

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, April 4, 2023 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Doby, Council Members Deahl, Kelly, Patterson and Viktorin. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Buildings & Grounds Superintendent Estes, Electrical Supervisor Youtz and Deputy City Clerk Anaya.

Mayor Doby called the meeting to order.

Councilman Kelly led the Pledge of Allegiance.

The Torrington Police Department telecommunications officers were recognized by Chief of Police Johnson for their work as part of National Public Safety Telecommunications week which will be held from 04-09-23 through 04-15-23. The dedicated individuals honored were: Brenda Miller, Hillary McNeese, Heather Kraus, Michael Harkins, Bailye Goulart, Tammy Cearns and Teri Shinost.

Mayor Doby led the session with informational announcements on the following items: 1. Announcement that Biscuits with the Blue is scheduled to be held on 04-05-23 at the Eastern Wyoming College cafeteria; 2. Announcement that flags were at half-staff March 28-31, 2023 in honor of the victims of the tragedy in Nashville, Tennessee. Mayor Doby extended thoughts and prayers to the family and friends of those who were lost on behalf of the City of Torrington; 3. Announcement that Torrington resident Jessica Parsons will be starring on 90 Day Fiancé, an American reality television series on TLC; 4. Weather updates. Compliments to Streets & Sanitation Superintendent Hawley and his staff for clearing the streets during the most recent winter/snow storm. Compliments to other City staff members who cleared sidewalks and parking lots during the most recent winter/snow storm. Compliments to the citizens and property owners of Torrington for their snow removal efforts; 5. Reminder to the public to be cautious and mindful of the presence of pedestrians on the streets; 6. Request to the public to refrain from using their cell phones while driving; and 7. Announcement that the KGOS/KERM annual Easter egg hunt is scheduled to be held on 04-08-23 at 1:00 p.m. at Pioneer Park.

Councilman Kelly moved and Councilman Deahl seconded to approve the consent agenda which includes the minutes from the 03-21-23 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Patterson moved and Councilman Viktorin seconded to approve the agenda as presented. Motion carried unanimously.

Raymond Martin with Sundahl, Powers, Kapp & Martin, LLC addressed the Mayor and Council in Public Forum. He stated that he is representing JR Civil, LLC and indicated that he would like to discuss the bid award recommendation for the FY2020 Wastewater Pre-Treatment Facility Project. Mayor Doby advised that there is a time limit for speakers of two minutes during the Public Forum segment of the meeting, and encouraged Mr. Martin to wait until that particular agenda item is presented and discussed to address the Mayor and Council.

Attorney Eddington read a proclamation declaring April 2023 as Child Abuse Awareness and Prevention Month. It stated that children are our future and that no child should suffer abuse and neglect. It also indicated that each April, Child Advocacy Centers of Wyoming, the Children's Trust Fund Board, Prevent Child Abuse Wyoming, Wyoming Citizen Review Panel, the Wyoming Department of Family Services, the Wyoming Office of Attorney General – Division of Victim Services, the Wyoming GAL Program, the City of Torrington, Wyoming and other partners join together in an effort to prevent abuse and neglect through outreach, education and intervention. Councilman Viktorin moved and Councilman Patterson seconded to approve the proclamation as presented. Motion carried unanimously.

Julie Miller-Harshberger with the 307 Sports Bar & Grill requested approval of a catering permit for a Community College Commission event to be held on 04-20-23 from 5:00 p.m. to 11:00 p.m. at 3401 West C Street (ATEC Building). Councilman Kelly moved and Councilman Deahl seconded to approve the catering permit as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE REPEALING SECTION 13.24.030. OF THE TORRINGTON MUNICIPAL CODE, 2023 REVISIONS, RELATING TO DEPOSITS. Councilman Patterson moved and Councilman Kelly seconded to approve Ordinance No. 1274 as presented on third reading. Motion carried unanimously.

Dean McClain requested approval to build a new private hangar at 2000 East 20th Avenue Suite F-1. Director of Public Works (DPW) Harkins stated that per ordinance, Mr. McClain is required to present his proposal and sketches/photos of what he plans to construct to the Airport Board and to the City Council prior to any construction taking place. He indicated that Mr. McClain presented his proposal to the Airport Board at their 03-28-23 meeting. DPW Harkins commented that the board voted unanimously in support of the project and stated that Mr. McClain is now seeking the approval of the City Council to proceed with the project. He indicated that if the request is approved, Mr. McClain intends to begin construction later this month. Councilman Viktorin moved and Councilman Deahl

seconded to approve the construction of a new private hangar at 2000 East 20th Avenue Suite F-1 as presented. Motion carried unanimously.

Attorney Eddington presented for approval an Agreement between the City of Torrington and GolfNow. He stated that GolfNow is an online booking service for tee times at golf courses. Attorney Eddington indicated that instead of a fee for the services, support and technology that GolfNow will supply to the Cottonwood at Torrington Golf Course, GolfNow will receive the tee time of 11:00 a.m. that it can promote and sell to users of the site. He commented that the tee time is bookable for one to four players and allows singles to fill partially booked tee times. Attorney Eddington stated that what makes this service so attractive is the fact that there is no out of pocket expense associated with it. He indicated that the City is basically only giving up one tee time per day to have a national presence on GolfNow's website. Councilman Patterson moved and Councilman Deahl seconded to approve the Agreement between the City of Torrington and GolfNow as presented. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented the bid results for the FY2020 Wastewater Pre-Treatment Facility Project. He stated that staff recommends awarding the bid to Rice Lake West of Golden, Colorado in the amount of \$7,940,000.00 and reserve \$460,000.00 (5.8%) for contingency for a project total of \$8,400,000.00. DPW Harkins indicated that the project consists of the construction of a pre-treatment headworks facility ahead of the existing lift station. He commented that the facility will include a mechanical bar screen, a backup manual bar screen, a fine screen/grit removal system, a new bypass lift station, new electrical, control and instrumentation, a vactor truck receiving station, a restroom addition to the existing garage building, a new 80' x 50' metal building, and approximately 520 linear feet of eight-inch water line connecting the facility to the City's water system. DPW Harkins stated that this project was previously bid on 01-12-22 and indicated that at that time three bids were submitted with the low bid coming in at \$5,915,670.00. He commented that due to a lack of funding, the Mayor and Council voted in favor of rejecting all bids. DPW Harkins stated that as a result, the City went back to the State Loan and Investment Board and requested a loan increase in the amount of \$3,500,000.00 through the State Revolving Fund (SRF), which was granted. He indicated that in addition, at the same time as staff was seeking an increase to the SRF loan, the ARPA Grant Program became available and commented that the City applied for an ARPA grant in the amount of \$3,500,000.00, which was also awarded. DPW Harkins stated that a bid opening was held on 03-08-23 for the project and indicated that two contractors (Rice Lake West and JR Civil, LLC) submitted bids that were in conformance with the bidding requirements. He commented that since this project is a significant project of high dollar value, the City set minimum qualification requirements as part of the bid package. DPW Harkins stated that a review of the qualification forms submitted was performed by Trihydro Corporation and indicated that it was determined that JR Civil did not meet the minimum requirements as established by the City. He commented that as a result, JR Civil's bid was deemed non-responsive and was not considered. Michelle Sell, Trihydro Corporation Project Manager, addressed the Mayor and Council via telephone participation. She stated that Trihydro evaluated the bid packages submitted for the project. Ms. Sell indicated that the evaluation process included a qualifications evaluation, calling references and confirming Clean Water State Revolving Fund (CWSRF) requirements for both bidders. She commented that references were favorable for both bidders and stated that both bidders met CWSRF requirements. Ms. Sell indicated that JR Civil's bid package was determined to be non-responsive because the contractor failed to provide the required documentation necessary to determine their project qualifications. She commented that based on the information provided in the bid package, Trihydro determined that JR Civil does not possess the required relevant previously completed project experience and did not present a Project Superintendent who can meet the required experience provisions. Ms. Sell stated that due to that, the bid evaluation determined Rice Lake West (formerly Stanek Constructors) to have the low, responsive base bid in the amount of \$7,660,000.00. She indicated that Rice Lake West's qualifications demonstrated the required relevant project experience and commented that they provided a Project Superintendent resume documenting greater than 10 years of experience working on similar projects. Raymond Martin addressed the Mayor and Council. He expressed his concerns in regard to JR Civil's bid package being deemed as non-responsive and the project being recommended to be awarded to Rice Lake West. The audio archive of the Council meeting is publicly accessible to anyone interested in the full synopsis of this segment of the meeting. Please visit <https://www.torringtonwy.gov/AgendaCenter> to access the archive. Councilman Patterson moved and Councilman Deahl seconded to award the bid to Rice Lake West of Golden, Colorado in the amount of \$7,940,000.00 and reserve \$460,000.00 (5.8%) for contingency for a project total of \$8,400,000.00 as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented the bid results for a New Articulating Telescoping Aerial Truck. She stated that a bid opening was held on 03-29-23 and indicated that the bid received from Altec Industries, Inc. of Creedmoor, North Carolina was the only bid that was submitted. Electrical Supervisor Youtz commented that staff recommends awarding the bid to Altec Industries, Inc. in the amount of \$217,176.00. He stated that the estimated delivery time of the unit is 27-30 months. Councilman Kelly moved and Councilman Viktorin seconded to award the bid to Altec Industries, Inc. of Creedmoor, North Carolina in the amount of \$217,176.00 as presented. Motion carried unanimously.

The bills from 03-22-23 to 04-04-23 were presented for payment. Councilman Viktorin moved and Councilman Patterson seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Doby asked for public comments, questions or concerns.

Fire Chief Petsch thanked the Torrington Police Department telecommunications officers for all of their hard work. He stated that their ability to multitask and interact with multiple agencies simultaneously is extremely impressive. Fire Chief Petsch also briefly updated the Mayor and Council on the calls that the Torrington Volunteer Fire Department responded to in the last couple of weeks.

Councilman Deahl moved and Councilman Kelly seconded to adjourn to executive session to discuss litigation. Motion carried unanimously.

Councilman Deahl moved and Councilman Kelly seconded to return the Mayor and Council to regular session. Motion carried unanimously.

Councilman Viktorin moved and Councilman Patterson seconded to permit Attorney Eddington and Director of Public Works Harkins to negotiate settlement on pending litigation. Motion carried unanimously.

Mayor Doby adjourned the meeting at 10:11 p.m.

The following bills were approved for payment: 75706 AT&T MOBILITY modem-ambulance 40.04;75707 NCPERS GROUP LIFE INS payroll withholding 176.00;75708 CIRCUIT COURT OF GOSHEN CO payroll withholding 436.28;75709 CITY OF TORRINGTON payroll withholding 297.59;75710 DENT, DAVID A. Golf Pro Payable 299.59;75711 GREAT-WEST TRUST CO LLC payroll withholding 1613.00;75712 VIAERO WIRELESS cell phone,wireless hotspots 649.17;75713 NEW YORK LIFE payroll withholding 359.37;75714 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 71.43;75715 STANDARD INSURANCE CO premium-long term disability 2339.70;75716 WY DEPT OF REVENUE sales tax 23036.50;75717 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50;75718 2133 KRISRON B108 LLC deposit refund 87.24;75719 HENDRICKSON, JIMMY & SHEILA deposit refund 127.11;75720 SCHMIDT, RONNIE W. deposit refund 16.31;75721 EVANS, DIANNA LYNN credit refund 29.07;75722 JACKSON, JOSHUA deposit refund 3.92;75723 KISLER, KYLEE A. deposit refund 99.99;75724 FREDERIKSEN, RICHARD deposit refund 82.25;75725 WOLLERT, KELCY refund of rental & fees-Conestoga Room/event cancelled 93.00;75726 SANDUSKY, MIKE reimb-work boots 112.55;75727 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug tests 390.00;75728 AMAZON CAPITAL SERVICES ice bags,in-wall speaker wire,stroke lights-vehicle,car charger,insulated tumblers,usb cable,toddler swings,digital voice recorders 570.46;75729 STOTZ EQUIPMENT arms/lever-mower 712.89;75730 B & B REPORTING INC. background checks 449.50;75731 BACKFLOW PREVENTION SUPPLY INC. dc assy 235.28;75732 BAKER & ASSOCIATES INC. Groundwater Well Pump Replacement Project 4543.00;75733 BENCHMARK OF TORRINGTON P.C. Baler/Sewage Pond Addition Annexations Project 7584.50;75734 BLOEDORN LUMBER CO-TORRINGTON paint,paint brush,roller covers,paint tray,foam brush,belt clean stick,assorted belts, pointed lath 50/bdl,jambseal garage door stop,pump sprayer,ball valve,tool box 484.20;75735 BOMGAARS SUPPLY INC. high test chain,clevis slip hook,pipe nipple,hyd fluid,paint thinner,shovel,cat litter,drill bits,cutting wheels,discs,bolts,driver sets,socket sets,work boots,welding rods,wheels, couplings,hose clamps,cleaner,plug,blo-gun 1168.28;75736 BORDER STATES INDUSTRIES INC. wire, conduit,meter bases,connectors,bolts,fiberglass arms 6507.77;75737 BROWN CO ignition,filter, chainsaw sharpener 119.03;75738 BUTLER'S SALVAGE & TOWING towing fees 145.70;75739 C H GUERNSEY & CO PCA Application Services 2501.00;75740 CAPITAL ONE TRADE CREDIT oil trolley,oil drain 1432.48;75741 CENTURY LUMBER CENTER door sweep,hooks,hem firs,nipples,ball valve,bushings, nozzles,gooseneck w/ shutoff,roller covers,sponge,power sprayer,plastic pail,door stop,perimeter-garage door,push broom,brushes,wifi chain drive opener,propane torch/cylinders,pipe cleaner,cement, safety glasses,pvc pipe/couplings/caps,hammer,wire nails,toilet connector,gasket,chalk reel,chalk,closet flange,screws,flange spacer,return,gas can,casters,rubber wheel caster/ball washer,compartment organizer,oak moulding,super glue,duplex outlet plate 962.76;75742 CITYSERVICEVALCON LLC aviation gas,Phillips 66 terminal maint fee 14111.78;75743 CITY OF TORRINGTON blinds,air brush cleaning kit, recording fees 69.28;75744 CONNECTING POINT copier all-inclusive service contracts/monthly charges 459.84;75745 CONTRACTORS MATERIALS INC. flags w/ poles,disposable coveralls,lens clean towelettes 227.90;75746 COOK, REECE dumpster repairs 700.00;75747 CUMMINS INC. planned generator maint 679.57;75748 DBT TRANSPORTATION SERVICES LLC quarterly naviads maint 1120.75;75749 DECKER, STEVE weed killer,inlet wetting agent,oil for durapatcher 6154.50;75750 EASY PICKER GOLF PRODUCTS INC. picker,ball washer,range balls 16582.00;75751 EMERGENCY MEDICAL PRODUCTS INC. surgical clipper replacement blades 275.00;75752 ENERGY LABORATORIES INC. lab testing 401.00;75753 CLEAN DESIGNS inspect/repair washing machine 373.45;75754 FASTENAL CO fittings,batteries 109.86;75755 FLOYD'S TRUCK CENTER INC. switch-amu,return,central switch 62.49;75756 FR CLOTHING & SUPPLY fire resistant clothing 1819.70;75757 PRO QUALITY PEST CONTROL rodent control 90.00;75758 GENESIS LAMP CORPORATION frangible coupling-runway lights 101.41;75759 GOSHEN CO SENIOR FRIENDSHIP annual contribution for grant match 9000.00;75760 GOSHEN CO TREASURER IT MOU support 79640.00; 75761 GREMLIN GARAGE AND BLASTING LLC blasting of diving board 585.00;75762 HAWKINS INC. sodium hydrox 50% diaphragm 2711.30;75763 HIGH POINTE ELECTRIC INC. circuit relocates in

dispatcher area 5021.02;75764 IDEAL LINEN/BLUFFS FACILITY SOLUTION trash bags,disinfectant,paper towels,urinal screens 966.40;75765 INTERNATIONAL CODE COUNCIL INC. imc soft/tabs combo code book 89.25;75766 JOE JOHNSON EQUIPMENT LLC 2023 Vactor Sewer Cleaner Truck,main sweeper broom 354956.00;75767 KATH BROADCASTING CO LLC tower rent,City council meetings 475.00;75768 KAUFMAN GLASS LLC windshield installation 270.00;75769 MBKEM ENTERPRISE commercial overhead door repair 423.75;75770 L N CURTIS & SONS credit,pants 52.54;75771 LOFINK PANHANDLE LAWN CARE LLC fertilize/weed control 360.00;75772 LUJAN CLEANING SERVICE LLC cleaning>window cleaning 237.00;75773 M & M DISTRIBUTION LLC sealer kit/preformed thermoplastic 489.00;75774 MARTIN MARIETTA MATERIALS #4 coarse 13.10 ton-streets 262.00;75775 MATHESON TRI-GAS INC. hyp drag shields,hyp retaining cap,ms contact tips 152.90;75776 MENARDS spreader/tile,glue,vinyl tile 45.62; 75777 METAL SHOP AND REPAIR LLC tubes,CO2 cylinder contents 65.00;75778 MOUNTAIN WEST TECHNOLOGIES CORP TVFD internet service 201.00;75779 NE MUNICIPAL POWER POOL annual membership,utility training service 3466.41;75780 NORTHWEST PIPE FITTINGS INC. curb boxes, transition gaskets 547.67;75781 OFFICE OF STATE LANDS & INVEST SRF40 loan payment 6144.14;75782 ENVIRO SERVICES INC. lab analysis 111.00;75783 PARKER POE professional services-PCA application 1903.50;75784 THE L L JOHNSON DIST CO bedknives,bearings,wheel assys,castor fork assys,blades 2022.51;75785 PLATTE VALLEY BANK lease purchase payment 13538.61;75786 POMP'S TIRE SERVICE tire mount,turf tires 524.32;75787 PRINT EXPRESS INC. ups 669.32;75788 QUADIENT FINANCE USA INC. neopost postage 699.78;75789 RELENTLESS LLC criminal interdiction workshop 649.00;75790 RICHEY, MICHAEL Airport Operator Contract 1666.67;75791 RICHEY, MICHAEL air fuel 246.14;75792 VALLEY MOTOR SUPPLY fittings,elbow,adapter,single blade scraper,grommets,lamps,pigtail,brush,led,paint marker,filter,drive belt 374.26;75793 TEAM CHEVROLET reservoir kit,module kit,switch kit 857.30;75794 QUILL LLC receipt book,toner cartridges,toilet cleaner,post it notes 157.93;75795 STUART C IRBY CO lhose various sizes,testing chg-rubber hoses & cvrs 1020.83;75796 TIMBERLINE ELECTRIC & CONTROL CORP Torrington RTU Upgrades 30568.00;75797 TIP TOP TREE SERVICE tree removal/trim 2200.00; 75798 TORRINGTON EMPLOYEES INSURANCE select flex contributions 4670.85;75799 TORRINGTON FIRE DEPT professional services 800.00;75800 TORRINGTON OFFICE SUPPLY returns,pens,copy paper,open sign,address labels,laminating pouches,ink/toner cartridges,labels,ink roller,binders,adjustable file rack, stapler,stereo headset w/ built in microphone,sheet protectors,binder clips,legal pads,desk,desk chairs, sharpies,labelmaker tape,insertable dividers,cardstock 2308.07;75801 CENTURYLINK TVFD phone,data lines 2594.53;75802 VANDEL DRUG tablecloths 11.97;75803 VERIZON WIRELESS cell phones 585.99; 75804 GRAINGER sink,sink drain,pipe cover p-trap,valves,roof flashing,repair clamps,floor squeegees, handles,sensor faucet,repair clamp 1155.43;75805 WESTERN PATHOLOGY CONSULTANTS drug screen, urine collection,breath alcohol 120.00;75806 WY ASSOCIATION-SHERIFFS & CHIEF POLICE annual WASCOP leadership conference 370.00;75807 WY BANK & TRUST lease purchase payment 26495.86; 75808 WY DEPT OF TRANSPORTATION license plate transfer 2.00;75809 WY DEPT OF TRANSPORTATION new license plate request 10.00;75810 WY DEPT OF TRANSPORTATION new license plate request 10.00; 75811 WY LOCAL GOVERNMENT LIABILITY POOL deductible 1000.00;75812 WY MACHINERY return,bit assys 3543.88;75813 TORRINGTON TELEGRAM legals 3460.01;75814 WY RETIREMENT SYSTEMS retirement 113149.69;75815 DEPARTMENT OF WORKFORCE SERVICES workers compensation 9632.01; 75816 DOG WASTE DEPOT dog waste roll bags 77.47;75817 R & R RESTORATION deposit refund 67.12