepare options for consideration. Some of the major items that will be refined include initial costs, operation, maintenance and long term considerations that will benefit the system overall. Once that process is complete the firm will then work to provide the City a final design to be permitted. Councilwoman Hill stated that she is concerned about spending more money on something that has already been given a considerable amount. Attorney Eddington indicated that the matter that she is referring to is still pending and that more information will be provided to the Mayor and Council by the end of February 2020. Councilman Mattis moved and Councilman Law seconded to approve the Agreement for Professional Services with Trihydro Corporation in the not to exceed amount of $299,168.00 as presented. Councilwoman Hill requested that the Mayor and Council be kept up to date on the project as it progresses to ensure that the adequate sharing of relevant information is taking place. DPW Harkins responded that that can definitely be arranged. Motion carried unanimously.

The bills from 01-08-20 to 01-21-20 were presented for payment. Councilman Law moved and Councilwoman Hill seconded to approve the bills for payment as presented. Motion carried unanimously.

Councilman Kinney moved and Councilwoman Hill seconded to adjourn to executive session to discuss personnel. Motion carried unanimously.

Councilman Law moved and Councilman Mattis seconded to return the Council to regular session. Motion carried unanimously.

Mayor Adams presented for approval the appointment of Michael Matthews as Interim Chief of Police for calendar year 2020. Councilman Kinney moved and Councilman Mattis seconded to approve the appointment as presented. Motion carried unanimously.

Councilman Kinney stated that he had a constituent address him and inquire what the City of Torrington was doing for individuals in the community that are homeless. He commented that he honestly did not know how to respond to the question so he wanted to bring the matter to a Council meeting setting to discuss openly. Councilman Kinney reflected on the power outage event that occurred the weekend following the Thanksgiving 2019 holiday. He indicated that had the power remained out for much longer than what it did, he and his family would have had to search for a warmer place to move to, and stated that the question of what is available in the community is an extremely valid inquiry. Councilman Kinney commented that he would be attending the next Goshen HELP meeting as a representative of the City Council to ask the same question regarding assistance that is available for homeless individuals within the community. Councilman Law stated that he is certainly aware of the fact that there may be individuals in need and indicated that the 2019 Thanksgiving weekend power outage event urged the proper agencies to begin working on the appropriate solutions to the issues that were illuminated during that specific occurrence. He commented that he hopes that key individuals like the City and County Emergency Management Coordinators will report to the Mayor and Council on any progress that is made with this topic of interest at the appropriate time and ask for assistance at that moment in time if they deem necessary. Mayor Adams reiterated the fact that the post-Thanksgiving 2019 holiday storm illuminated several problems that the City did not know existed and discussed the largest issue that arose which is in regards to the lack of designated shelters within the City that are heated. There are no issues in terms of short-term shelters as they are readily available, the issue lies with the availability of long-term shelters. In plain words, there are none available. Mayor Adams concurred with Councilman Law's statements in regards to the appropriate agencies currently doing the necessary research and work required to remedy the problematic issues that were illuminated and commented that it will definitely be an issue that will continue to be discussed as time goes on. He indicated that Goshen HELP will be conducting a survey from sundown on the 23rd to sunrise on the 24th to get an accurate count as to how many individuals within the community are homeless. Mayor Adams commented that it is unfortunately a condition that exists in the community and stated that hopefully the community as a whole can make some progress on the issue overall. Councilman Kinney stated that the definition of homeless is very intricate as it may not always be as obvious as what the term indicates; homeless can mean a variety of things that may not be visible. Mayor Adams indicated that he is anticipating for Goshen HELP to share the results of the survey with the City once the data is interpreted and analyzed fully. In specific, he is hoping that the data will reveal what direction the community needs to take in terms of attempting to remedy any issues that are existing and/or discovered from the survey itself.

Councilwoman Hill moved and Councilman Kinney seconded that there being no further business to come before the Mayor and Council to adjourn at 8:03 p.m. Motion carried unanimously.

The following bills were approved for payment: 67576 CITY OF TORRINGTON payroll withholding 942.66;67577 FAMILY SUPPORT REGISTRY payroll withholding 235.97;67578 GREAT-WEST TRUST CO LLC payroll withholding 2086.00;67579 MERIDIAN TRUST FEDERAL CREDIT UNION payroll withholding 2023.00;67580 NEW YORK LIFE payroll withholding 369.37;67581 WY CHILD SUPPORT ENFORCEMENT payroll withholding 202.45;67582 WY CHILD SUPPORT ENFORCEMENT payroll withholding 262.61;67583 WYRULEC CO Landfill Electric 499.83;67584 ARLEIGH SIMMONS final bill-deposit return 135.36;67585 KYLE C. WALKER final bill-deposit return 79.35;67586 MAD MANAGEMENT LLC final bill-deposit return 110.68;67587 GARY RICKARD final bill-deposit return 128.90;67588 SETH BANHAM final bill-deposit return 29.14;67589 CARLY McELDOWNEY final bill-deposit return 72.52;67590 KATHRYN GRIGGS final bill-deposit return 62.64;67591 BELL PARK TOWER final bill-deposit return 50.95;67592 ARROW ELECTRIC OF TORRINGTON heaters,fixture chain,s-hooks,cable 2086.00;67593 AED EVERYWHERE INC. battery 332.90;67594 ARIZONA MACHINERY bushings,nuts,rollers,springs 1737.24;67595 AT&T MOBILITY cardiac monitor transfer fee 33.86;67596 BLACK HILLS ENERGY utilities-gas 5548.78;67597 CANON FINANCIAL SERVICES INC. copier contracts 839.00;67598 CITYSERVICEVALCON LLC Phillips 66 terminal maint fee 16.00;67599 CITY OF TORRINGTON travel expense-meals,recording fee,postage 45.87;67600 CO CHAPTER ICC OF THE registration fees-2020 Code training 400.00;67601 CO STATE UNIVERSITY registration fees-Rocky Mountain Meter School 2972.00;67602 CONNECTING POINT copier service contracts/monthly charges 550.26;67603 DIVERSIFIED SERVICES INC. cleaning services 345.00; 67604 DOWL LLC Water Rehab Project Area B2 4633.87;67605 DPC INDUSTRIES INC. sodium hypo 2584.76;67606 EFURNITUREMAX LLC office chairs 639.98;67607 EJS SUPPLY LLC elgin pelican main sweeper broom 610.10;67608 EMERGENCY MEDICAL PRODUCTS INC. ambulance supplies 204.01;67609 ENERGY LABORATORIES INC. lab testing 1822.00;67610 ESTES, DENNIS tax form purchase reimb 149.79; 67611 GALLS LLC lawpro custom engraved badge 62.82;67612 GOSHEN CO ECONOMIC monthly contribution 2500.00;67613 GOSHEN CO ECONOMIC non-use of Pony Express Room kitchen-refund 160.00;67614 GOSHEN DIESEL SERVICE brake valve 250.00;67615 GREATAMERICA FINANCIAL SERVICES CORP copier leases 448.00;67616 HELLUS JR., DAVID M. ice machine repair 48.75;67617 HIGH POINTE ELECTRIC INC. repl heater/ceiling sensors,remove/repl exit signs 1911.47;67618 HONNEN EQUIPMENT CO resistor 91.26;67619 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats,scrapers,sam dust/energy fees, garments,sam garment fees,sam linen,pants/shirts,mops,towels 1113.96;67620 J - BUILT HOMES INC.

Walking Path Extension 1395.50;67621 JAMES A. EDDINGTON PC City Attorney 6666.00;67622 LOFINK, TERRY G. snow removal 450.00;67623 MAGID GLOVE & SAFETY MANUFACTURING LLC gas monitor 446.25;67624 MATHESON TRI-GAS INC. oxygen refill 53.95;67625 MCI A VERIZON CO long distance/911 call backs 22.28;67626 MERITAIN HEALTH INC. premium-ins/life admin 37551.50;67627 MOTOROLA SOLUTIONS dispatch service contract 4761.45;67628 MUNICIPAL ENERGY AGENCY OF NE wholesale power 446710.57;67629 NATIONAL SAFETY COUNCIL annual membership renewal 495.00;67630 NE SAFETY AND FIRE EQUIPMENT INC. repl fire extinguishers,batteries,fire alarm/extinguisher/range hood exhaust inspections,fusible link,test cartridge 838.00;67631 NEWMAN SIGNS INC. signs 408.53;67632 NORMONT EQUIPMENT CO star anchors 481.40;67633 O'REILLY AUTO ENTERPRISES LLC air filter, ceramic pad,brake rotors 97.81;67634 ONE CALL OF WY greens roller w/ trailer,tickets for CDC code TRG 1558.75;67635 PANHANDLE COOP breakfast-training,fuel,diesel,propane,tank rental 1964.54;67636 ENVIRO SERVICES INC. lab analysis 120.00;67637 PATRICK, JOHN B. Municipal Court Judge 2000.00; 67638 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured employer premium 8581.78;67639 PINNACLE BANK travel expenses-meals/lodging/baggage fees/parking garage fees/ boarding upgrade fees/transportation-cab/monorail,breakfast-streets crew,recertification,cpr masks, safety/work boots,marking whiskers,lemonade-meetings,phone screen protectors,led flashlights, refunds,usb,Christmas party gifts,work coats,safety meeting-brunch,dog food,breakfast/lunch/dinner-crime scene,registration fees 4729.00;67640 PROBEWELL LAB INC. 3 phase meter tester 10850.00;67641 RAILROAD MANAGEMENT CO III. LLC license fees 439.23;67642 REGANIS AUTO CENTER INC. repair power steering wiring 314.30;67643 REGIONAL CARE INC. select flex admin 88.00;67644 VANDEL DRUG battery 5.99;67645 SAM'S CLUB/SYCHRONY BANK work desk,coffee 87.17;67646 SCOTTS BLUFF COUNTRY CLUB greens roller w/ trailer 1500.00;67647 SNELL SERVICES INC. museum-wiring/receptacles work 2510.00;67648 SNOW CREST CHEMICALS LLC closed system treatment,citric acid solution 513.85; 67649 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 69.28;67650 STARR TOOLS vehicle diagnostic tool-Solus edge scanbay 549.01;67651 STUART C IRBY CO green plastic enclosure for wiring 282.00;67652 SUEZ WTS USA INC. monthly chemical management 7748.79;67653 TIMBERLINE ELECTRIC & CONTROL CORP annual renewal-phone power license 270.00;67654 TORRINGTON EMPLOYEES INSURANCE premium 89331.55;67655 TROXEL, TOM mileage reimb 98.60; 67656 U S POSTMASTER credit for postage 850.00;67657 VERIZON WIRELESS TVFD cell phones 96.37; 67658 W A M-WCCA energy lease-Lincoln CC/Museum 3150.00;67659 GRAINGER commercial garbage disposal,warning flags 1259.30;67660 WEST WINDS TREE SERVICE tree trimming line clearance 10000.00;67661 WY DEPT OF AGRICULTURE landfill scale license renewal 25.00;67662 WY DEPT OF TRANSPORTATION license plate transfer 2.00;67663 RESPOND FIRST AID SYSTEMS OF WY 1st aid kit supplies 58.06;67664 WY SECURITY SYSTEMS INC. install new control,keypad,cell module,battery,smoke detectors,wireless door 1297.00;67665 WY WATER QUALITY & POLLUTION CNTRL WWQ & PCA memberships 240.00;67666 Z & W MILL work boots 97.00;67667 DOG WASTE DEPOT dog waste bags 50.08;67668 AFLAC payroll withholding 439.92;67669 NCPERS GROUP LIFE INS payroll withholding 160.00;67670 CITY OF TORRINGTON payroll withholding 181.58;67671 DENT, DAVID A. Golf Pro Payable 1034.16;67672 FAMILY SUPPORT REGISTRY payroll withholding 235.97;67673 GREAT-WEST TRUST CO LLC payroll withholding 2086.00;67674 MERIDIAN TRUST FEDERAL CREDIT UNION payroll withholding 900.00;67675 NEW YORK LIFE payroll withholding 369.37;67676 WASHINGTON NATIONAL INSURANCE CO payroll withholding 32.70;67677 WY CHILD SUPPORT ENFORCEMENT payroll withholding 262.61

RESOLUTION OF SUPPORT

RESOLUTION NO. 2020-3

A RESOLUTION AUTHORIZING SUBMISSION OF A WYOMING WATER DEVELOPMENT COMMISSION APPLICATION (WWDC) GROUND WATER EXPLORATION GRANT.

WITNESSETH

WHEREAS, the Governing Body of the City of Torrington desires to participate in the Wyoming Water Development Commission Ground Water Exploration Grant Program to assist in financing this project; and

WHEREAS, the public benefit(s) of this project will include exploration of new potable ground water sources; and

WHEREAS, the Governing Body of the City of Torrington plans to provide cash match to this Wyoming Water Development Commission Ground Water Exploration Grant from the following source(s):
City water fund in the amount of $40,000; and

WHEREAS, In the event of any project cost overruns, the City of Torrington will provide funding in the amount necessary to complete the project utilizing City Water Funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE City of Torrington, that a grant application in the amount of $120,000 be submitted to the Wyoming Water Development Commission for consideration of assistance in a new ground water well exploration project.

BE IT FURTHER RESOLVED, that the Mayor of Torrington, as the chief elected official, has designated the City Clerk/Treasurer to be the authorized representative of the City of Torrington and to act on matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS 4th day of February, 2020.

By: _____

ATTEST:

_____

CERTIFICATE FOR RESOLUTION NO. 2020-3

I, Lynette Strecker, hereby certify that the foregoing Resolution was adopted by the City of Torrington at a public meeting held on February 4th, 2020, and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the Resolution record of the City of Torrington.

_____

Lynette Strecker, Clerk/Treasurer

ORDINANCE NO. _____

AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 5.14 OF THE TORRINGTON MUNICIPAL CODE, 2020 REVISIONS, RELATING TO SMOKING REGULATIONS FOR INDIVIDUALS UNDER THE AGE OF 21.

BE IT ORDAINDED BY THE CITY COUNCIL OF THE CITY OF TORRINGTON, WYOMING:

Section 1: That Chapter 5.14 of the Revised Ordinances of the City of Torrington, Wyoming, 2020 Revisions, be and it is hereby amended to read as follows:

Section 5.14.010. Definitions.

The City of Torrington expressly finds and declares that:

Tobacco products as used herein shall mean any substance containing tobacco including, but not limited to, cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, dipping tobacco, plug tobacco, synthetic tobacco, tobacco oils, electronic cigarettes, vape type cigarettes, pipes or any other smoking apparatus.

Vending machines as used herein shall mean any mechanical, electric or electronic self-service device which, upon insertion of money, tokens, credit cards or any other form of payment, dispenses tobacco products.

Section 5.14.020. Prohibited sales or delivery.

A. No person shall sell, offer for sale, give away or deliver tobacco products to any person under the age of 21 years.

B. Any person violating subsection A. in the Torrington City Limits, shall be guilty of a misdemeanor punishable by a fine of not more than $750.00 plus court costs.

Section 5.14.030. Posting of notice required; location of vending machines limited.

A. Any person or business that sells tobacco products shall post signs informing the public of the age restriction provided by this chapter at or near every display of tobacco products and on or upon every vending machine which offers tobacco products for sale and on or near every "point of sale" where a purchaser would pay for tobacco products. Each sign shall be plainly visible and shall contain a statement communicating that the sale of tobacco products to persons under 21 years of age is prohibited by law.

B. No person shall sell or offer tobacco products through a vending machine unless the vending machine is located in:

   1. Businesses, factories or offices not open to the general public.
   2. Any place that a person under the age of 21 is not permitted by law.
   3. All businesses where alcohol is sold or dispensed and persons under the age of 21 are not permitted by law.

C. Any person violating subsection A. or B. in the Torrington City Limits is guilty of a misdemeanor punishable by a fine of not more than $750.00 plus court costs. Each day of a continued violation shall be deemed separate offenses.

Section 5.14.040. Purchase by persons under the age of 21 prohibited.

A. No person under the age of 21 shall purchase tobacco products or misrepresent his identity or age, or use any false or altered identification for the purpose of purchasing tobacco products.

B. Any person violating subsection A. in the Torrington City Limits is guilty of a misdemeanor punishable by a fine of not more than $750.00 plus court costs.

Section 5.14.050. Possession or use of tobacco products by persons under the age of 21.

A. It is unlawful for any person under the age of 21 to possess, use or consume any tobacco products.

B. Any person violating subsection A. in the Torrington City Limits is guilty of a misdemeanor punishable by a fine of not more than $750.00 plus court costs.

C. It shall not be a defense to possession, use or consumption of tobacco products that the person has the consent or permission of their parent or guardian to smoke, consume or possess tobacco products.

Section 2: This ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Passed and approved on first reading the 4th day of February, 2020.

Passed and approved on second reading the 18th day of February, 2020.

Passed and approved on third and final reading the 3rd day of March, 2020.

_____
Randy L. Adams, Mayor

ATTEST:

_____
Lynette Strecker, Clerk/Treasurer

ORDINANCE NO. _____

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 9.28.010. OF THE TORRINGTON MUNICIPAL CODE, 2020 REVISIONS, RELATING TO GIVING OR FURNISHING TOBACCO OR SMOKING APPARATUS TO AN INDIVIDUAL UNDER THE AGE OF 21.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TORRINGTON, WYOMING:

Section 1: That Section 9.28.010. of the Revised Ordinances of the City of Torrington, Wyoming, 2020 Revisions, be and it is hereby amended to read as follows:

Section 9.28.010. Giving or furnishing tobacco or smoking apparatus to an individual under the age of 21.

A. Any person who shall, within the Torrington City Limits, buy, purchase, give to or furnish, either directly or indirectly, any cigars, cigarettes, cigarette papers, electronic-cigarettes, vape type cigarettes or smoking apparatus or any other type of tobacco in any of its forms to any person under the age of 21 years, shall be guilty of a misdemeanor.

B. Any person violating subsection A. in the Torrington City Limits, shall be guilty of a misdemeanor punishable by a fine on not more than $750.00 plus court costs.

Section 2: This ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Passed and approved on first reading the 4th day of February, 2020.

Passed and approved on second reading the 18th day of February, 2020.

Passed and approved on third and final reading the 3rd day of March, 2020.

_____
Randy L. Adams, Mayor

ATTEST:

_____
Lynette Strecker, Clerk/Treasurer

ORDINANCE NO. _____

AN ORDINANCE AMENDING AND RE-ENACTING SECTION 8.60.010. OF THE TORRINGTON MUNICIPAL CODE, 2020 REVISIONS, RELATING TO TOBACCO PRODUCTS PROHIBITED ON CITY PROPERTY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TORRINGTON, WYOMING:

Section 1: That Section 8.60.010. of the Revised Ordinances of the City of Torrington, Wyoming, 2020 Revisions, be and it is hereby amended to read as follows:

Section 8.60.010. Smoking and tobacco products prohibited in or on signed and city owned property.

A. Smoking, chewing or use of tobacco products as defined by city ordinance 5.14.010. are prohibited in or on all signed and owned city personal and real property.

B. Any person violating subsection A. in the Torrington City Limits, shall be guilty of a misdemeanor punishable by a fine of not more than $750.00 plus court costs.

Section 2: This ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

Passed and approved on first reading the 4th day of February, 2020.

Passed and approved on second reading the 18th day of February, 2020.

Passed and approved on third and final reading the 3rd day of March, 2020.

_____
Randy L. Adams, Mayor

ATTEST:

_____
Lynette Strecker, Clerk/Treasurer

CITY OF TORRINGTON
PUBLIC WORKS

January 31, 2020

TO: Randy Adams, Mayor

FR: Jeff Harkins, Director of Public Works JH
Mark Weis, Project Manager
Ed Hawley, Streets & Sanitation Supervisor EH

RE: Bid Opening – **2020 Crack Fill Project**

RECOMMENDATION

We recommend that Council award the Base Bid, Schedule A, of the **2020 Crack Fill Project** to Knife River of Cheyenne, WY in the amount of $39,974.00, and reserve $2,026 (5.1%) for contingency, for a project total of $42,000.

BACKGROUND

The **2020 Crack Fill Project** consists of routing out specified cracks and applying 43,450 LF of hot mix joint sealant to the following city streets:

East E Street – 17th Avenue / 20th Avenue (8,200 LF)
East E Street – 21st Avenue / 26th Avenue (14,050 LF)
Main Street – 28th Avenue / 30th Avenue (3,200 LF)
Park Lane - East G Street / Park Avenue (6,900 LF)
28th Avenue – 27th Avenue / East L Street (11,100 LF)

Bid opening for the project was held at 2:00 P.M. on January 29, 2020. The seven bids submitted were in conformance with the bidding requirements and are given below, as well as summarized on the attached Bid Tabulation spreadsheet:

Knife River	$39,974.00	(Wyoming Preference)
Paul Reed Construction	$39,974.00	
Topkote, Inc.	$41,277.50	
Croell, Inc	$43,450.00	
Z&Z Seal Coat	$43,884.50	
Highway Improvements, Inc.	$44,753.50	
Superior Asphalt	$74,734.00	

The contractor will be given 30 days to complete the project with a Substantial Completion date of April 24, 2020.

Jeff Harkins • Director of Public Works • 436 East 22nd Avenue, P.O. Box 250, Torrington, WY 82240
Telephone: (307) 532-4815 • Fax: (307) 532-2010 • Email: jharkins@torringtonwy.gov

CITY OF TORRINGTON
PUBLIC WORKS

PROJECT FUNDING

Funding for this project was established in the 2020 Fiscal Year Budget under account number 10-60-745 in the amount of $37,500.00. An additional $4,500.00 will be transferred from account number 10-60-750 (Street Repair & Maintenance) to cover the additional cost of the project.

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BID TABULATIONS
City of Torrington
Bid Opening Date: January 29, 2020
Project Name: 2020 Crack Fill Project

				Knife River		Z&Z Seal Coat		Topkote Inc.		Highway Improv.		Superior Asphalt		Paul Reed Const.		Croell Inc.	
No.	Item	Unit	Est. Qty.	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
	Schedule A, Base Bid																
1	East 28th Avenue	LF	11100														
2	East E Street	LF	22250														
3	Park Lane	LF	6900														
4	Main Street, 28th to 30th	LF	3200														
5		LF															
6		LF															
7		LF															
	TOTAL BASE BID	**LF**	**43450**	**$0.92**	**$39,974.00**	**$1.01**	**$43,884.50**	**$0.95**	**$41,277.50**	**$1.03**	**$44,753.50**	**$1.72**	**$74,734.00**	**$0.92**	**$39,974.00**	**$1.00**	**$43,450.00**
						5%	**$46,078.73**	**5%**	**$43,341.38**	**5%**	**$46,991.18**	**5%**	**$78,470.70**	**5%**	**$41,972.70**		

CITY OF TORRINGTON
PUBLIC WORKS

January 31, 2020

TO: Randy Adams, Mayor

FR: Jeff Harkins, Director of Public Works
Mark Weis, Project Manager
Ed Hawley, Streets & Sanitation Supervisor

RE: Bid Opening – **2021 Chip Seal Placement**

RECOMMENDATION

We recommend that Council award the Base Bid, Schedule A, of the **2021 Chip Seal Placement** to Topkote, Inc., of Yankton, SD in the amount of $108,392.50, and reserve $4,107.50 (3.8%) for contingency, for a project total of $112,500.00.

BACKGROUND

The **2021 Chip Seal Placement** will apply 45,235 SY of chip seal to the following city streets for pavement preservation:

Ancha Vista Road - West C Street / Monte Vista Road (3,590 SY)
Buena Vista Road - West C Street / Grande Vista Road (4,435 SY)
East E Street - 17th Avenue / 20th Avenue (4,700 SY)
East E Street - 21st Avenue / 26th Avenue (8,100 SY)
Linda Vista Road - West C Street / Monte Vista Road (3,400 SY)
Loma Vista Road - West C Street / Monte Vista Road (3,610 SY)
Monte Vista - West C Street / Rio Vista (7,760 SY)
Park Lane - East G Street / Park Avenue (3,100 SY)
25th Avenue - West C Street / Main Street (4,025 SY)
Torrington Cemetery Roads (2,515 SY) – Double Chip Seal

Bid opening for the project was held at 2:00 P.M. on January 29, 2020. The four bids submitted were in conformance with the bidding requirements and are given below, as well as summarized on the attached Bid Tabulation spreadsheet:

Topkote, Inc.	$108,392.50
Knife River	$133,725.85
Croell, Inc	$138,351.00
71 Construction	$156,669.60

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The contractor will be given 30 days to complete the project with a Substantial Completion date of September 18, 2020.

PROJECT FUNDING

Funding for this project will be established in the 2021 Fiscal Year Budget under account number 10-60-740 in the amount of $112,500.00.

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BID TABULATIONS
City of Torrington
Bid Opening Date: January 29, 2020
Project Name:____FY 2021 Chip Seal Placement

				Engineers Estimate		Topkote		Croell		Knife River		71 Construction			
No.	Item	Unit	Est. Qty.	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
	Schedule A, Base Bid														
	Single Chip Seal:														
1	Buena Vista	SY	4435												
2	Monte Vista	SY	7760												
3	Linda Vista	SY	3400												
4	Ancha Vista	SY	3590												
5	Loma Vista	SY	3610												
6	West 25th Avenue	SY	4025												
7	East E Street	SY	12800												
8	Park Lane	SY	3100												
9		SY													
10		SY													
11		SY													
	Total Single Chip Seal	SY	42720	**$2.45**	**$104,664.00**	**$2.27**	**$96,974.40**	**$2.85**	**$121,752.00**	**$2.78**	**$118,761.60**	**$3.30**	**$140,976.00**	**$2.80**	**$119,616.00**
	Schedule A, Base Bid														
	Double Chip Seal														
12	Cemetery Double Chip	SY	2515	**$4.90**	**$12,323.50**	**$4.54**	**$11,418.10**	**$6.60**	**$16,599.00**	**$5.95**	**$14,964.25**	**$6.24**	**$15,693.60**	**$5.83**	**$14,662.45**
	TOTAL BASE BID				**$116,987.50**		**$108,392.50**		**$138,351.00**		**$133,725.85**		**$156,669.60**		**$134,278.45**
						5%	**$113,812.13**								

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
AMERICAN FAMILY LIFE ASSURANCE COMPANY O								
1323	AMERICAN FAMILY	175060	payroll withholding Acct# CM775	10-22775	01/22/2020	439.92	439.92	01/22/2020
Total AMERICAN FAMILY LIFE ASSURANCE COMPANY O:						439.92	439.92	
BARBARA KAPPELMANN								
665	BARBARA KAPPELM	5.01740.18	DEPOSIT REFUND	53-22900	01/24/2020	64.62	.00	
Total BARBARA KAPPELMANN:						64.62	.00	
BLOEDORN LUMBER COMPANY-TORRINGTON								
1826	BLOEDORN LUMBE	399608	1x6 pine-return	53-77-700	12/30/2019	31.14-	.00	
1826	BLOEDORN LUMBE	5352186	wall plates;edger;elec cord;cnnctr;frog ta	53-77-700	12/30/2019	70.05	.00	
1826	BLOEDORN LUMBE	5353265	rug doctor oxy carpet cleaner 96oz	10-52-685	12/31/2019	20.89	.00	
1826	BLOEDORN LUMBE	5358744	minwax red chestnut stain-quart	53-77-700	01/05/2020	8.79	.00	
1826	BLOEDORN LUMBE	5363144	1-1/2 coupling	51-75-740	01/08/2020	11.69	.00	
1826	BLOEDORN LUMBE	5379315	2pk roller cover;3/8 knit fabric roller cover	56-40-700	01/20/2020	9.06	.00	
1826	BLOEDORN LUMBE	5385013	paint pail X2;dairy/utility brush;5gal buck	56-40-700	01/23/2020	30.03	.00	
Total BLOEDORN LUMBER COMPANY-TORRINGTON:						119.37	.00	
BOMGAARS SUPPLY INC								
1900	BOMGAARS SUPPL	54647773	sawzall blade;spring clamp-baler	54-40-220	12/18/2019	17.98	.00	
1900	BOMGAARS SUPPL	54647955	swivel casters X4-baler trash can	54-40-700	12/18/2019	22.76	.00	
1900	BOMGAARS SUPPL	54648560	bolt hook;wood boring bit	54-40-700	12/20/2019	20.60	.00	
1900	BOMGAARS SUPPL	54648695	bow rake-recycle center	54-42-710	12/20/2019	9.99	.00	
1900	BOMGAARS SUPPL	54652689	air freshener X2	10-52-685	12/31/2019	25.98	.00	
1900	BOMGAARS SUPPL	54653141	bulk bolts	10-60-790	01/02/2020	15.32	.00	
1900	BOMGAARS SUPPL	54654397	rain bibs	56-40-700	01/06/2020	44.48	.00	
1900	BOMGAARS SUPPL	54654548	protie bungee cord X2	51-75-220	01/07/2020	10.98	.00	
1900	BOMGAARS SUPPL	54654857	ext cord;protie cord;cutting wheel X3	54-40-670	01/08/2020	25.45	.00	
1900	BOMGAARS SUPPL	54655442	purina puppy chow X4	10-54-740	01/10/2020	119.96	.00	
1900	BOMGAARS SUPPL	54656345	bow rake-recycle center	54-42-670	01/13/2020	11.99	.00	
1900	BOMGAARS SUPPL	54656612	boots	54-40-530	01/14/2020	111.99	.00	
Total BOMGAARS SUPPLY INC:						437.48	.00	
BROWN CO								
1959	BROWN CO	51157T	woodcutter chaps	10-65-530	01/22/2020	73.14	.00	
1959	BROWN CO	51158T	18" saw blade	56-40-710	01/22/2020	218.76	.00	
Total BROWN CO:						291.90	.00	
BUSINESS PLANNING CONCEPTS, INC								
2024	BUSINESS PLANNIN	012220	payroll withholding-Unit#882	10-22770	01/22/2020	160.00	160.00	01/22/2020
Total BUSINESS PLANNING CONCEPTS, INC:						160.00	160.00	
CITY OF TORRINGTON								
2375	CITY OF TORRINGT	012220A	payroll withholding -utilities	10-22790	01/22/2020	92.35	92.35	01/22/2020
2375	CITY OF TORRINGT	012220B	payroll withholding -golf	10-22790	01/22/2020	89.23	89.23	01/22/2020

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
Total CITY OF TORRINGTON:						181.58	181.58	
CITY OF TORRINGTON c/o PINNACLE BANK								
6125	CITY OF TORRINGT	0220HEALTH	2/20 health reserve non-insured employe	10-22760	01/28/2020	8,581.78	8,581.78	01/29/2020
6125	CITY OF TORRINGT	0220HEALTH	1/20 health reserve/MT positions	10-54-138	01/28/2020	3,472.00	3,472.00	01/29/2020
Total CITY OF TORRINGTON c/o PINNACLE BANK:						12,053.78	12,053.78	
CONTRACTORS MATERIALS, INC.								
2660	CONTRACTORS MA	231327	lens clean towellettes X4	10-14200	01/21/2020	27.00	.00	
Total CONTRACTORS MATERIALS, INC.:						27.00	.00	
CUMMINS INC								
2853	CUMMINS INC	J7-19287	Planned generator maintenance-cemeter	51-72-300	01/20/2020	567.59	.00	
2853	CUMMINS INC	J7-19288	Planned generator maintenance- cot wwt	52-40-300	01/20/2020	694.01	.00	
2853	CUMMINS INC	J7-19289	Planned generator maintenance-gc mete	51-72-300	01/20/2020	674.22	.00	
2853	CUMMINS INC	J7-19316	Planned generator maintenance- cot wtp	51-72-300	01/20/2020	1,113.77	.00	
2853	CUMMINS INC	J7-19317	Planned generator maintenance-airport b	51-72-300	01/20/2020	703.07	.00	
2853	CUMMINS INC	J7-19318	Planned generator maintenance- prison li	52-40-300	01/20/2020	703.07	.00	
2853	CUMMINS INC	J7-19321	Planned generator maintenance-cot wwt	52-40-300	01/20/2020	677.05	.00	
2853	CUMMINS INC	J7-19323	Planned generator maintenance- lincoln	10-52-700	01/20/2020	678.63	.00	
Total CUMMINS INC:						5,811.41	.00	
DECKER, STEVEN J								
2965	DECKER, STEVEN J	6379	road patch 56bgs	10-60-750	01/17/2020	949.20	.00	
Total DECKER, STEVEN J:						949.20	.00	
DENT, DAVID ALAN								
3012	DENT, DAVID ALAN	012220	golf pro payable	56-20300	01/22/2020	1,034.16	1,034.16	01/22/2020
3012	DENT, DAVID ALAN	15124	reimburse-business after hours catering	56-40-240	01/21/2020	499.57	.00	
Total DENT, DAVID ALAN:						1,533.73	1,034.16	
ENERGY LABORATORIES, INC								
3458	ENERGY LABORAT	292212	lab test- outfall 001 cyanide	52-40-830	01/23/2020	52.00	.00	
Total ENERGY LABORATORIES, INC:						52.00	.00	
FAMILY SUPPORT REGISTRY								
3565	FAMILY SUPPORT R	012220	PAYROLL WITHHOLDING	10-22705	01/22/2020	235.97	235.97	01/22/2020
Total FAMILY SUPPORT REGISTRY:						235.97	235.97	
FASTENAL COMPANY								
3573	FASTENAL COMPAN	WYTOR71537	lime grn vests;1gal chlor bleachX18;12V	10-14200	01/13/2020	132.20	.00	
3573	FASTENAL COMPAN	WYTOR71590	floor sweeper	53-77-700	01/20/2020	17.50	.00	
3573	FASTENAL COMPAN	WYTOR71590	48 AAbatteries	10-14200	01/20/2020	9.85	.00	
3573	FASTENAL COMPAN	WYTOR71595	1-1/4 medium split lock washer X2	54-40-820	01/20/2020	2.22	.00	
3573	FASTENAL COMPAN	WYTOR71614	10'strut channel;pipe clamp;post base;fla	51-72-700	01/22/2020	128.96	.00	
3573	FASTENAL COMPAN	WYTOR71638	2" pipe&clampsX7;cross corner angle X2	51-75-680	01/24/2020	33.23	.00	
Total FASTENAL COMPANY:						323.96	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
GOSHEN HELP								
601	GOSHEN HELP	012320	deposit refund- N. Elswick 15.553.19	53-22900	01/23/2020	197.40	.00	
	Total GOSHEN HELP:					197.40	.00	
GREAT-WEST LIFE & ANNUITY INSURANCE CO								
4075	GREAT-WEST LIFE	012220	payroll withholding-plan#93001-02 D77	10-22800	01/22/2020	2,086.00	2,086.00	01/22/2020
	Total GREAT-WEST LIFE & ANNUITY INSURANCE CO:					2,086.00	2,086.00	
GW MECHANICAL INC								
4175	GW MECHANICAL I	SV-5680	repair toilet-fire hall	10-55-700	01/24/2020	158.71	.00	
	Total GW MECHANICAL INC:					158.71	.00	
L I E A P - STATE OF WYOMING								
5100	L I E A P - STATE OF	012320	deposit refund-V.Geerdes18.00210.01	53-22900	01/23/2020	190.56	.00	
	Total L I E A P - STATE OF WYOMING:					190.56	.00	
LAW ENFORCEMENT SEMINARS, LLC								
5130	LAW ENFORCEMEN	847215802462	registration-internal affairs investigation s	10-54-550	01/28/2020	700.00	.00	
	Total LAW ENFORCEMENT SEMINARS, LLC:					700.00	.00	
MARTINEZ, MERCEDES L								
584	MARTINEZ, MERCE	18.01840.37	deposit refund	53-22900	01/21/2020	15.29	.00	
	Total MARTINEZ, MERCEDES L:					15.29	.00	
MATHESON TRI-GAS, INC								
5338	MATHESON TRI-GA	21078443	5hyp electrode,5nozzle,2drag shield;mill	54-40-670	01/24/2020	210.28	.00	
	Total MATHESON TRI-GAS, INC:					210.28	.00	
MCMASTER-CARR SUPPLY CO								
5420	MCMASTER-CARR	30380622	pipe fittings-4reducer,nipples (various siz	51-75-740	01/24/2020	54.55	.00	
	Total MCMASTER-CARR SUPPLY CO:					54.55	.00	
MERIDIAN TRUST FEDERAL CREDIT UNION								
5449	MERIDIAN TRUST F	012220	PAYROLL WITHHOLDING	10-22780	01/22/2020	900.00	900.00	01/22/2020
	Total MERIDIAN TRUST FEDERAL CREDIT UNION:					900.00	900.00	
MERITAIN HEALTH, INC								
5447	MERITAIN HEALTH, I	0220LIFE	2/20 life	10-22764	01/28/2020	748.56	748.56	01/29/2020
5447	MERITAIN HEALTH, I	0220PREMIUM	2/20 premium	10-22764	01/28/2020	34,640.53	34,640.53	01/29/2020
	Total MERITAIN HEALTH, INC:					35,389.09	35,389.09	
MICHAEL A MILHOUSE								
666	MICHAEL A MILHOU	18.01520.30	DEPOSIT REFUND	53-22900	01/24/2020	25.27	.00	
	Total MICHAEL A MILHOUSE:					25.27	.00	
MS LORRI CAR WASH								
5620	MS LORRI CAR WAS	010320	car wash tokens-5 rolls of quarters	51-75-680	01/03/2020	50.00	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
Total MS LORRI CAR WASH:						50.00	.00	
NEW YORK LIFE INSURANCE CO								
5755	NEW YORK LIFE INS	012220A	payroll withholding-arangment#22249 00	10-22770	01/22/2020	317.00	317.00	01/22/2020
5755	NEW YORK LIFE INS	012220B	payroll withholding-arangement#N12796	10-22770	01/22/2020	52.37	52.37	01/22/2020
Total NEW YORK LIFE INSURANCE CO:						369.37	369.37	
NORTHWEST INSTRUMENT & CONTROLS INC								
5870	NORTHWEST INSTR	106132	sentry oxygen sensor	52-40-710	11/08/2019	404.42	.00	
Total NORTHWEST INSTRUMENT & CONTROLS INC:						404.42	.00	
PANHANDLE ENVIRONMENTAL SERVICES INC								
6005	PANHANDLE ENVIR	2000055	lab analysis1- outfall 001 e.coli test	52-40-830	01/17/2020	30.00	.00	
Total PANHANDLE ENVIRONMENTAL SERVICES INC:						30.00	.00	
REGENCY MIDWEST VENTURES LIMITED PARTNER								
6560	REGENCY MIDWES	1074VX	lodging-pesticide recertification McCranie	59-40-480	01/23/2020	178.00	.00	
6560	REGENCY MIDWES	1076R5	lodging-pesticide recertification Patterson	53-82-480	01/23/2020	178.00	.00	
Total REGENCY MIDWEST VENTURES LIMITED PARTNER:						356.00	.00	
REGIONAL CARE INC								
6567	REGIONAL CARE IN	0220FLEX AD	2/20 select flex admin TOT01-00100	10-22761	01/28/2020	88.00	88.00	01/29/2020
Total REGIONAL CARE INC:						88.00	88.00	
ROSE BROTHERS INC								
6780	ROSE BROTHERS I	IV88038	fuel filters x2;element assembly;flap;blad	56-40-710	01/17/2020	267.77	.00	
6780	ROSE BROTHERS I	IV88076	air filter	56-40-710	01/20/2020	59.29	.00	
Total ROSE BROTHERS INC:						327.06	.00	
SAM'S EAST, INC								
6940	SAM'S EAST, INC	4618088679	pledge furniture spray 3pk X4	10-14200	01/24/2020	36.88	.00	
Total SAM'S EAST, INC:						36.88	.00	
SCHLAGEL MANUFACTURING INC								
6987	SCHLAGEL MANUFA	24857	dumpster bottom replacements X30	54-40-730	01/24/2020	3,788.00	.00	
6987	SCHLAGEL MANUFA	24866	Repair part for baler	54-40-820	01/27/2020	183.20	.00	
Total SCHLAGEL MANUFACTURING INC:						3,971.20	.00	
SMITTY'S REPAIR SERVICE								
7240	SMITTY'S REPAIR S	219008	K CO2 exchange	54-40-710	01/17/2020	38.22	.00	
Total SMITTY'S REPAIR SERVICE:						38.22	.00	
SOUTH TORRINGTON WATER & SEWER DISTRICT								
7270	SOUTH TORRINGTO	1076.01 01/20	water & sewer-Homesteader's Museum	10-68-410	01/17/2020	63.00	63.00	01/29/2020
Total SOUTH TORRINGTON WATER & SEWER DISTRICT:						63.00	63.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
STANDARD INSURANCE COMPANY								
7353	STANDARD INSURA	0220PREMIUM	2/2020 Prem-long term disability #63297	10-22762	01/24/2020	2,103.27	2,103.27	01/29/2020
Total STANDARD INSURANCE COMPANY:						2,103.27	2,103.27	
STATE OF WYOMING-DEPT OF WORKFORCE								
9340	STATE OF WYOMIN	M01/20	01/20 workers compensation	10-22740	01/24/2020	17,735.33	17,735.33	01/29/2020
Total STATE OF WYOMING-DEPT OF WORKFORCE:						17,735.33	17,735.33	
STEEL BOOKS INC								
7425	STEEL BOOKS INC	2020106	quarterly sprinkler inspections-651 & 659	51-75-700	01/23/2020	125.00	.00	
Total STEEL BOOKS INC:						125.00	.00	
SUSAN MCGUIRE								
664	SUSAN MCGUIRE	4.00141.09	deposit refund	53-22900	01/17/2020	63.11	.00	
Total SUSAN MCGUIRE:						63.11	.00	
TORRINGTON EMPLOYEES INSURANCE								
7880	TORRINGTON EMPL	0120FLEX CO	1/20 flex contributions	10-22760	01/28/2020	2,584.62	2,584.62	01/29/2020
7880	TORRINGTON EMPL	0220PREMIUM	2/20 premium	10-22760	01/28/2020	85,995.07	85,995.07	01/29/2020
Total TORRINGTON EMPLOYEES INSURANCE:						88,579.69	88,579.69	
TRANSWEST FORD LLC								
8040	TRANSWEST FORD	412785	2016FordExplrr/repairs,H2Opump,thorou	10-54-710	01/13/2020	66.41	.00	
Total TRANSWEST FORD LLC:						66.41	.00	
TROPHY CREATIVE LLC								
8072	TROPHY CREATIVE	19937	engraved award plaques X8	10-54-840	01/14/2020	498.78	.00	
Total TROPHY CREATIVE LLC:						498.78	.00	
UNITED TELEPHONE COMPANY OF THE WEST								
8200	UNITED TELEPHON	313679033 01/	data line/ cemetery	59-40-250	01/25/2020	3.48	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ mayor	10-41-250	01/25/2020	41.69	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ city hall	10-44-250	01/25/2020	236.23	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ court	10-42-250	01/25/2020	25.21	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ electric	53-82-250	01/25/2020	14.27	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ EMS	58-40-250	01/25/2020	92.79	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ engineering	10-58-250	01/25/2020	37.84	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ golf	56-40-250	01/25/2020	23.34	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ metering	51-73-250	01/25/2020	13.63	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ museum	10-68-250	01/25/2020	10.43	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ parks	10-65-250	01/25/2020	45.22	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ police	10-54-250	01/25/2020	390.37	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ pro shop	56-40-250	01/25/2020	62.67	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ purchasing	53-77-250	01/25/2020	114.03	.00	
8200	UNITED TELEPHON	313679033 01/	data line/safety	10-58-535	01/25/2020	2.52	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ shop	10-63-250	01/25/2020	22.68	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ streets	10-60-250	01/25/2020	4.69	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ sanitation coll	54-40-250	01/25/2020	4.69	.00	
8200	UNITED TELEPHON	313679033 01/	data line/sanitation dis	54-45-250	01/25/2020	2.34	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ water	51-75-250	01/25/2020	54.06	.00	
8200	UNITED TELEPHON	313679033 01/	data line/ WY child	10-52-250	01/25/2020	64.14	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
8200	UNITED TELEPHON	426857701 01/	01/20 data line/security LCC	10-52-250	01/23/2020	41.29	41.29	01/29/2020
Total UNITED TELEPHONE COMPANY OF THE WEST:						1,307.61	41.29	
VALLEY MERCANTILE COMPANY, INC								
8350	VALLEY MERCANTIL	116295	spark plug X2	56-40-710	01/20/2020	4.78	.00	
Total VALLEY MERCANTILE COMPANY, INC:						4.78	.00	
VERIZON WIRELESS SERVICES LLC								
8400	VERIZON WIRELES	9846747137	data- tablet T115	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet T111	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet T109	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet T118	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet T113	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet 1 backup	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Cearns	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet T10 Shinost	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	cell phone-water dept murphy	51-75-250	01/20/2020	58.09	.00	
8400	VERIZON WIRELES	9846747137	cell phone- water dept Murphy	51-75-250	01/20/2020	58.09	.00	
8400	VERIZON WIRELES	9846747137	data- PD cam1	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	cell phones - electric supervisor	53-82-250	01/20/2020	48.77	.00	
8400	VERIZON WIRELES	9846747137	cell phones - streets supervisor	10-60-250	01/20/2020	27.87	.00	
8400	VERIZON WIRELES	9846747137	cell phones - recycle center	54-42-250	01/20/2020	28.53	.00	
8400	VERIZON WIRELES	9846747137	data- PD cam2	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	cell phones - mayor	10-41-250	01/20/2020	17.10	.00	
8400	VERIZON WIRELES	9846747137	cell phone- Scoleri	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	cell phones - emergency management	10-67-210	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Kissler	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Polson	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Hurd-suspended	10-54-250	01/20/2020	48.78	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Davis	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Wakamatsu	10-54-250	01/20/2020	40.03	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Matthews	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Ryall	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Connely	10-54-250	01/20/2020	48.78	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Sandlian	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Rostad	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	data- tablet Curtis	10-54-250	01/20/2020	40.01	.00	
8400	VERIZON WIRELES	9846747137	cell phones - parks supervisor	10-65-250	01/20/2020	116.86	.00	
8400	VERIZON WIRELES	9846747137	cell phone -water dept-powell	51-75-250	01/20/2020	27.88	.00	
8400	VERIZON WIRELES	9846747137	credit for phone case we never received	10-65-250	01/20/2020	29.99-	.00	
8400	VERIZON WIRELES	9846747138	cell phone- landfill	54-45-250	01/20/2020	24.50	.00	
8400	VERIZON WIRELES	9846747138	cell phone-estes	10-58-250	01/20/2020	45.41	.00	
8400	VERIZON WIRELES	9846747138	cell phones-Jason Wilhelm	51-73-250	01/20/2020	24.51	.00	
8400	VERIZON WIRELES	9846747138	cell phone-water dept-Heilbrun	51-75-250	01/20/2020	24.51	.00	
8400	VERIZON WIRELES	9846747138	cell phones - water dept-Troxel	51-75-250	01/20/2020	45.41	.00	
8400	VERIZON WIRELES	9846747138	cell phone-Luis Correa	53-79-250	01/20/2020	45.41	.00	
8400	VERIZON WIRELES	9846747138	cell phones - water dept-on call	51-75-250	01/20/2020	24.51	.00	
8400	VERIZON WIRELES	9846747138	cell phones - faci. maint. Mike Lira	10-48-250	01/20/2020	45.41	.00	
Total VERIZON WIRELESS SERVICES LLC:						1,570.66	.00	
W W GRAINGER INC								
8540	W W GRAINGER INC	9414898545	garage door 3-button station	54-40-700	01/17/2020	47.79	.00	
Total W W GRAINGER INC:						47.79	.00	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid
WAGNER, CATHLEEN C								
663	WAGNER, CATHLEE	012320	deposit refund 20.133.01	53-22900	01/23/2020	210.51	.00	
Total WAGNER, CATHLEEN C:						210.51	.00	
WAMCO LAB, INC								
8566	WAMCO LAB, INC	14012	Full Chrnc Toxicity tst, C02 atmosphre cn	52-40-830	01/16/2020	2,100.00	.00	
Total WAMCO LAB, INC:						2,100.00	.00	
WASHINGTON NATIONAL INSURANCE CO								
8575	WASHINGTON NATI	012220	PAYROLL WITHHOLDING-Group#19373	10-22775	01/22/2020	32.70	32.70	01/22/2020
Total WASHINGTON NATIONAL INSURANCE CO:						32.70	32.70	
WEST WINDS TREE SERVICE								
8650	WEST WINDS TREE	1219A	finish S Torrington-clean up all brush pile	53-82-885	01/01/2020	7,125.00	.00	
Total WEST WINDS TREE SERVICE:						7,125.00	.00	
WYOMING ASSOC OF MUNICIPALITIE								
8900	WYOMING ASSOC	102723	2020 registration WAM winter conference	10-41-550	01/06/2020	330.00	.00	
8900	WYOMING ASSOC	102725	2020 registration WAM winter conference	10-41-550	01/06/2020	230.00	.00	
Total WYOMING ASSOC OF MUNICIPALITIE:						560.00	.00	
WYOMING CHILD SUPPORT ENFORCEMENT								
8951	WYOMING CHILD S	012220	PAYROLL WITHHOLDING	10-22705	01/22/2020	262.61	262.61	01/22/2020
Total WYOMING CHILD SUPPORT ENFORCEMENT:						262.61	262.61	
WYOMING DEPT OF REVENUE								
9020	WYOMING DEPT OF	012720	December 2019 sales tax & lodging tax	53-21400	01/27/2020	16,692.00	16,692.00	01/29/2020
9020	WYOMING DEPT OF	012720	December 2019 sales tax & lodging tax	55-30-500	01/27/2020	.83	.83	01/29/2020
9020	WYOMING DEPT OF	012720	December 2019 sales tax & lodging tax	10-36-600	01/27/2020	26.83	26.83	01/29/2020
Total WYOMING DEPT OF REVENUE:						16,719.66	16,719.66	
WYOMING RETIREMENT SYSTEMS								
9240	WYOMING RETIREM	186971	01/20 Torr 2320 Vol EMT Pension	58-40-136	01/23/2020	45.00	45.00	01/29/2020
9240	WYOMING RETIREM	188003	01/20 882 public employee pension	10-22750	01/24/2020	28,251.34	28,251.34	01/29/2020
9240	WYOMING RETIREM	188004	1/20 882 law enforcement	10-22750	01/24/2020	18,714.98	18,714.98	01/29/2020
9240	WYOMING RETIREM	188005	01/20 882 public employee pension	10-22750	01/24/2020	18,203.27	18,203.27	01/29/2020
Total WYOMING RETIREMENT SYSTEMS:						65,214.59	65,214.59	
Grand Totals:						272,670.72	243,690.01	

Vendor	Vendor Name	Invoice Number	Description	GL Account #	Invoice Date	Invoice Amount	Amount Paid	Date Paid

Dated: _____

Mayor: _____

City Council: _____

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City Recorder: _____

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.