

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, July 21, 2020 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Hill and Law. Councilman Kinney was absent but excused. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson, Building Official Estes and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Director of Public Works Harkins led the Pledge of Allegiance.

Mayor Adams led the session with informational announcements on the following items: 1. COVID-19 updates and recommendations; 2. Goshen County Fair Parade update; 3. Goshen County School(s) opening updates; 4. Current health order updates; 5. Primary Election (08-18-20) reminder and City Council vacant seat update; 6. Progress on projects within the City; and 7. Request for continued community assistance with property maintenance efforts to keep up with hot temperatures and lack of moisture.

Councilman Law gave a brief update on the fire conditions in the County. He stated that all fire advisories are in effect and indicated that they will remain in place for the foreseeable future. Councilman Law reminded the public that while controlled burns are allowed under the current partial fire ban in place, they are not recommended, and advised the public to keep their properties maintained and accessible.

Mayor Adams thanked Grant and Ryan Kath with KGOS/KERM for live broadcasting the Council meetings for the past several months. He stated that he is not positive that those broadcasting services will continue in the future but indicated that the services that KGOS/KERM provided have certainly been a benefit to the community.

Mayor Adams stated that the City is piloting software that has the capability to live stream Council meetings. He indicated that the current session will strictly be a recording and commented that moving forward, after everything is properly setup, the meetings will be live streamed.

Councilman Law moved and Councilwoman Hill seconded to approve the consent agenda which includes the minutes from the 07-07-20 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Mayor Adams requested approval to amend the agenda as follows:

1. Add Amendment to the Memorandum of Understanding (MOU) between the Wyoming Department of Transportation (WYDOT) and the City of Torrington for the reconstruction of West C Street to the Action Items List.

Councilwoman Hill moved and Councilman Law seconded to approve the agenda as amended. Motion carried unanimously.

Director of Public Works (DPW) Harkins presented for approval an Amendment to the Memorandum of Understanding (MOU) between the Wyoming Department of Transportation (WYDOT) and the City of Torrington for the reconstruction of West C Street. He stated that the amendment will reduce the agreed to project amount in the MOU from \$596,359.50 to \$409,637.00 which is what the low bid was from STC Construction. DPW Harkins indicated that all of the other terms and agreements within the original MOU will stay in effect. Councilman Law moved and Councilwoman Hill seconded to approve the Amendment to the Memorandum of Understanding (MOU) between the Wyoming Department of Transportation (WYDOT) and the City of Torrington for the reconstruction of West C Street as presented. Motion carried unanimously.

Ethan Fitch with the Mint Bar requested approval of a special event permit for a Mint Bar-BQ and Bike Rally to be held on 08-01-20 from 8:00 a.m. to 10:00 p.m. Mayor Adams stated that the applicant is requesting that the special event permit fee be waived due to the fact that streets will not be blocked. Only the parking stalls (a total of 3) in front of the Mint Bar and the Class Act will be blocked. Councilman Law moved and Councilwoman Hill seconded to approve the special event permit and to waive the special event permit fee as presented. Motion carried unanimously.

Matthew Matlock with the Torrington Volunteer Fire Department requested approval of a special event permit for the 2020 Goshen County Fair Parade to be held on 08-06-20 from 8:00 a.m. to 11:00 a.m. on Main Street. Mayor Adams stated that the applicant is requesting that the special event permit fee be waived due to the fact that the event is an annual community event. Councilwoman Hill moved and Councilman Law seconded to approve the special event permit and to waive the special event permit fee as presented. Motion carried unanimously.

Doug Mercer with Scottsbluff Valley Street Rods (SVSR) requested approval of a special event permit for a Cars in the Park Car Show event to be held in conjunction with the Rockabilly Retro Fest on 09-12-20 from 8:00 a.m. to 1:00 p.m. at Jirdon Park. Councilman Law moved and Councilwoman Hill seconded to approve the special event permit as presented. Motion carried unanimously.

Valerie Grant with the Torrington Lions Club requested approval of a special event permit for a Lions Arts and Crafts Festival to be held on 08-08-20 from 7:00 a.m. to 7:00 p.m. at Pioneer Park. Mayor Adams stated that the applicant is requesting that the special event permit fee be waived due to the fact that the Torrington Lions Club is a non-profit organization. Councilwoman Hill moved and Councilman Law seconded to approve the special event permit and to waive the special event permit fee as presented. Motion carried unanimously.

Clayton Kilgore with the Open Barrel Brewing Company requested approval of a catering permit for a Lions Arts and Crafts Festival to be held on 08-08-20 from 8:00 a.m. to 7:00 p.m. at Pioneer Park. Councilwoman Hill moved and Councilman Law seconded to approve the catering permit as presented. Motion carried unanimously.

Attorney Eddington read Resolution No. 2020-10. Clerk/Treasurer Strecker stated that the resolution adopts the amendment to the City of Torrington Select Flex Plan for the CARES Act. Councilman Law moved and Councilwoman Hill seconded to approve Resolution No. 2020-10 as presented. Motion carried unanimously.

Mayor Adams noted the time had arrived for the Council to adjourn from regular session and convene as a Board of Adjustment.

Building Official Estes stated that Levi Freeburg requested a conditional use permit to allow for the construction of a storage building without a residence on the lot for the property located at 2802 East F Street. He commented that the building will be used for Mr. Freeburg's commercial lawn business and for the storage of equipment needed for the business. Building Official Estes indicated that the Planning Commission approved the request at their 07-14-20 meeting with the condition that the entire lot be covered with some sort of base material to help keep the property maintained and to not allow outside storage. He commented that staff is not in favor of mixing commercial and residential and stated that he is leery about allowing the lot to be used for a commercial purpose since the lot has not been developed yet. Mayor Adams opened the public hearing for consideration of the permit. He asked for public comments against the approval of the permit. Bradley Myrup, and Margaret and Delfino Martinez spoke against the approval of the permit. Mayor Adams asked for public comments in favor of the approval of the permit. Loren Fricke, Levi Freeburg and Ed Hawley spoke in favor of the approval of the permit. The public hearing was closed. Councilwoman Hill moved and Councilman Law seconded to approve the conditional use permit for the property located at 2802 East F Street as presented. Motion carried unanimously.

Building Official Estes stated that the Goshen County Joint Powers Board requested a conditional use permit to allow for a reduction in the number of off street parking spaces from the required 51 to 40 for the property located at 536 East 20th Avenue. He commented that the Planning Commission approved the request at their 07-14-20 meeting and indicated that staff also recommends approval. Mayor Adams opened the public hearing for consideration of the permit. He asked for public comments in favor of or against the approval of the permit, none were heard. The public hearing was closed. Councilman Law moved and Councilwoman Hill seconded to approve the conditional use permit for the property located at 536 East 20th Avenue as presented. Motion carried unanimously.

Mayor Adams returned the Council to regular session.

The bills from 07-08-20 to 07-21-20 were presented for payment. Councilwoman Hill moved and Councilman Law seconded to approve the bills for payment as presented. Motion carried unanimously.

Mayor Adams asked for public comments, questions or concerns. None were heard.

Councilman Law moved and Councilwoman Hill seconded that there being no further business to come before the Mayor and Council to adjourn at 8:03 p.m. Motion carried unanimously.

The following bills were approved for payment: 68826 WYRULEC CO Landfill Electric 154.50; 68827 MORIARTY, KATHY deposit refund 46.88;68828 BILL SAULCY deposit refund 53.32;68829 KELLY, CHASE STEVEN deposit refund 117.86;68830 HEATH SEELY mow,weed eat,tree branch work 125.00; 68831 HIGH PLAINS APT deposit refund 102.61;68832 TD REAL ESTATE deposit refund 71.13;68833 TORRINGTON SAGE APT deposit refund 6.88;68834 A & C SHEET METAL refrigerant,filter 102.22;68835 ALTEC INDUSTRIES INC. repair bucket truck 683.70;68836 AT&T MOBILITY cardiac monitor transmission fee 33.46;68837 BARNES LAW LLC Court Appointed Attorney 80.00;68838 BLACK HILLS ENERGY utilities-gas 1855.25;68839 BOMGAARS SUPPLY INC. trash can,wasp/hornet spray,hose clamps,extender 45.96; 68840 BROWN, KENNETH T. services 530.00;68841 CANON FINANCIAL SERVICES INC. copier contracts 839.00;68842 CENTURY LUMBER CENTER adapters,conduit/fitting,connectors,concrete mix,screws,nails, fasteners,tape,spray socks,polyfilm roll,cutoff risers,sprinkler heads,spray nozzle,elbows,poly pipe,steel angles,bolts,plugs,bit,drill screw,caulk,steel wood,gloss,coil,cutoff wheels,welded steel,marker set,round edge stop,light bulbs,cone washer,liquid nail,lag shields,tees,bushings,cement,primer,clamps,paint, brushes,rollers/tray,frame,pole set,squeegees,pipe cleaner,fly trap stick,weed-n-bug sprayer,friction tape shurtech,nipples,yellow jacket foam 1312.48;68843 CITY OF TORRINGTON Go Co Task Force contribution 1000.00;68844 CULLIGAN WATER OF TORRINGTON dispenser rentals,water,salt,service call, parts/labor 351.00;68845 DECKER, STEVE herbicide,insecticide,growth regulator,upm patch,asphalt repair,land master,SCE2,amino,oil 8315.25;68846 DH PACE CO INC. door handle/lock 383.16;68847 ENERGY LABORATORIES INC. lab testing 513.00;68848 FRITZLER, LARRY & DEBORAH pump septic tanks

306.00;68849 GLOBAL EQUIPMENT CO polypropylene strapping kit 219.95;68850 GOSHEN CO ECONOMIC monthly contribution 2500.00;68851 GOSHEN CO TREASURER IT MOU support 50385.00; 68852 GOSHEN CO WEED & PEST fire ant bait 24.00;68853 GREATAMERICA FINANCIAL SERVICES CORP copier leases 434.00;68854 HICKMAN, MATTHEW reimb-safety toed boots 179.99;68855 HUB INTERNATIONAL MOUNTAIN STATES LIMITED commercial auto/property/cyber liability insurance FY21 38107.00;68856 IDEAL LINEN/BLUFFS FACILITY SOLUTION mats,scrapers,sam dust/energy fees,sam garment fees,sam linen,mops,towels,trash bags,soap,urinal screens,rags,room spray,disinfectant/ cleaner,tork towel roll,bleach,toilet paper,sparsan,insecticide,chlorine granules,stabilizer/conditioner 4106.20;68857 INDEPENDENT PLUMBING & HEATING INC. flush valve 120.30;68858 JAMES A. EDDINGTON PC City Attorney/extended hours 6805.10;68859 KOIS BROTHERS EQUIPMENT CO bin lids, hooks 2512.54;68860 L I E A P - STATE OF WY refund crisis LIEAP 425.00;68861 L.N. CURTIS & SONS drum foam concentrate/phos-chek 771.08;68862 LEITHEADS INC. refrigerator pick up 60.00;68863 LONG BUILDING TECHNOLOGIES INC. freezer service 59.00;68864 MATHESON TRI-GAS INC. medical oxygen,cap cylinder,hazards material charge 111.45;68865 MATTHEW BENDER & CO INC. 2020 WY Court Rules/Statutes 926.92;68866 MERITAIN HEALTH INC. premium-ins/life admin 36486.61;68867 MOOREHOUSE INC. sprinkler repair parts 182.00;68868 MUNICIPAL ENERGY AGENCY OF NE wholesale power 429348.44;68869 NATIONAL FIRE PROTECTION ASSOCIATION reference books/manuals 252.05; 68870 NEWMAN SIGNS INC. street signs 661.01;68871 NORTHWEST PIPE FITTINGS INC. coupling,pvc flange,corp stops,urinal/closet repair kits 1027.78;68872 O'REILLY AUTO ENTERPRISES LLC oil filters,fuel/ water sep>window switch 75.39;68873 ONE CALL OF WY tickets for CDC code TRG 162.00;68874 PANHANDLE COOP vinegar,propane,discount 525.98;68875 ENVIRO SERVICES INC. lab analysis 190.00; 68876 PATRICK, JOHN B. Municipal Court Judge 2000.00;68877 PAUL REED CONSTRUCTION & SUPPL INC. meter deposit refund less water used 2086.50;68878 CITY OF TORRINGTON c/o PINNACLE BANK health reserve non-insured employee premium/MT positions 12045.20;68879 PITTMAN ELECTRIC LLC 6/4 so cord-set temp at pioneer park 320.50;68880 PINNACLE BANK travel expenses-fuel/meals/lodging, consulting/training fees,zoom-internet conferencing,inventory lunches,weapon mount light,battery,face masks,trash can,shovels,pumps,lifeguard swim suits,refund,sunscreen,hand sanitizer,bottles,cooler, pens,post-it flags,copy paper,laser range finder,water flavor packets, valve repair kits 4621.46;68881 REGIONAL CARE INC. select flex admin 82.50;68882 EMERGENCY REPORTING fire package state upgrade yearly subscription fee 654.00;68883 WY AIRPORT SERVICES LLC Airport Operator Contract 2042.88; 68884 SAM'S CLUB/SYCHRONY BANK scour/memo/legal/writing pads,tape 120.14;68885 SNOW CREST CHEMICALS LLC cooling water treatments 1182.61;68886 DBC IRRIGATION SUPPLY sprinkler heads, commercial valves,sprinkler clock 1521.29;68887 SUEZ WTS USA INC. monthly chemical management 7748.79;68888 TORRINGTON EMPLOYEES INSURANCE premium 87403.41;68889 TORRINGTON RURAL FIRE DIST. #3 commercial package/auto renewal premium 11480.50;68890 TOUCHTONE COMMUNICATIONS long distance 112.84;68891 U S POSTMASTER credit for postage 850.00;68892 VERIZON WIRELESS TVFD cell phones 96.65;68893 GRAINGER cleaner 10.46;68894 WESTCO motor bearing grease,cornerstone plus,amine,ball valve,turf grass mix,dyed premium diesel,unleaded gas 12677.66;68895 TORRINGTON TELEGRAM legals,ad 4072.75;68896 BODEN, BRIAN deposit refund 1.68; 68897 GIESE, MARLON & MANDY building permit fee refund 168.00;68898 ERIKSON, SAHALA deposit refund 83.89;68899 BRUNO, JENNIFER deposit refund 49.80;68900 MARCIA SCHILREFF deposit refund 72.69;68901 MCKAY, JAYTON deposit refund 36.06;68902 ROWE, DEBORAH K. deposit refund 1.59; 68903 NCPERS GROUP LIFE INS payroll withholding 160.00;68904 CITY OF TORRINGTON payroll withholding 164.17;68905 DENT, DAVID A. Golf Pro Payable 3018.17;68906 FAMILY SUPPORT REGISTRY payroll withholding 235.97;68907 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;68908 GREAT-WEST TRUST CO LLC payroll withholding 2536.00;68909 NEW YORK LIFE payroll withholding 369.37;68910 WASHINGTON NATIONAL INSURANCE CO payroll withholding 32.70