

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, April 5, 2022 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kinney, Patterson and Steinbock. Councilman Kelly was absent but excused. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Buildings & Grounds Superintendent Estes and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Clerk/Treasurer Strecker led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. Weather updates; 2. Announcement that the City of Torrington is accepting applications for seasonal employment; 3. Request to the public to not use the sports fields at the Sports Complex and Jirdon Park as a dog park. Announcement that animals are not allowed on the sports fields during non-sporting events; 4. Announcement that the City has been experiencing vandalism and inappropriate use of its sports facilities. Request to the public to please report any suspicious activity that is seen at any of the City's sports facilities to the Torrington Police Department. Announcement that individuals identified as violating any of the City's ordinances will be held accountable; 5. COVID-19 updates and recommendations; 6. COVID-19 vaccine updates; 7. Legislative session update; 8. Announcement that a tree planting ceremony in honor of Arbor Day will take place on 04-08-22 at 10:30 a.m. at the Sports Complex; 9. Update on the proposed one percent (1%) specific purpose excise tax in Goshen County; 10. Expression of appreciation for teachers who teach the importance of civic involvement and civic responsibility to their students.

Councilman Patterson moved and Councilman Kinney seconded to approve the consent agenda which includes the minutes from the 03-15-22 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Adams requested approval to amend the agenda as follows:

1. Remove Potential Sale of Real Estate from the Action Items List.

Councilwoman Steinbock moved and Councilman Patterson seconded to approve the agenda as amended. Motion carried unanimously.

Danielle Wondercheck and Heidi Wayland with Wyoming Child and Family Development gave an update and presentation regarding the developmental disabilities local match.

Chief of Police Johnson presented Life Saving Awards to the first responders who saved Bruce Hacker's life on 03-21-22 after a serious medical event. The first responders honored were: Heather Kraus, Paul Kistler, Juan Gomez, Darin Yates and Sidney Castellaw. Denice Johnson, who was not present to receive the award, was also recognized.

The Torrington Police Department Dispatchers were recognized by Chief of Police Johnson for their work as part of National Public Safety Telecommunications week which will be held from 04-10-22 through 04-16-22. The dedicated individuals honored were: Teri Shinost, Tammy Cearns, Lacey Ochoa, Brenda Miller, Bailye Goulart, Hillary McNees and Heather Kraus.

Taryn Kilty with the Old Moose Mercantile, LLC requested approval of a special event permit for an Old Moose Market Days event to be held on 05-07-22 from 6:00 a.m. to 4:00 p.m. in the public parking lot located at 119 East 21st Avenue. Councilman Kinney moved and Councilwoman Steinbock seconded to approve the special event permit as presented. Motion carried unanimously.

Brandi Hiser with Two Horse Hospitality requested approval of special event permits for two Home on the Range Anniversary Open House events to be held on 04-29-22 and 04-30-22 from 9:00 a.m. to 5:00 p.m. in front of 2016 Main Street. Mayor Adams indicated that the applicant is requesting that the special event permit fees be reduced due to the fact that only two parking stalls will be blocked and street traffic will not be interrupted. Councilman Kinney moved and Councilman Patterson seconded to approve the special event permits and to reduce the special event permit fee to \$200.00 total for the two events as presented. Motion carried unanimously.

Attorney Eddington read a proclamation declaring 04-05-22 as National Service Recognition Day. It stated that AmeriCorps and AmeriCorps Senior participants address the most pressing challenges facing communities, from educating students for the jobs of the 21st century, to fighting the opioid epidemic, to responding to natural disasters, to supporting veterans and military families. It also encouraged residents to recognize the positive impact of national service in the community, to thank those who serve and to find ways to give back to their communities. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the proclamation as presented. Motion carried unanimously.

Attorney Eddington read a proclamation declaring April 2022 as Child Abuse Awareness and Prevention Month. It stated that children are our future and that no child should suffer abuse and neglect. It also indicated that each April, Child Advocacy Centers of Wyoming, the Children's Trust Fund Board, Prevent Child Abuse Wyoming, Wyoming Citizen Review Panel, the Wyoming Department of

Family Services, the Wyoming Office of Attorney General – Division of Victim Services, the Wyoming GAL Program, the City of Torrington, Wyoming, and other partners join together in an effort to prevent abuse and neglect through outreach, education and intervention. Councilman Kinney moved and Councilman Patterson seconded to approve the proclamation as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTIONS 9.02.010 AND 9.02.011 OF THE TORRINGTON MUNICIPAL CODE, 2022 REVISIONS, RELATING TO PENALTIES AND JAIL. Councilwoman Steinbock moved and Councilman Patterson seconded to approve Ordinance No. 1255 as presented on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE CREATING AND ENACTING SECTION 9.02.012 OF THE TORRINGTON MUNICIPAL CODE, 2022 REVISIONS, RELATING TO A SENTENCING HEARING. Councilwoman Steinbock moved and Councilman Kinney seconded to approve Ordinance No. 1256 as presented on third reading. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 5.12.025 OF THE TORRINGTON MUNICIPAL CODE, 2022 REVISIONS, RELATING TO MINORS IN LICENSED LIQUOR ESTABLISHMENTS. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the ordinance on second reading as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 9.36.020 OF THE TORRINGTON MUNICIPAL CODE, 2022 REVISIONS, RELATING TO RESTRICTIONS ON POSSESSING AND PURCHASING LIQUOR OR MALT BEVERAGES AND ENTRY INTO LIQUOR ESTABLISHMENTS. Councilman Kinney moved and Councilman Patterson seconded to approve the ordinance on second reading as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 05.12.030 OF THE TORRINGTON MUNICIPAL CODE, 2022 REVISIONS, RELATING TO THE REGULATION OF HOURS OF OPERATION FOR LICENSED LIQUOR ESTABLISHMENTS. Councilman Kinney moved and Councilwoman Steinbock seconded to approve the ordinance on second reading as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING CHAPTER 8.28. OF THE TORRINGTON MUNICIPAL CODE, 2022 REVISIONS, RELATING TO THE REGULATION OF SOLID WASTE IN THE CITY OF TORRINGTON. Chief of Police Johnson stated that there have been some modifications made to the ordinance since its approval on first reading. He indicated that *incidental use* was defined and described within the ordinance to include specific examples, and commented that the *Mandatory service – Minimum fees* section of the ordinance was rephrased for clarification purposes. Councilman Patterson suggested the editorial change of adding the word *use* after *incidental* in Section 8.28.070. 1. a. i. 3. to be consistent with the prior two segments of that specific section that list when *incidental use* is permissible. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the ordinance on second reading as amended. Motion carried unanimously.

Attorney Eddington presented for approval a Lease Agreement between the City of Torrington and Valley Motor Sports. He stated that Valley Motor Sports needs a new location to host their mud racing events and indicated that the City of Torrington has a piece of property that is currently vacant that will work for the intended use. Donald and Matthew Cearns spoke in support of the lease agreement and commented that they will assume the responsibility for all of the property cleanup and improvements that are necessary in order to properly prepare the property for the racing activities that they host. Councilwoman Steinbock moved and Councilman Patterson seconded to approve the Lease Agreement between the City of Torrington and Valley Motor Sports as presented. Motion carried unanimously.

Clerk/Treasurer Strecker requested that the Nepotism Policy be waived for all seasonal Dale Jones Municipal Pool employees. She explained that due to the demographics of the City, it is nearly impossible for the pool to avoid hiring relatives, especially siblings. Councilman Kinney moved and Councilwoman Steinbock seconded to approve waiving the Nepotism Policy for all seasonal Dale Jones Municipal Pool employees as presented. Motion carried unanimously.

Mayor Adams presented for approval the 2022 Swimming Pool Rates. He stated that the rates will remain the same as last year with the exception of the *Season Pass – Family (5 or more Family Members)* sub-category. Mayor Adams indicated that that specific sub-category is being increased from \$180.00 to \$200.00. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the 2022 Swimming Pool Rates as presented. Motion carried unanimously.

The bills from 03-16-22 to 04-05-22 were presented for payment. Councilman Patterson moved and Councilwoman Steinbock seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns.

A new member of the community, who did not identify himself, expressed his sincere appreciation for the small-town feel and welcoming atmosphere that Torrington has offered thus far to he and his family.

Councilman Kinney announced that his alma mater, the University of Kansas, won the 2022 NCAA Men's National Championship. He commended the men and women that played in the tournament for demonstrating phenomenal basketball skills which in turn made for great games to watch.

Councilman Patterson moved and Councilwoman Steinbock seconded to adjourn to executive session to discuss personnel. Motion carried unanimously.

Councilman Kinney moved and Councilwoman Steinbock seconded to return the Mayor and Council to regular session. Motion carried unanimously.

Councilman Patterson moved and Councilman Kinney seconded to increase the wages for seasonal employees by \$3.00 per hour as presented. Councilwoman Steinbock declared a conflict and abstained from voting. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Kinney seconded to approve the proposed hiring rate of \$18.00 per hour for the new employee as presented. Motion carried unanimously.

Councilwoman Steinbock moved and Councilman Kinney seconded that there being no further business to come before the Mayor and Council to adjourn at 8:32 p.m. Motion carried unanimously.

The following bills were approved for payment: 73149 AT&T MOBILITY cardiac monitor transmission fee 33.86;73150 BLACK HILLS ENERGY utilities-gas 6071.69;73151 MEDICAL AIR SERVICES ASSOCIATION medical air transport insurance 1558.00;73152 MERITAIN HEALTH INC. premium-ins/life admin 43527.60;73153 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured employee premium MT/PR positions 12192.75;73154 REGIONAL CARE INC. select flex admin 96.00;73155 STANDARD INSURANCE CO premium-long term disability 2192.41;73156 TORRINGTON EMPLOYEES INSURANCE premium 86044.55;73157 BLACK HILLS ENERGY utilities-gas 989.08;73158 VIAERO WIRELESS wireless hotspots 570.29;73159 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 76.55;73160 VERIZON WIRELESS cell phones 506.38;73161 WY DEPT OF REVENUE sales tax 21691.18; 73162 NCPERS GROUP LIFE INS payroll withholding 144.00;73163 CITY OF TORRINGTON payroll withholding 226.00;73164 DENT, DAVID A. Golf Pro Payable 470.53;73165 GREAT-WEST TRUST CO LLC payroll withholding 1425.00;73166 NEW YORK LIFE payroll withholding 359.37;73167 RAMOS, DORA credit refund 81.76;73168 CALHOUN, KATELYN deposit refund 27.76;73169 DAVIS, BRETT W. deposit refund 7.69;73170 FRATTINI, DANTE G. deposit refund 152.49;73171 HERDT, LARRY deposit refund 66.39;73172 PITTMAN, SARAH credit refund 102.13;73173 FERGUSON, KEVIN reimb-proof of rabies vaccination 50.00;73174 MITCHELL, MAKAYLA reimb-proof of rabies vaccination 50.00;73175 HILL, HAYDEN reimb-proof of rabies vaccination 100.00;73176 EDMUNDS, ASHLY R. deposit refund 24.68; 73177 VANMATRE, SUSAN deposit refund 30.55;73178 HOGAN, JAMES D. credit refund 20.71;73179 THOMPSON, KYLE & TAYLOR credit refund 357.70;73180 KRAUS, HEATHER mileage reimb 119.34;73181 WY ASSOCIATION OF FIRE MARSHALS voting membership 35.00;73182 D&D INVESTMENT PROPERTIES deposit refund 152.02;73183 TAMI GRAYBILL deposit refund 169.25;73184 TD REAL ESTATE deposit refund 144.74;73185 TORRINGTON SAGE APT deposit refund 131.78;73186 ABSOLUTE SOLUTIONS programming/verification of proper operations/settings,encoder,swap 2 consolettes old for new 3575.60;73187 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug tests 224.00;73188 KIEFER AQUATICS standard rescue tube 285.16;73189 AED EVERYWHERE INC. lithium battery-AED 336.30;73190 AIRNAV LLC renewal-basic listing/AirNav.com 70.00;73191 ALTEC INDUSTRIES INC. bucket truck inspection 1523.53;73192 ASSOCIATION-PUBLIC SAFETY COMMUNICATION emergency medical dispatch guide 389.13;73193 AVOCATION SOFTWARE laser invoices/forms 124.25;73194 BIG WOOD TREE SERVICE LLC tree removal 1000.00;73195 BLADES GROUP LLC rock asphalt 1621.00;73196 BLOEDORN LUMBER CO-TORRINGTON poly foam brushes,btrs,pvc pipe/cement,coupling,elbows, cleaner,primer,pipe strap,screws,drill bits,safety glasses 391.38;73197 BLOEDORN LUMBER CO-TORRINGTON handle 60.69;73198 CAPITAL ONE TRADE CREDIT planer,drill/impact combo 366.55;73199 BOMGAARS SUPPLY INC. heater,bolts,work boots,kitty litter,letter kit,spray paint,t-shirts,disinfectant cleaner,jeans,charger/maintainer,foam brush set,screws,air compressor,spring snap,air hose,joint compound,bushing,plug,coupler,kit,v-belts,extension cords 2827.40;73200 BOMGAARS SUPPLY INC. chaps 197.98;73201 BORDER STATES INDUSTRIES INC. hard hats,led high bay light,led bulbs,meter/main, wire,connectors,entrance cap,conduit,stand off brackets,ground rod clamps,ground rods,solid copper, elbows,pvc,pvc cement 78515.33;73202 BROWN CO Hustler Mower 5299.00;73203 BURNS INSURANCE AGENCY bond/WY PE position-additional coverage 20.00;73204 BUTLER'S SALVAGE & TOWING vehicle towing 172.08;73205 C H GUERNSEY & CO CBA filing project 1185.00;73206 CASELLE INC. contract support & maint 1990.00;73207 CENTURY LUMBER CENTER manure tines,bolt,extension cord,wallplates, door sweep,muriatic acid,mounted point cd,plug,y-ring terminal,connector,electrical wire,caulk,frame gun,hex caps,nuts,tan extreme stretch,self lighting torch kit,propane cylinder,tape measure,screws, masking tape,compression sleeves,spray paint,disinfectant cleaner,cleaner,couplings,star drive bit,caulk gun,air filter,trash bags,fasteners,staples,nails,stapler,hose barb,elbow,nylon string 569.75;73208 CITYSERVICEVALCON LLC Phillips 66 terminal maint fee 16.00;73209 COMMUNITY HOSPITAL ambulance supplies 139.83;73210 CONNECTING POINT copier service contracts/monthly charges 480.19;73211 CONTRACTORS MATERIALS INC. inverted paint 183.00;73212 DANA KEPNER CO INC. meters,endtails 21164.04;73213 DBT TRANSPORTATION SERVICES LLC quarterly beacon maint 1088.06;73214 DECKER,

STEVE greens grease,fertilizer 1290.90;73215 DOOLEY ENTERPRISES INC. ammunition 2280.07;73216 DOOLEY OIL INC. def fluid 577.50;73217 EASY PICKER GOLF PRODUCTS INC. dual blend 4-hole mats 4884.46;73218 EDM INTERNATIONAL INC. UG Feeder Design-Cold Springs 15kV 3397.00;73219 ENERGY LABORATORIES INC. lab testing 624.50;73220 FASTENAL CO batteries 47.30;73221 FERGUSON ENTERPRISES LLC #3325 altitude gauges 390.00;73222 FIRED UP RESCUE LLC leather structural fire boot 360.00;73223 FR CLOTHING & SUPPLY flame resistant fleece jacket 174.98;73224 FRITZLER, LARRY & DEBORAH pump septic tanks 356.00;73225 FUEL MANAGEMENT SOLUTIONS FY22-Airport Fire Valve Install/release of retainage 6908.75;73226 G & L CONCRETE concrete,thrust block 1170.00;73227 PRO QUALITY PEST CONTROL rodent control 130.00;73228 SUNSHINE PHOTOGRAPHY deposit refund 76.08; 73229 GOSHEN CO SENIOR FRIENDSHIP annual contribution for grant match 9000.00;73230 GRANT WRITING USA zoom class/grant writing 455.00;73231 ENVIROSAFETY rubber work gloves 63.98;73232 HAWKINS INC. sodium hydrox 50% diaphragm 2925.10;73233 HICKEY & EVANS LLP WPSC-misc/MEAN filing,PCA filing-electric 1379.60;73234 HUB INTERNATIONAL MOUNTAIN STATES LIMITED endorsement-changing 2021 Ford Explorers 107.00;73235 IDEAL LINEN/BLUFFS FACILITY SOLUTION toilet paper,paper towels,trash bags,urinal screens,cleaner,score-creme cleanser,tuberculocidal cleaner,vacuums,dust bag kits 2546.30;73236 INDUSTRIAL DISTRIBUTORS bolts,hex nuts,nitrile gloves,insulated clamp assortment 115.51;73237 INDUSTRIAL DISTRIBUTORS INC. velcon fuel filters,velcon element 423.17;73238 INTERNATIONAL CODE COUNCIL INC. deck const based on 21 IRC 39.95;73239 J HARLEN CO INC. fire rated clothing 706.51;73240 KATH BROADCASTING CO LLC City council meeting,tower rent 475.00; 73241 KAUFMAN GLASS LLC safety film installation 1539.20;73242 K & K COMMUNICATIONS paging service-elec meters 12.00;73243 KOIS BROTHERS EQUIPMENT CO HD main broom,pelican side brooms 1482.67;73244 L N CURTIS & SONS short sleeve polo shirts,aerosol pouches 249.14;73245 LASER TECHNOLOGY INC. TruSpeed laser equipment 2210.00;73246 LEO RILEY & CO Audit FY 2021 15000.00; 73247 LONG BUILDING TECHNOLOGIES INC. fire up pool boilers 699.00;73248 LUJAN CLEANING SERVICE LLC cleaning>window cleaning 273.75;73249 MAGID GLOVE & SAFETY MANUFACTURING LLC nitrile gloves 770.00;73250 MASTERS, MAX ROBERT sewer/water map updates 10000.00;73251 MCCRANIE, BRENDA mileage reimb 146.25;73252 MENARDS brass bushing,coupler,hose adapter 29.93;73253 MERCHANT JOB TRAINING & SAFETY book 4 tuition 550.00;73254 MOTOROLA SOLUTIONS INC. apx consolette radios,apx radio/accessories,dispatch 911 service contract 16551.10;73255 NATIONAL SAFETY COUNCIL annual membership renewal 495.00;73256 NE SAFETY AND FIRE EQUIPMENT INC. water/fire extinguisher inspection 195.00;73257 NORTHWEST PIPE FITTINGS INC. blue water pipe,mj cap 1450.37;73258 O'REILLY AUTO ENTERPRISES LLC magnum steer,battery,brake rotor/lube,filters,ceramic pads,wiper blades,headlights/capsules,crn light socket,led mini bulb,primary wire,wash brush,squeegee, knife blades,stripe tape,hex bolt 1749.12;73259 OLSON TIRE CO tire repairs,radial patch,brass valve stem,carl prem ind lug,industrial tubes,atv stems,patch repair,carlisle turf saver,labor,tires 894.82;73260 ENVIRO SERVICES INC. lab analysis 111.00;73261 THE L L JOHNSON DIST CO fuses,timing mechanism, blades,blade lift,blade combos,fork-castor,castor wheel assy,bushings,couplers,rim 1848.09;73262 PLATTE VALLEY BANK lease payment 13538.61;73263 POMP'S TIRE SERVICE turf master tires 718.16; 73264 FORT COLLINS HILTON lodging expense-metering school 2070.30;73265 PRINT EXPRESS INC. utility bill cards,ups 1419.53;73266 PRINT EXPRESS INC. wall signs,name plates,engraved signs 209.94; 73267 QUADIENT FINANCE USA INC. neopost postage 646.33;73268 REGIONAL CARE INC. reimb- ambulance overpayment 310.00;73269 RICHEY, MICHAEL Airport Operator Contract 1666.67;73270 RICHEY, MICHAEL air fuel 545.39;73271 VALLEY MOTOR SUPPLY bulk trailer cable,wiper blades,hyd hose,hose guard,fittings,hyd accessories,filters,washer fluid,batteries,auveco pak,engine fluid,primer/ sealer,trailer adapter,temro cord,oil absorb,hose kit,oil 1286.17;73272 SMITTY'S REPAIR SERVICE flat iron 15.20;73273 SNOW CREST CHEMICALS LLC hot water closed loop contract 145.00;73274 QUILL LLC usb drive,bowl cleaner,paper 213.92;73275 STUART C IRBY CO primary cabinets 6800.00;73276 TEAM LABORATORY CHEMICAL LLC weed killer 571.50;73277 TIMBERLINE ELECTRIC & CONTROL CORP retainage payment-water SCADA upgrade 7055.90;73278 TORRINGTON FIRE DEPT professional services 800.00;73279 TORRINGTON OFFICE SUPPLY returns,toner cartridges,binders,correction tape,labels, fasteners,post-it flags,counterfeit detector pens,chairmats,tape cartridges,write/erase dividers,file folders,highlighters,envelopes,permanent markers,stapler,copy paper,desk pad 1724.21;73280 TRANS- WEST INC. headlamp kit 424.24;73281 CENTURYLINK TVFD phone,data lines 2651.02;73282 WAM-WCCA museum improvements installment 650.00;73283 GRAINGER drinking fountains,batteries 1092.76; 73284 WY ASSOC RURAL WATER annual conference registrations 790.00;73285 WY BANK & TRUST lease purchase payments 26495.85;73286 WY CHILD & FAMILY DEVELOPMENT INC. 2022 contribution- matching funds 2000.00;73287 WY DEQ - SOLID & HAZARDOUS WASTE DIV landfill 2022 state grantee trust premium 651.62;73288 DFPES pumping/aerial apparatus driver-operator manual,Essentials of Firefighting 485.13;73289 WY DEPT OF TRANSPORTATION license plate transfer 2.00;73290 WY LOCAL GOVERNMENT LIABILITY POOL settlement deductible 1000.00;73291 WY MACHINERY filter,cap 77.51; 73292 TORRINGTON TELEGRAM subscription renewals 179.98;73293 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50;73294 ZOLL MEDICAL CORPORATION recertification fee for AED 195.00;73295 WEST, LAURETTA deposit refund 148.55;73296 PATTERSON, BECKY L. deposit refund 122.05