

City of Torrington )  
County of Goshen )  
State of Wyoming )

The Torrington City Council met in regular session on Tuesday, March 1, 2022 in the City Council Chambers at 436 East 22<sup>nd</sup> Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kelly, Kinney, Patterson and Steinbock. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Buildings & Grounds Superintendent Estes, Safety Coordinator Janes and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Director of Public Works Harkins led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Weather updates; 2. COVID-19 updates and recommendations; 3. COVID-19 vaccine update; 4. Update on the Wyoming Association of Municipalities (WAM) Winter Conference that took place from 02-23-22 to 02-25-22 in Cheyenne, Wyoming; 5. Legislative session update; 6. Update on the proposed one percent (1%) specific purpose excise tax in Goshen County for the November 2022 ballot; 7. City FY23 Budget process update; and 8. Reminder to the public to be thankful for living in Torrington, Wyoming amidst the general unrest that is occurring across the world.

Councilman Kelly moved and Councilman Patterson seconded to approve the consent agenda which includes the minutes from the 02-15-22 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Adams requested approval to amend the agenda as follows:

1. Add an Executive Session for Potential Litigation.
2. Add New Position – Pro Re Nata Police Officer to the Action Items List.

Councilwoman Steinbock moved and Councilman Kinney seconded to approve the agenda as amended. Motion carried unanimously.

Safety Coordinator Janes introduced foreign exchange students Vincenzo Damante and Cristobal Rodriguez to the Mayor and Council.

Paul Stille with Leo Riley & Co. presented the Auditor’s Financial Report for FY 2021 ending 06-30-21. He briefly reviewed some of the major highlights of the report which included changes in net position, net changes in fund balances, the accounting change implemented for the Consolidated Wyoming Municipalities Electric Joint Powers Board, profit/loss for enterprise funds, the accounting for the first round of ARPA (American Rescue Plan Act) funding that the City received and the schedule of expenditures of federal awards. Councilman Kelly moved and Councilwoman Steinbock seconded to accept the financial report as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTIONS 9.02.010 AND 9.02.011 OF THE TORRINGTON MUNICIPAL CODE, 2022 REVISIONS, RELATING TO PENALTIES AND JAIL. He stated that the only amendment made to the ordinance is the addition of *Battery* to the list of jailable offenses. Attorney Eddington indicated that all jailable offenses were also itemized within the ordinance for clarity purposes. Councilman Patterson moved and Councilman Kinney seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE CREATING SECTION 9.02.012 OF THE TORRINGTON MUNICIPAL CODE, 2022 REVISIONS, RELATING TO A SENTENCING HEARING. He stated that the proposed ordinance creates a section that permits for a sentencing hearing to be scheduled upon conviction of any of the offenses listed in Section 9.02.011 by guilty plea at an arraignment. Attorney Eddington indicated that the sentencing hearing will allow the City Attorney and the Defendant to present the Court with information relevant to the Court’s sentencing of the Defendant. Councilman Kinney moved and Councilman Patterson seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Chief of Police Johnson presented for approval a new position request for a Pro Re Nata Police Officer. He stated that the police officer will perform a variety of law enforcement duties related to enforcing the laws, maintaining the peace, protecting citizens and conducting investigations on an on-call, as-needed basis. Chief of Police Johnson indicated that the creation of the new position will benefit the Torrington Police Department in several ways. He commented that it will add an additional police officer to the workforce that is available when a specific incident or staffing need arises and it will help reduce overtime costs. Chief of Police Johnson stated that the new position will also assist with an issue that the department has been facing in terms of utilizing the ability to earn compensatory time off hours to help meet staffing needs. Councilwoman Steinbock moved and Councilman Kinney seconded to approve the new position request for a Pro Re Nata Police Officer as presented. Motion carried unanimously.

The bills from 02-16-22 to 03-01-22 were presented for payment. Councilman Kelly moved and Councilman Patterson seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns.

Fire Chief Petsch updated the Mayor and Council on the minor repairs that were made to the new aerial structure fire truck (ladder truck) and announced that a Push-In Ceremony for the new fire apparatus is scheduled to take place on 03-18-22.

Councilman Kinney moved and Councilwoman Steinbock seconded to adjourn to executive session to discuss potential litigation. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Kinney seconded to return the Mayor and Council to regular session. Motion carried unanimously.

Councilman Kinney moved and Councilwoman Steinbock seconded that there being no further business to come before the Mayor and Council to adjourn at 8:31 p.m. Motion carried unanimously.

The following bills were approved for payment: 72960 AT&T MOBILITY cardiac monitor transmission fees 33.46;72961 BLACK HILLS ENERGY utilities-gas 6947.17;72962 MEDICAL AIR SERVICES ASSOCIATION medical air transport insurance 1558.00;72963 VIAERO WIRELESS wireless unlimited hot spot plans 570.29;72964 STANDARD INSURANCE CO premium-long term disability 2221.57;72965 TOUCHTONE COMMUNICATIONS long distance 99.53;72966 WY DEPT OF REVENUE sales tax 21887.47; 72967 OBRYAN, KENDRA & RANDY deposit refund 228.13;72968 BLUE CROSS OF WY ambulance overpayment reimb 523.08;72969 KRICK, SCOTT snow removal 100.00;72970 MCCLURE, MATT snow removal 100.00;72971 ANDERSON, JOSEPH D. deposit refund 70.17;72972 CONSERVATORSHIP OF BILL STOEGER credit refund 68.74;72973 21ST CENTURY EQUIPMENT LLC cutting edge,bolts,nut 339.39; 72974 ADAMS, RANDY mileage reimb 105.30;72975 AED EVERYWHERE INC. intellisense lithium battery, defib electrode 499.00;72976 ALLIED ELECTRONICS INC. electric relay RO's 62.94;72977 ALTEC INDUSTRIES INC. inspect/repair/maintain bucket trucks 3153.80;72978 BENCHMARK OF TORRINGTON P.C. water/sewer maps 126.50;72979 BIVENS CONSTRUCTION INC. 2021 Sewer Line Replacement Project-retainage,sewer service-blockage 50899.75;72980 BLOEDORN LUMBER CO-TORRINGTON mirror, hanger hooks,spray paint,connector,brass insert,concrete mix,commercial toggle switch,keys,wood blade,steel/demo kit 105.47;72981 BOMGAARS SUPPLY INC. fasteners,fuel transfer hoses,hammer, wrench organizers,coupler,bolts,plier,impact socket set,chest handle,lynch pin,cleaner,wicks,diesel fluid exhaust,automotive wire,extension wire,push brooms,pump,pole saw,adapters,handgun hose,tips, clamps,strainer,chimney starter,pet carriers 1543.45;72982 BORDER STATES INDUSTRIES INC. triplex aluminum,copper wire,electrical wire,roof flashing,connectors,crimping tool 10433.38;72983 BROWN CO stator/service kits,belts 555.30;72984 BURNS INSURANCE AGENCY official bond 100.00;72985 CITYSERVICEVALCON LLC Phillips 66 terminal maint fee 16.00;72986 ALL USA CLOTHING safety clothing 878.33;72987 DECKER, STEVE greens grease,milogranite,anitfeeze 463.00;72988 DITCH WITCH UNDERCON bushings,tapered pins 193.38;72989 DPC INDUSTRIES INC. sodium hypo 3732.00;72990 EDM INTERNATIONAL INC. Cold Springs 15kV UG Feeders Project,South Torrington auto salvage PM service 5488.83;72991 ENERGY LABORATORIES INC. lab testing 1152.50;72992 FASTENAL CO batteries, anti-bac soap,caution tape,sparkpg uncord,peltor delux muffs 718.53;72993 FR CLOTHING & SUPPLY fire resistant clothing 219.92;72994 FRONTIER PRECISION INC. gis equipment,rover rod for gis poles equipment 3610.11;72995 FUEL MANAGEMENT SOLUTIONS FY22 Airport Fire Valve Installation 62178.77;72996 GOSHEN DIESEL SERVICE def pump,transmission 7613.44;72997 HASKINS, DJ animal shelter/new addition work 1850.00;72998 HAWKINS INC. sodium hydrox 50% diaphragm 2922.60;72999 USABLUEBOOK pH buffer,synthetic PD blower lubricant 1176.40;73000 HUNTER, GARY D. hinge repair, front bumper replacement 2718.60;73001 IDEAL LINEN/BLUFFS FACILITY SOLUTION hand cleaner,toilet paper,trash liners,paper towels,cleaner,disinfectant 889.21;73002 INBERG-MILLER ENGINEERS Torrington Landfill New Cell Design and Permit Renewal Project,Groundwater Data and Statistical Analysis Project 12353.34;73003 KAUFMAN GLASS LLC passenger window installation 223.80;73004 M.C. SCHAFF & ASSOCIATES INC. professional services-E D St improvements 22852.60;73005 MERITAIN HEALTH INC. premium-ins/life admin 44789.94;73006 MOTOROLA SOLUTIONS INC. apx console rack mount kits,return 292.00;73007 MS LORRI CAR WASH LLC car wash tokens 30.00;73008 PAR-KAN MWC old style hinge pins-dumpster lids 73.00;73009 NEWMAN SIGNS INC. signs 501.95;73010 OFFICE OF STATE LANDS & INVEST CWSRF loan payment 6144.14;73011 ENVIRO SERVICES INC. lab analysis 37.00; 73012 PATTERSON, RICHARD mileage reimb 100.62;73013 THE L L JOHNSON DIST CO skid shoes, cylinder,bedknife-tourn-cut-greens,screw-bedknife old,rh skid assy,lh short liftarm assy 1700.44;73014 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured employee premium MT/PR positions 11313.75;73015 PRESENTATION SOLUTIONS INC. black vinyl tape-sign machine 319.24;73016 QUADIENT FINANCE USA INC. neopost postage 700.00;73017 QUADIENT LEASING USA INC. lease contract-postage machine 406.50;73018 RAILROAD MANAGEMENT CO land lease 1297.71;73019 REGENCY MIDWEST VENTURES LIMITED PARTNER lodging-WGGA pesticide app training 765.00;73020 REGIONAL CARE INC. select flex admin 96.00;73021 RICHEY, MICHAEL Airport Operator Contract 1666.67;73022 SANDBERG IMPLEMENT INC. cutting edges 130.98;73023 VALLEY MOTOR SUPPLY couplings,washer pump,batteries,sd drill,chuck w/ clip,coupler,cutting wheels,grinding wheel,wire cup brush,diesel exhaust fluid,nozzle deluxe sprayers,bolts,fuel/water separator element,strap wrench,fram DEF 610.49;73024 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 69.62;73025 TORRINGTON EMPLOYEES INSURANCE premium,select flex contributions 88979.34;73026 TORRINGTON FIRE DEPT professional services 800.00;73027 TORRINGTON OFFICE SUPPLY return,ink/toner cartridges,

calendar, receipt books, binder clips, clipboards, business cards, binders, highlighters, pop up post-it notes, legal pads, dvd recordable media, sheet protectors 1212.47; 73028 TWIN CITY ROOFING & SHEET METAL INC. gutter/downspout installation 398.00; 73029 VERIZON WIRELESS cell phones 506.36; 73030 GRAINGER piston assy, solenoid assy 95.45; 73031 WY BEARING & SUPPLY CORP skirtboard rubbers 220.50; 73032 WY DEPT OF AGRICULTURE airport license-weights & measures 40.00; 73033 WY DEQ - SOLID & HAZARDOUS WASTE DIV underground storage tank fee-airport 500.00; 73034 WY DEPT OF REVENUE uniform assessment FY22-electric psc-mill levy 2191.68; 73035 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50; 73036 WY RETIREMENT SYSTEMS retirement 69474.92; 73037 DEPARTMENT OF WORKFORCE SERVICES workers compensation 10803.36; 73038 JOHN, MATTHEW mileage reimb 166.73; 73039 HICKMAN, MATTHEW mileage reimb 175.50; 73040 PYLE, GARDNER L. mileage reimb 190.12; 73041 NCPERS GROUP LIFE INS payroll withholding 144.00; 73042 CIRCUIT COURT OF GOSHEN CO payroll withholding 84.82; 73043 CITY OF TORRINGTON payroll withholding 722.57; 73044 DENT, DAVID A. Golf Pro Payable 266.02; 73045 FAMILY SUPPORT REGISTRY payroll withholding 235.97; 73046 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00; 73047 GREAT-WEST TRUST CO LLC payroll withholding 1325.00; 73048 NEW YORK LIFE payroll withholding 359.37; 73049 WASHINGTON NATIONAL INSURANCE CO payroll withholding 32.70