

City of Torrington )  
County of Goshen )  
State of Wyoming )

The Torrington City Council met in regular session on Tuesday, February 15, 2022 in the City Council Chambers at 436 East 22<sup>nd</sup> Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney and Patterson. Councilwoman Steinbock was absent but excused. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Buildings & Grounds Superintendent Estes and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Councilman Kelly led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Request to the public to focus on keeping their properties cleaned up during the upcoming month heading into the Spring; 2. COVID-19 updates and recommendations; 3. COVID-19 vaccine update; 4. Upcoming legislative session update; 5. Announcement that the Mayor and Council plan on attending the Wyoming Association of Municipalities (WAM) Winter Conference that is scheduled to be held in Cheyenne, Wyoming from 02-23-22 to 02-25-22; 6. Progress on projects within the City; and 7. Update on the proposed one percent (1%) specific purpose excise tax in Goshen County for the November 2022 ballot.

Councilman Kinney moved and Councilman Kelly seconded to approve the consent agenda which includes the minutes from the 02-01-22 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Patterson moved and Councilman Kelly seconded to approve the agenda as presented. Motion carried unanimously.

Mayor Adams opened the public hearing regarding a request for a Retail Liquor License transfer from KCAS, LLC DBA Thrifty's Gas & Liquor to EVENCIO, LLC DBA Thrifty's Gas & Liquor for the license term 04-01-22 through 03-31-23. The building is located at 219 West 20<sup>th</sup> Avenue. He asked for public comments for or against the approval of the Retail Liquor License transfer, none were heard. The public hearing was closed. Councilman Patterson moved and Councilman Kelly seconded to approve the Retail Liquor License transfer from KCAS, LLC DBA Thrifty's Gas & Liquor to EVENCIO, LLC DBA Thrifty's Gas & Liquor for the building located at 219 West 20<sup>th</sup> Avenue as presented. Motion carried unanimously.

Mayor Adams opened the public hearing regarding the Retail Liquor License renewals for the license term 04-01-22 through 03-31-23. He read the list of Retail Liquor License applicants. The retail applicants were: 307 Sports Bar & Grill, LLC/*307 Sports Bar & Grill*, Old Grey Fox, Inc./*Mint Bar*, Caroline Garcia/*La Familia Prado*, Chugwater Brewing Company, Inc./*J & B Liquor*, Pamela J. Delgado-Garcia/*Garcia's Mexican Restaurant*, Maverik, Inc./*Maverik Store #293*, The Cigarette Store, LLC/*Smoker Friendly-Gasamat*, SS&G, LLC/*Holiday Inn Express*, The Open Barrel Brewing Company, LLC/*The Open Barrel Brewing Company*, Torrington Hotel, LLC/*Torrington Cobblestone Hotel*, T.J.L., LLC/*Broncho Bar*, San Pedro JC, LLC/*San Pedro Taqueria* and Kroenmark, LLC/*Ltd Edition*. Mayor Adams asked for public comments for or against the renewal of the Retail Liquor Licenses, none were heard. The public hearing was closed. Councilman Kinney moved and Councilman Patterson seconded to approve the renewal of the Retail Liquor Licenses as presented. Motion carried unanimously.

Mayor Adams opened the public hearing regarding the Limited Club Liquor License renewals for the license term 04-01-22 through 03-31-23. He read the list of Limited Club Liquor License applicants. The limited club applicants were: Elks BPO 1726/*Elks 1726*, Torrington Lodge #664 Loyal Order of Moose/*Torrington Moose Lodge 664*, Travis Snow Post 5/*American Legion Club* and City of Torrington/*Country Club*. Mayor Adams asked for public comments for or against the renewal of the Limited Club Liquor Licenses, none were heard. The public hearing was closed. Councilman Patterson moved and Councilman Kinney seconded to approve the renewal of the Limited Club Liquor Licenses as presented. Motion carried unanimously.

Mayor Adams opened the public hearing regarding the Restaurant Liquor License renewals for the license term 04-01-22 through 03-31-23. He read the list of Restaurant Liquor License applicants. The restaurant applicants were: Tiffany Leslie/*Broncho Grillhouse* and Karlee Jones/*Deacons Restaurant*. Mayor Adams asked for public comments for or against the renewal of the Restaurant Liquor Licenses, none were heard. The public hearing was closed. Councilman Kinney moved and Councilman Kelly seconded to approve the renewal of the Restaurant Liquor Licenses as presented. Motion carried unanimously.

Mayor Adams opened the public hearing regarding the Microbrewery Permit renewal for the license term 04-01-22 through 03-31-23. He indicated that the only applicant in this category is: The Open Barrel Brewing Company, LLC/*The Open Barrel Brewing Company*. Mayor Adams asked for public comments for or against the renewal of the Microbrewery Permit, none were heard. The public hearing was closed. Councilman Kelly moved and Councilman Kinney seconded to approve the renewal of the Microbrewery Permit as presented. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented for approval an Agreement for Professional Services with AVI Professional Corporation. He stated that the agreement is to retain AVI of Cheyenne, Wyoming for the FY22 – Electrical Inventory Project in the amount of \$65,030.12 and reserve \$13,000.00 (20%) for contingency for a project total of \$78,030.12. DPW Harkins indicated that the project consists of a GPS/GIS inventory of all electrical assets within the City of Torrington’s electrical distribution system. He commented that the specific assets to be inventoried include power poles, transformers (both pole mounted and pad mounted), guy wire anchor points, street lights, substations, regulators and capacitors. Councilman Kinney moved and Councilman Patterson seconded to approve the Agreement for Professional Services with AVI Professional Corporation for the FY22 – Electrical Inventory Project in the amount of \$65,030.12 and reserve \$13,000.00 (20%) for contingency for a project total of \$78,030.12 as presented. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented the bid results for the FY 2023 Chip Seal Placement Project. He stated that staff recommends awarding the bid to Topkote, Inc. of Yankton, South Dakota in the amount of \$168,914.58 and reserve \$34,965.42 (17.2%) for contingency for a project total of \$203,880.00. DPW Harkins indicated that a chip seal project was not completed last year, therefore this project is significantly larger than the typical annual project that is generally completed. He commented that the project consists of applying chip seal and fog coat to the following City streets for pavement preservation: East P Street, East 20<sup>th</sup> Avenue, Lupine Drive and East 28<sup>th</sup> Avenue. Councilman Patterson moved and Councilman Kelly seconded to award the bid to Topkote, Inc. of Yankton, South Dakota in the amount of \$168,914.58 and reserve \$34,965.42 (17.2%) for contingency for a project total of \$203,880.00 as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE ANNEXING WITHIN THE CORPORATE LIMITS OF THE CITY OF TORRINGTON, WYOMING, REAL PROPERTY TO BE KNOWN AS THE WEST AIRPORT ADDITION. Councilman Kelly moved and Councilman Kinney seconded to approve Ordinance No. 1254 as presented on third reading. Motion carried unanimously.

The bills from 02-02-22 to 02-15-22 were presented for payment. Councilman Patterson moved and Councilman Kinney seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns. None were heard.

Councilman Kinney moved and Councilman Patterson seconded that there being no further business to come before the Mayor and Council to adjourn at 7:38 p.m. Motion carried unanimously.

The following bills were approved for payment: 72815 CIRCUIT COURT OF GOSHEN CO payroll withholding 84.82;72816 CITY OF TORRINGTON payroll withholding 656.78;72817 DENT, DAVID A. Golf Pro Payable 78.33;72818 FAMILY SUPPORT REGISTRY payroll withholding 217.82;72819 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;72820 GREAT-WEST TRUST CO LLC payroll withholding 1325.00;72821 NEW YORK LIFE payroll withholding 359.37;72822 WASHINGTON NATIONAL INSURANCE CO payroll withholding 32.70;72823 CENTURYLINK TVFD phone/data line 289.08;72824 WYRULEC CO Landfill Electric 491.28;72825 WATER ENVIRONMENT FEDERATION Wastewater Treatment Fundamentals II Training 111.00;72826 DRAKE, JESSICA deposit refund 32.79;72827 Void;72828 QUINTANA, ALICE refund-proof of rabies vaccination 50.00;72829 NGUYEN, THU HUU deposit refund 77.94;72830 RICHINS, CORY credit refund 134.54;72831 TORRINGTON SAGE APT deposit refund 45.58; 72832 21ST CENTURY EQUIPMENT LLC filters,filter element,repair hyd hose 624.32;72833 ARROW ELECTRIC OF TORRINGTON work done-new addition at Waggin' Tails 700.00;72834 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug test 28.00;72835 A LIFETIME OF CARE TREE SERVICE LLC trim/remove cottonwoods-golf course 2550.00;72836 ALLDATA repair series/auto info system-annual subscription 1500.00;72837 ALTEC INDUSTRIES INC. coupler/nipple set,hydraulics,filters, inspections,testing 2239.49;72838 BIVENS CONSTRUCTION INC. Ridge Road Repair-retainage 47613.20; 72839 BROWN CO blades,chain saw fuel,fuel gauge,filter,elements,chain 923.71;72840 CASELLE INC. contract support & maint 1990.00;72841 CENTURY LUMBER CENTER couplings,air valve,adapters, sanitary tee,casters,paint brushes,dryer duct,roller cover,outlet plate,outlet,angle stp,sealer,primer, drywall screws,pan combo,cdx,plastic liner,elbows,studs,plywood,vent hood,waterfall edge countertop, wrap fixtures,p-trap,flanges,silicone,returns,door stops,entry locks,chip brushes,inside/outside corners, caps,dividers,caulk,clamp connectors,strip light,shower hose,paint,wheeled trash can 2531.94;72842 CENTURY LUMBER CENTER bulbs,screws,shields,spray paint,batteries,exterior paint,welded steel,mesh wire shelf,threaded rod,fasteners,tarps,utility hooks,cleaner,power sprayer,dish soap,degreaser,marking paint,brass lock/door reinforcer,disc magnets,door stop,shower curtain/liner,grout,blue pex pipe,male adapters,pex tee 355.08;72843 CITY OF TORRINGTON recording fees,meal reimb 80.59;72844 CITY OF TORRINGTON c/o FIRST STATE BANK optional sales tax 89236.43;72845 CONNECTING POINT copier all-inclusive service contracts 416.52;72846 CONTRACTORS MATERIALS INC. lens clean towelettes, jackhammer hose 106.00;72847 CULLIGAN WATER CONDITIONING OF TORRINGTON dispenser rentals, tubing,valves,filter,housing,big blue bracket 256.61;72848 CUMMINS SALES AND SERVICE planned generator maint 590.40;72849 DIVERSIFIED SERVICES INC. cleaning services 385.00;72850 DOOLEY OIL INC. def fluid 182.05;72851-72884 Void;72885 DSPN MEDIA AND CONSULTING LLC investigating infant/child death training 125.00;72886 EDM INTERNATIONAL INC. UG Feeder Design & Bid/Budgetary

Estimate 11703.50;72887 ENERGY LABORATORIES INC. lab testing 285.00;72888 FBI-LEEDA INC. investigative training 1390.00;72889 FR CLOTHING & SUPPLY fire resistant clothing 3064.30;72890 FRONT RANGE FIRE APPARATUS installation of radios,mount battery charger 1033.00;72891 GOSHEN CO ECONOMIC ¼ cent sales tax,monthly contribution 24809.81;72892 GOSHEN DIESEL SERVICE relay valve 125.00;72893 GREATAMERICA FINANCIAL SERVICES CORP copier leases 356.00;72894 HAVEN TECHNOLOGY CORPORATION counter-mount intercom w/ power supply 2451.12;72895 HUB INTERNATIONAL MOUNTAIN STATES LIMITED endorsement-adding 1 vehicle and deleting 1 vehicle 113.00;72896 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats,scrapers,sam dust/energy fees,sam garment fees,sam linen,coveralls,towels,mops,safety jacket 916.17;72897 INDUSTRIAL DISTRIBUTORS bolts,washers,degreaser 87.47;72898 INLAND TRUCK PARTS & SERVICE digger truck evaluation 559.92; 72899 J HARLEN CO INC. fire proof clothing 1293.99;72900 JAMES A. EDDINGTON PC City Attorney, extended hours 9222.16;72901 KATH BROADCASTING CO LLC tower rent,City council meetings 475.00; 72902 KAUFMAN GLASS LLC tinted safety glass,install 189.95;72903 MBKEM ENTERPRISE repair damage-shop door 2984.84;72904 K & K COMMUNICATIONS paging service-elec meters 12.00;72905 FRANK PARTS CO tire valves,idler pulley,fleetranner belt,thermostat,filters,tw ice liquid wax,welding shield, lamp,degreaser,battery,sand pad,drain plug,fittings,solenoid,hub bearing,lens restoration,fuses,spark plugs,earmuffs,spray paint,paint gun,mud flap,valve cap,hose,prem starter rope,circuit breaker,race toggle-red,u-bolt,bolt,decal remover,oil filler cap 1722.19;72906 LUJAN CLEANING SERVICE LLC cleaning>window cleaning 273.75;72907 MATHESON TRI-GAS INC. medical oxygen 53.95;72908 MASEK GOLF CAR CO filter kit w/ oil,lube kit,tune up kit,return 511.20;72909 MCKEE, KAREN R. & MARTIN B. foam 20.00;72910 MOTOROLA SOLUTIONS INC. dispatch 911 service contract 4579.81;72911 MUNICIPAL ENERGY AGENCY OF NE wholesale power 441077.38;72912 NORTHWEST PIPE FITTINGS INC. connector kits 154.60;72913 O'REILLY AUTO ENTERPRISES LLC absorbing pad,filter,wiper fluid,oil line, gaskets,plug,ignition wire,oil drain plug,valve,battery,core charge/exchange,headlight restore,capsules, butt splice,iridium ix,cop boot,anti-seize,door lock clip,motorTrt,wiper blades,blade 960.78;72914 OFFICE OF STATE LANDS & INVEST CW022 final loan payment 13478.45;72915 OLSON TIRE CO carlisle tires/turf saver,tube,labor,tire repairs,patches,sam premium l-2d skid steer 1093.50;72916 ONE CALL OF WY group iii 2022 membership,tickets for CDC code TRG 63.25;72917 PANHANDLE COOPERATIVE ASSOCIATION baking soda,urban systems lunch,hydrogen peroxide,propane,fuel 2184.33;72918 ENVIRO SERVICES INC. lab analysis 148.00;72919 PATRICK, JOHN B. Municipal Court Judge 2000.00;72920 PINNACLE BANK travel expenses-meals/fuel/lodging,driving record,registrations for trainings/ conference,snow removal meal,membership dues,outdoor scraper mats,spray mop,training manuals, poly desk file,postage,spacing clamp,work boots,dog waste bags,vacuum,compensation survey,battery charger,refund 5494.86;72921 REAL TIME LABOR GUIDE annual subscription/support & update 195.00; 72922 RICHEY, MICHAEL Airport Operator Contract 1666.67;72923 RICHEY, MICHAEL air fuel 66.33; 72924 RIVER VIEW SAND & GRAVEL LLC salt/sand 1831.13;72925 SAM'S CLUB/SYCHRONY BANK copy paper,kleenex,dishwasher pods,envelopes,paper towels,folders,post-it notes,pens,tape,rags 500.04; 72926 VALLEY MOTOR SUPPLY oil,filters,batteries,oil absorber,wiper blades,couplings,hoses,fittings, engine cleaner,copper tube,compression,drain cock,bushing,battery cable/terminal,cable,lug,red/black shrink on cable,pump,paint,fuel,lube/transmission,grinding shield 805.97;72927 1000BULBS.COM round led high bay fixture 138.65;72928 SMITTY'S REPAIR SERVICE bare wire,flat iron repair,flat iron,repairs 273.33;72929 SNOW CREST CHEMICALS LLC hot water closed loop contract 125.00;72930 THE SPYGLASS GROUP LLC telecommunications audit 1961.82;72931 QUILL LLC post-it notes,pens,tape,sponges,white-out,crew easy-pak 56.98;72932 SUEZ WTS USA INC. monthly chemical management 7769.04;72933 SOUTHWESTERN EQUIPMENT CO mast lift cylinder,swivel bushing rbc bearings 1110.60;72934 TORRINGTON OFFICE SUPPLY planners,calendars,timemaster-shim,pens,certificate frames,chairmat, folders,bubble mailer,button battery,highlighters,ink/toner cartridges,copy paper,3-ring binders,report covers,fasteners,posted stamp,receipt paper,cash register roll 1137.78;72935 TRANS-WEST INC. repairs 554.33;72936 U S POSTMASTER credit for postage 1050.00;72937 VERIZON WIRELESS TVFD cell phones 96.70;72938 GRAINGER banding bracket,hooded sweatshirts,union tee,wicking filters 404.15;72939 WAMCO LAB INC. full chronic toxicity test 1900.00;72940 PRO OVERHEAD DOOR CO INC. repairs for landfill equipment 964.00;72941 WESTCO oil,dyed premium diesel,dyed diesel,unleaded gas 9543.96; 72942 WESTERN PLAINS BUSINESS 1099 tax forms 15.80;72943 WITMER PUBLIC SAFETY GROUP INC. ladder belts,portable scene lights,smoke machine fluid,headlamps,majestic PACs,retractable lanyards 1061.81;72944 HICKMAN, MATTHEW cut pieces for dumpsters 65.00;72945 WY LAW ENFORCEMENT ACADEMY public safety communications basic 550.00;72946 WY MACHINERY housing/hinge assys, cutting edge,end edge,bolts/nuts,headlight 1689.09;72947 Void;72948 HARVEY, VICKI LYNN re-issue lost deposit refund check 9.08;72949 JOHN, MATTHEW mileage reimb 168.48;72950 TORRINGTON TELEGRAM legals 2764.00;72951 AFLAC payroll withholding 453.48;72952 NCPERS GROUP LIFE INS payroll withholding 144.00;72953 CIRCUIT COURT OF GOSHEN CO payroll withholding 84.82;72954 CITY OF TORRINGTON payroll withholding 156.00;72955 DENT, DAVID A. Golf Pro Payable 54.52;72956 FAMILY SUPPORT REGISTRY payroll withholding 235.97;72957 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;72958 GREAT-WEST TRUST CO LLC payroll withholding 1325.00;72959 NEW YORK LIFE payroll withholding 359.37