

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, January 18, 2022 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Pro-Tem Kinney, Council Members Kelly, Patterson and Steinbock. Mayor Adams was absent but excused. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Buildings & Grounds Superintendent Estes, Electrical Supervisor Youtz and Deputy City Clerk Anaya.

Mayor Pro-Tem Kinney called the meeting to order.

Buildings & Grounds Superintendent Estes led the Pledge of Allegiance.

Mayor Pro-Tem Kinney led the session with informational announcements on the following items: 1. Weather updates. Reminder to citizens to make every effort possible to keep sidewalks clear of snow; 2. COVID-19 updates and recommendations; 3. COVID-19 vaccine updates; 4. OSHA ETS Mandate update; 5. American Recovery Act funds/project update; 6. Progress on projects within the City; 7. New aerial structure fire truck (ladder truck) update. Training for the ladder truck is scheduled to take place from 01-20-22 through 01-22-22; and 8. Prosperous New Year wishes on behalf of the City of Torrington.

Councilman Kelly moved and Councilwoman Steinbock seconded to approve the consent agenda which includes the minutes from the 01-04-22 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Patterson moved and Councilman Kelly seconded to approve the agenda as presented. Motion carried unanimously.

Electrical Supervisor Youtz presented the bid results for the Cold Springs 15kV UG Distribution Feeders Construction Project. He stated that EDM International, Inc. recommends awarding the bid to ECI, LLC of Glenrock, Wyoming in the amount of \$35,789.11 and reserve \$3,579.00 (10%) for contingency for a project total of \$39,368.11. Electrical Supervisor Youtz indicated that the inconsistencies between the bid amounts that were submitted have been reviewed and evaluated by EDM, and commented that the low bid from ECI, LLC is valid and accurate. Councilman Kelly asked for a brief explanation as to what the project entails. Electrical Supervisor Youtz responded that the project consists of taking 2 distribution circuits down to Cold Springs Business Park to be able to convert the new substation from 4160 volts to 12470 volts. Councilwoman Steinbock moved and Councilman Patterson seconded to award the bid to ECI, LLC of Glenrock, Wyoming in the amount of \$35,789.11 and reserve \$3,579.00 (10%) for contingency for a project total of \$39,368.11 as presented. Motion carried unanimously.

Ethan Fitch with the Mint Bar requested approval of a catering permit for a Goshen County Library Sip & Paint Event to be held on 01-22-22 from 3:00 p.m. to 6:00 p.m. at 2001 East A Street. Councilman Patterson moved and Councilman Kelly seconded to approve the catering permit as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE ANNEXING WITHIN THE CORPORATE LIMITS OF THE CITY OF TORRINGTON, WYOMING, REAL PROPERTY TO BE KNOWN AS THE 1989 RUNWAY ADDITION. He stated that the ordinance involves land that was purchased by the City of Torrington previously that was never annexed. Buildings & Grounds Superintendent Estes indicated that there are several properties within this particular area that were purchased several years ago by the City that were never annexed. He commented that the second reading of the ordinance will be modified to include the legal descriptions of all of the pending properties with a specific reference to each individual deed's book and page number so that they can all be annexed at once. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Attorney Eddington read Resolution No. 2022-2. Clerk/Treasurer Strecker stated that the resolution will amend the FY22 Budget for expenditures in excess of the budgeted amount. The amended amount will account for the following: General Fund – Police Department – Uniforms (\$1,626.01), Police Department – Ammunition (\$3,195.40); and Golf Fund – Facility O&M – RV Pedestals for RV Park – Curry Tournament Revenue (\$500.00), Construction – Lumber for Bridge Covering – Rec Board Grant (\$17,500.00). She indicated that the total amount of the amendment is \$22,821.41. Councilman Kelly moved and Councilman Patterson seconded to approve Resolution No. 2022-2 as presented. Motion carried unanimously.

Attorney Eddington presented a brief update regarding the status of the Occupational Safety and Health Administration (OSHA) COVID-19 vaccination and testing emergency temporary standard (ETS) mandate. He stated that the U.S. Supreme Court blocked the mandate requiring employers with 100 employees or more to vaccinate-or-test for COVID-19 from taking effect. Attorney Eddington indicated that in a separate decision, however, the Court allowed the federal Centers for Medicare and Medicaid Services (CMS) to require COVID-19 vaccination of staff working at health care facilities that receive Medicare and Medicaid money from the federal government. He commented that the CMS health care directive that was allowed by the Court is the issue still facing the City of Torrington.

Attorney Eddington stated that it will only affect the Ambulance Department. He indicated that from what he and staff have learned so far, they believe that it is applicable to the department. Attorney Eddington commented that he and staff plan to call the Department of Health to get final direction from them and to confirm that they agree that the CMS health care directive applies to the ambulance staff. Upon confirmation from the Department of Health, they will begin to work on getting a policy put in place for the Ambulance Department.

The bills from 01-05-22 to 01-18-22 were presented for payment. Councilwoman Steinbock moved and Councilman Patterson seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Pro-Tem Kinney asked for public comments, questions or concerns. None were heard.

Councilman Patterson moved and Councilwoman Steinbock seconded that there being no further business to come before the Council to adjourn at 7:35 p.m. Motion carried unanimously.

The following bills were approved for payment: 72637 MUNICIPAL ENERGY AGENCY OF NE wholesale power 424534.85;72638 WYRULEC CO Landfill Electric 454.51;72639 RICHEY, MICHAEL Airport Operator Contract 1666.67;72640 DUPONT, JEFF deposit refund 1.90;72641 MORGAN, CHRISTINA reimb-proof of rabies vaccine 50.00;72642 JAMES, DEBBIE deposit refund 82.01;72643 LONG, GERALD deposit refund 48.64;72644 NYE, DILLON & VICTORIA deposit refund 69.09;72645 LAMORIE, JOHN credit refund 251.65;72646 TORRINGTON SAGE APT deposit refund 66.20;72647 21ST CENTURY EQUIPMENT LLC install cutting edge on blade 1138.00;72648 ARROW ELECTRIC OF TORRINGTON parts/labor-replace bad outlet,replace heating element/electric heater 230.00;72649 ABSOLUTE SOLUTIONS supplies/labor-new PD vehicle 7175.32;72650 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug test 28.00;72651 ACUITY SPECIALTY PRODUCTS INC. window cleaner,furniture polish 201.59;72652 AVI PC retainage-Potable Groundwater Well #16 Project 6019.29;72653 BIVENS CONSTRUCTION INC. repair work-Ridge Road 183781.34;72654 BLACK HILLS ENERGY utilities-gas 7065.51;72655 BROWN CO oil 21.99;72656 CASELLE INC. contract support & maint 1990.00;72657 CENTURY LUMBER CENTER flex-o-glaze,mason line,weatherstrips,tape,wood glue,keys,filter/retainer cartridge,rivets,corner brace,concrete screws,bushing,extension cord,bits,fasteners,washers,ball valve, returns,screws w/ sealing,gfci,gang box cover,outdoor box,muriatic acid,caulk,wire wheels/cup brushes, fit-all h&c handle,work light,shrink/seal kit,staples,cable ties,hem fir,rubber leg tips,door sweep,bulb,cut off wheel 488.71;72658 CENTURY LUMBER CENTER slider windows,cabinet sets,returns,studs,tubing, elbows,adapters,half clamp,clinch rings,j hook,couplings,plug,nipple,tape,textured paneling,siding, angles,corners,j-trim>window drip cap,screws,caulk,lampholder combo,pvc/dwv cleanout,shower hoses, outlet plate,vent hood,faucet connectors,wood glue,pipe,sj nut,sink connector/washer,pvc extension, wall plates,bath mat,swivel casters w/ brakes,filters,paneling,pine shim,roller covers,frp,paint brush 7249.50;72659 CITYSERVICEVALCON LLC Phillips 66 terminal maint fee 16.00;72660 SOIL WATER PLANT TESTING LAB soil testing packages 490.00;72661 CO STATE UNIVERSITY 2022 Rocky Mountain Meter School registrations 891.00;72662 COMMUNITY HOSPITAL ambulance supplies 62.60;72663 CONNECTING POINT TVFD copier all-inclusive service contract 75.00;72664 CONNECTING POINT copier all-inclusive service contracts 530.26;72665 COWBOY CLINIC AND URGENT CARE pre-employment physical 75.00;72666 DBT TRANSPORTATION SERVICES LLC quarterly beacon maint 1088.06;72667 DIVERSIFIED SERVICES INC. cleaning services 425.00;72668 ECI LLC 2021 Ambulance Building Stand By Generator 28793.60;72669 ENERGY LABORATORIES INC. lab test 150.50;72670 FLOYD'S TRUCK CENTER INC. snowblower parts 3961.42;72671 FLOYD'S TRUCK CENTER INC. oil bath seal 43.28;72672 GOSHEN CO ECONOMIC ¼ cent sales tax,monthly contribution 27494.15;72673 GOSHEN CO PUBLIC HEALTH employee flu shots 920.00;72674 GOSHEN DIESEL SERVICE diagnostic check-repair connector,replace rear injector harness 836.00;72675 GREATAMERICA FINANCIAL SERVICES CORP copier leases 356.00; 72676 HACH CO peek salt bridge concentrated solution 93.79;72677 HASKINS, DJ animal shelter addition work 2375.00;72678 HOTLINE ELECTRICAL SALES & SERVICE LLC meter reading equipment,mobile subscription,radio upgrade,computer,meters 44688.00;72679 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats,scrapers,sam dust/energy fees,sam garment fees,sam linen,coveralls,towels,mops 651.62;72680 JAMES A. EDDINGTON PC City Attorney 9187.50;72681 K & K COMMUNICATIONS paging service-elec meters 12.00;72682 FRANK PARTS CO brake discs,diesel antigel,industrial belts,fittings,p-luck m,filters, fuel pumps,returns,feeler gauge,electronic cleaner,wire brush-rain gauge,cleaner,lamp,water pump, shut-off valve,o-rings,armor all protectant 593.75;72683 LUJAN CLEANING SERVICE LLC cleaning>window cleaning 273.75;72684 MEDICAL AIR SERVICES ASSOCIATION medical air transport insurance 1615.00; 72685 METAL SHOP flat iron 76.50;72686 MOTOROLA SOLUTIONS INC. dispatch 911 service contract 14063.53;72687 NORTHWEST PIPE FITTINGS INC. adapters,compression union,curb stop,purecore poly 2684.00;72688 O'REILLY AUTO ENTERPRISES LLC batteries,wiper blades,filter,sealant>manual mirror, capsules,led mini bulbs,oil drain plug,f/p mod assy,blower motor 988.04;72689 OLSON TIRE CO tire repairs,prema rad patches,sport trail,dismount/mount,turf saver,smooth 4-ply,labor,gy assur all season torque check 1304.45;72690 ONE CALL OF WY tickets for CDC code TRG 65.25;72691 PANHANDLE COOPERATIVE ASSOCIATION napkins,foam cups,commercial propane,tank rent 800.16;72692 ENVIRO SERVICES INC. lab analysis 141.00;72693 PANHANDLE GEOTECH & ENVIRO INC. services-Ridge Road 209.00;72694 PATRICK, JOHN B. Municipal Court Judge 2000.00;72695 PINNACLE BANK gloves,hDMI

adapter converter,storage cabinet,travel expenses-meals/fuel/lodging,leather helmet shields, registration fee,meal/snacks-training,Christmas cards,training,pants,safety sweatshirts/polos,refunds, desk organizer,tub cart/muck cart,extension cord,flag pole light,classification folders,centrifugal fan, trash bags,seal kit,monthly planner,safety glasses 3415.30;72696 POSTEN, REECE BENJAMIN repair 3 way heating flow valve 80.00;72697 PRINT EXPRESS INC. envelopes,trail passes,golf membership cards, cemetery signs,ups 867.99;72698 QUADIENT FINANCE USA INC. neopost postage 904.28;72699 RAILROAD MANAGEMENT CO III LLC license fees 439.23;72700 RECYCLE SYSTEMS LLC bushings,o-rings, u-cup seals 59.32;72701 RICHEY, MICHAEL air fuel 154.22;72702 RICHEY, MICHAEL Airport Operator Contract 1666.67;72703 SAM'S CLUB/SYCHRONY BANK coffee,paper towels/bowls/plates,plastic forks/ spoons 369.02;72704 QUILL LLC usb drives 94.98;72705 STRYKER SALES CORPORATION maintenance agreement 3954.00;72706 SUEZ WTS USA INC. monthly chemical management 7769.04;72707 TIMBERLINE ELECTRIC & CONTROL CORP iFix&IHistorian upgrade 2846.00;72708 TORRINGTON HOSPITALITY LLC lodging-comedian at Christmas party 96.00;72709 TORRINGTON ROTARY CLUB dues, meeting attended,youth program,paul harris fund 220.00;72710 TORRINGTON RURAL FIRE DIST. #3 final payment-aerial fire truck 40045.75;72711 TOUCHTONE COMMUNICATIONS long distance 117.47;72712 TRANS-WEST INC. new PD vehicle 28860.00;72713 TRUGRIT TRACTION INC. combo wheel kit 1937.44; 72714 U S POSTMASTER credit for postage 1050.00;72715 VERIZON WIRELESS TVFD cell phones 193.65; 72716 WAM-WCCA museum improvements installment 650.00;72717 GRAINGER degreaser cleaner 181.74;72718 WAGGIN' TAILS SHELTER reimb-equipment for new addition at animal shelter 8764.42; 72719 WESTCO dyed diesel,dyed premium diesel,unleaded gas 17989.13;72720 WITMER PUBLIC SAFETY GROUP INC. ladder belts-City ½ 330.10;72721 WY ASSOC OF MUNICIPALITIES 2022 WAM Winter Conference registrations 460.00;72722 WY DEPT OF AGRICULTURE weights & measures license fee 40.00;72723 WY RENTS air compressor rental 883.00;72724 TORRINGTON TELEGRAM legals 2912.00; 72725 Void;72726 Void;72727 Void;72728 AFLAC payroll withholding 453.48;72729 CIRCUIT COURT OF GOSHEN CO payroll withholding 84.82;72730 CITY OF TORRINGTON payroll withholding 156.00;72731 FAMILY SUPPORT REGISTRY payroll withholding 217.82;72732 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;72733 GREAT-WEST TRUST CO LLC payroll withholding 1175.00;72734 NEW YORK LIFE payroll withholding 359.37