

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, May 2, 2023 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Doby, Council Members Deahl, Kelly, Patterson and Viktorin. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Buildings & Grounds Superintendent Estes, Water/Wastewater Supervisor Troxel and Deputy City Clerk Anaya.

Mayor Doby called the meeting to order.

Councilman Deahl led the Pledge of Allegiance.

Mayor Doby led the session with informational announcements on the following items: 1. Reminder to the public to be cautious and mindful of the presence of pedestrians, motorcyclists, bicyclists and skateboarders on the streets; 2. Request to the public to refrain from using their cell phones while driving; 3. Request to the public to please refrain from putting garbage in the grass bins as it renders the grass unusable for the making of compost; 4. Announcement that National Arbor Day was observed on 04-28-23; 5. Reminder to the public that May 2023 was proclaimed as Tennis Month in Torrington, Wyoming; 6. Announcement that May 7-13, 2023 is National Drinking Water Week; and 7. Announcement that May 21-27, 2023 is National Emergency Medical Services Week.

Councilman Patterson moved and Councilman Kelly seconded to approve the consent agenda which includes the minutes from the 04-18-23 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Doby requested approval to amend the agenda as follows:

1. Remove Ordinance 1st Reading – Annexing the Baler Addition from the Action Items List.

Councilman Viktorin moved and Councilman Deahl seconded to approve the agenda as amended. Motion carried unanimously.

Lisa Kilmer addressed the Mayor and Council. She expressed her concerns in regard to the home-based business, Next Level Restoration, located at 3701 Johnson Street. Ms. Kilmer stated that she resides across the street at 3702 Johnson Street and indicated that the business activity is disturbing and bothersome. Tyler Cearns, owner of Next Level Restoration, addressed the Mayor and Council. He stated that he is only operating the business out of his home on a short-term basis as he is actively searching for a commercial location that will be suitable for his needs. Councilman Patterson asked Buildings & Grounds Superintendent Estes if any City ordinances are being violated by the business as it is currently being operated. Buildings & Grounds Superintendent Estes replied that to the best of his knowledge no regulations are being violated. Mayor Doby thanked both parties for their willingness to speak before the Mayor and Council, and encouraged anyone who perceives that City ordinances are being violated to contact the Torrington Police Department and/or Buildings & Grounds Superintendent Estes so that the issue can be investigated further.

Mayor Doby requested approval to change the Council meeting scheduled for Tuesday, July 4th to Wednesday, July 5, 2023 due to the holiday, Fourth of July, falling on Tuesday. Councilman Patterson moved and Councilman Kelly seconded to approve the requested meeting date change as presented. Motion carried unanimously.

Councilman Deahl moved and Councilman Viktorin seconded to appoint Mayor Herb Doby as the Official Voting Delegate and Councilman Richard Patterson as the Alternate Delegate for the 2023 Wyoming Association of Municipalities Summer Convention Business Meeting to be held on 06-08-23 in Cody, Wyoming. Motion carried unanimously.

Councilman Patterson moved and Councilman Deahl seconded to ratify the proclamation that was approved on 04-26-23 declaring 04-28-23 as Arbor Day in the City of Torrington. Motion carried unanimously.

Attorney Eddington read a proclamation declaring May 7-13, 2023 as Drinking Water Week. It urged each citizen of the City to help protect our source waters from pollution and to practice water conservation, and stated that we are all stewards of the water infrastructure upon which current and future generations depend. Water/Wastewater Supervisor Troxel spoke in support of the proclamation. Councilman Viktorin moved and Councilman Kelly seconded to approve the proclamation as presented. Motion carried unanimously.

Councilman Deahl moved and Councilman Patterson seconded to approve the proclamation declaring May 21-27, 2023 as Emergency Medical Services Week as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE REPEALING PRIOR ORDINANCE #1097 DATED JULY 6, 2010 AND FILED AT BOOK 799 PAGE 149 OF THE GOSHEN COUNTY, WYOMING REAL ESTATE RECORDS. Councilman Patterson moved and Councilman Viktorin seconded to approve the ordinance on second reading as presented. Motion carried unanimously.

Attorney Eddington read by title AN ORDINANCE AMENDING AND RE-ENACTING SECTION 18.16.020 OF THE TORRINGTON MUNICIPAL CODE, 2023 REVISIONS, RELATING TO THE CITY OF

TORRINGTON, WYOMING, AMENDING THE ZONING DISTRICT MAP BY ESTABLISHING "R6-A" ZONING FOR A TRACT OF LAND. Buildings & Grounds Superintendent Estes stated that the ordinance will establish the zoning for Tracts A-1 and A-2 of the Lopez Addition 3rd Filing. Councilman Viktorin moved and Councilman Kelly seconded to approve the ordinance on first reading as presented. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented the bid results for the FY2023 Submersible Pump and Motor Replacements Project. He stated that staff recommends awarding the bid to Sargent Drilling of Broken Bow, Nebraska in the amount of \$101,908.00 with no contingency. DPW Harkins indicated that the project consists of the removal of the existing submersible pumps and motors within Well #3 and Well #15 and replacing them with new submersible pumps and motors with associated electrical wiring and piping improvements. He commented that a bid opening was held on 04-26-23 for the project, and stated that the bid from Sargent Drilling was the only bid received and it was in conformance with the bidding requirements. DPW Harkins indicated that funding for the project was established in the FY23 Budget in the amount of \$94,000.00 and commented that the balance of the funding, \$7,908.00, will be taken from the Power and Pump Facility O&M Budget. Councilman Viktorin moved and Councilman Deahl seconded to award the bid to Sargent Drilling of Broken Bow, Nebraska in the amount of \$101,908.00 with no contingency as presented. Motion carried unanimously.

Clerk/Treasurer Strecker requested that the Nepotism Policy be waived for all seasonal Dale Jones Municipal Pool employees for the 2023 season. She explained that due to the demographics of the City, it is nearly impossible for the pool to avoid hiring relatives, especially siblings. Councilman Patterson moved and Councilman Kelly seconded to approve waiving the Nepotism Policy for all seasonal Dale Jones Municipal Pool employees for the 2023 season as presented. Motion carried unanimously.

The bills from 04-19-23 to 05-02-23 were presented for payment. Councilman Kelly moved and Councilman Viktorin seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Doby asked for public comments, questions or concerns.

Chief of Police Johnson stated that 05-04-23 is International Firefighters' Day. He indicated that Fire Chief Petsch and his team provide an amazing service to the community. Chief of Police Johnson commented that on a very sacrificial and volunteer basis the community receives high level, professional community safety and protection. He stated that each and every firefighter within our community deserves every bit of the thank you and appreciation that can be given to them.

Fire Chief Petsch briefly updated the Mayor and Council on the calls that the Torrington Volunteer Fire Department responded to in the last couple of days.

Mayor Doby adjourned the meeting at 8:00 p.m.

The following bills were approved for payment: 75907 AT&T MOBILITY modem-ambulance 40.04;75908 NCPERS GROUP LIFE INS payroll withholding 176.00;75909 CIRCUIT COURT OF GOSHEN CO payroll withholding 436.28;75910 CITY OF TORRINGTON payroll withholding 258.95;75911 DENT, DAVID A. Golf Pro Payable 1039.76;75912 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00; 75913 GREAT-WEST TRUST CO LLC payroll withholding 1913.00;75914 MERITAIN HEALTH INC. premium-ins/life admin 49890.10;75915 VIAERO WIRELESS cell phone,wireless hotspots 647.87;75916 NEW YORK LIFE payroll withholding 359.37;75917 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured PR employee premium/MT positions 8497.75;75918 REGIONAL CARE INC. select flex admin 102.00;75919 STANDARD INSURANCE CO premium-long term disability 2181.20;75920 TORRINGTON EMPLOYEES INSURANCE premium,select flex contributions 104610.20;75921 WY DEPT OF REVENUE sales tax 20138.64;75922 WY RETIREMENT SYSTEMS Torr Vol EMT Pension 37.50;75923 2133 KRISRON B108 LLC credit refund 28.30;75924 CLOVERDOG LLC credit refund 104.43;75925 MARQUISS, DAVID reimb-proof of rabies vaccination 50.00;75926 GARCIA, DIANA deposit refund 43.15;75927 JOHNSON, ELIZABETH deposit refund 69.83;75928 HOLTHUS, KIMBERLY credit refund 135.51;75929 MARTINEZ, PAUL mileage reimb 112.66;75930 TROXEL, TOM mileage reimb 187.33;75931 TORRINGTON SAGE APT deposit refund 89.93;75932 21ST CENTURY EQUIPMENT LLC exhaust pipe,gasket 577.73;75933 ACCUSCREEN MOBILE DRUG TESTING SERVICES rapid screen drug tests 270.00;75934 AIRGAS USA LLC gloves 548.36;75935 ALLDATA repair series/auto info system-annual subscription 1500.00;75936 ALTEC INDUSTRIES INC. placard kit 43.16;75937 AMAZON CAPITAL SERVICES trailer tailgate lift assist, transparency films,padlock security seals,coffee pods,posted stamp,filters,heat stress monitors 977.58; 75938 AVI PC Well #16 Connection Project 494.10;75939 EAC SUBMISSIONS electronic claims submission 66.90;75940 BAKER & ASSOCIATES INC. groundwater well pump replacement 1322.00;75941 BIVENS CONSTRUCTION INC. Sewer Line Replacement Project 88223.65;75942 BLOEDORN LUMBER CO-TORRINGTON credit,plywood,kilz,paint,spray paint,paint brushes,liners,screws 278.51;75943 BLOEDORN LUMBER CO-TORRINGTON nails,paint,slider windows,screws,cam lock,thread seal tape,blow gun,plug,wire,rebar 1384.02;75944 BOMGAARS SUPPLY INC. glass treatment,air hose,fittings,tote,bungee balls, tire gauge,tamper,liquid nails,radios,pliers,impact socket set,impact wrench,cat litter,closet flange, sealant,outlet tap,bolts,chain,multi tool,oscillating set,impact kit,steel handle,ant bait,aerosol killer,hitch pin,connectors,grinding wheel,screws,conduit strap,wicks,mop head/handle,fly spray,silicone,pump up

sprayer,pto pin 1841.30;75945 BROWN CO filter,blades,pulley-mower 60.71;75946 C H GUERNSEY & CO PCA filing/hearing 305.00;75947 SARGENT DRILLING CO fix pump-labor/supplies 11835.00;75948 CITYSERVICEVALCON LLC jet fuel,Phillips 66 terminal maint fee 8120.35;75949 CITY OF TORRINGTON money for pool cash register 200.00;75950 CORE & MAIN LP pipe 348.40;75951 CUMMINS INC. planned maint,preventative maint 4204.78;75952 DECKER, STEVE cleaner for durapatcher,mole bait,weed spray,wetting agent 898.00;75953 DPC INDUSTRIES INC. sodium hypo 4853.29;75954 DURR UNIVERSAL filters 1500.49;75955 EMERGENCY MEDICAL PRODUCTS INC. ambulance supplies 261.21;75956 ENERGY LABORATORIES INC. lab testing 1324.50;75957 ENVIRONMENTAL PRODUCTS & ACCES storm nozzle-sewer 245.09;75958 FASTENAL CO batteries 14.01;75959 FERGUSON US HOLDINGS INC. cut-in sleeve 232.36;75960 FR CLOTHING & SUPPLY fire resistant shirt/pants 419.92;75961 FRITZLER, LARRY & DEBORAH pump septic tanks 406.00;75962 G & L CONCRETE concrete 925.00;75963 PRO QUALITY PEST CONTROL rodent control 60.00;75964 GELCO SUPPLY INC. rootX-sewer 596.20;75965 GLOBAL INDUSTRIAL picnic table bench 369.55;75966 GOSHEN CO VICTIM'S ASSIST annual support 1000.00;75967 INLAND TRUCK PARTS & SERVICE turbo actuator 2672.72;75968 POWERPLAN connectors 8.84;75969 JUE, ALTON instructor-recertification courses 940.00;75970 KJH CONSULTING LLC stretch canvas signs 722.42;75971 KOIS BROTHERS EQUIPMENT CO universal dump-lok safety stand 1523.83;75972 LEO RILEY & CO Audit FY2022 14000.00;75973 LOFINK PANHANDLE LAWN CARE LLC bare ground sterilizer 450.00;75974 LONG BUILDING TECHNOLOGIES INC. credit,boiler maint 130.00;75975 LONG II, DEREK J. tree spraying 2951.00;75976 MARTIN MARIETTA MATERIALS #4 coarse 562.80;75977 MONTOYA, PAUL troubleshoot PA system 180.00;75978 MOTOROLA SOLUTIONS INC. dispatch 911 service contract 9617.58;75979 MS LORRI CAR WASH LLC car wash tokens 330.00;75980 O'REILLY AUTO ENTERPRISES LLC extractor set 26.99;75981 UMBRELLA SOURCE lifeguard umbrellas 546.34;75982 ENVIRO SERVICES INC. lab analysis 148.00;75983 THE L L JOHNSON DIST CO bearings 38.53;75984 PITTMAN ELECTRIC LLC rv park electrical work-golf 6165.20;75985 POMP'S TIRE SERVICE garbage truck tires 4462.08;75986 QUADIENT FINANCE USA INC. neopost postage 678.53;75987 REGENCY MIDWEST VENTURES LIMITED PARTNER lodging 340.00;75988 RIVER VIEW SAND & GRAVEL LLC infield dirt 1700.40;75989 SAM'S CLUB/SYCHRONY BANK envelopes,batteries,propel powder 243.66;75990 EASTERN WY EYE CLINIC safety glasses 550.00;75991 DBC IRRIGATION SUPPLY sprinkler system parts,coupling compression, spears 3081.35;75992 SOUTHERN SOURCE INDUSTRIES INC. degreaser 1902.16;75993 STARR TOOLS torq ext set 285.00;75994 TIP TOP TREE SERVICE tree stump removals 100.00;75995 TORRINGTON FIRE DEPT professional services 800.00;75996 TRANE U.S. INC. cell router charges 218.72;75997 CENTURYLINK data lines 2366.93;75998 WAM-WCCA museum improvements installment 650.00;75999 GRAINGER mop handles 53.37;76000 WY ASSOC OF MUNICIPALITIES convention registration fees 1525.00;76001 WY ASSOC RURAL WATER registration fees 445.00;76002 WY DEPT OF AGRICULTURE baby pool license 100.00;76003 WY BRAND INDUSTRIES impound forms 140.00;76004 WY DEPT OF ENVIRONMENTAL QUALITY WYPDES permit fees 1000.00;76005 RESPOND FIRST AID SYSTEMS OF WY 1st aid kit supplies 798.90;76006 WY MACHINERY fuel cap,blade,maintenance 2235.06;76007 WY RETIREMENT SYSTEMS retirement 75097.06;76008 DEPARTMENT OF WORKFORCE SERVICES workers compensation 6536.20;76009 PRO AGG INVESTMENT II LLC credit refund 58.64